



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive



Health Service Executive

Social Care Division - Older
Persons Services

Key Performance
Indicator Metadata 2017

Services for Older Persons - KPI Index 2017

	Office Use Only KPI No. (source: target doc)	Key Performance Indicators		Reported against NSP	KPI Type Access/ Quality /Access Activity	Healthy Ireland / Corporate Plan / HI & CP	Report Frequency	KPIs 2017	
		Service	Planning 2016					2017 National Target/	Reported at National / CHO / HG
		KPI Title							
Social Care - Homecare	OP1	Total no. of persons in receipt of a HCP/DDI HCP(Monthly target)		NSP	Access /Activity	CP	M	16,750	CHO
	OP3	No. of new HCP clients, annually		DOP	Access /Activity	CP	M	8,000	CHO
	OP4	Intensive HCPs number of persons in receipt of an Intensive HCP including Atlantic Philanthropies funded IHCPs		NSP	Access /Activity	CP	M	190	CHO
	OP40	% of clients in receipt of IHCP with a Key Worker Assigned		NSP			M	100%	CHO
	OP41	% of clients in receipt of an IHCP on the last day of the month who were clinically reviewed		DOP			M	100%	100%
	OP6	No. of home help hours provided for all care groups (excluding provision of hours from HCPs)		NSP	Access /Activity	CP	M	10.57m	CHO
	OP7	No. of people in receipt of home help hours (excluding provision of hours from HCPs) (Monthly target)		NSP	Access /Activity	CP	M	49,000	CHO
Social Care - NHSS	OP8	No. of persons funded under NHSS in long term residential care at year end		NSP	Access /Activity	CP	M	23,603	CHO
	OP9	% of clients with NHSS who are in receipt of Ancillary State Support		NSP	Access /Activity	CP	M	10%	CHO
	OP10	Percentage of clients who have Common Summary Assessment Reports (CSARs) processed within six weeks		NSP	Access /Activity	CP	M	90%	CHO
	OP24	No. in receipt of subvention for whom payment was made in the reporting month		DOP	Access /Activity	CP	M	168	CHO
	OP14	Average length of Stay for NHSS clients in Public, Private and Saver Long Stay Units		NSP	Access /Activity	CP	M	2.9	CHO
	OP15	% of population over 65 years in NHSS funded Beds (based on 2011 Census figures)		NSP	Access /Activity	CP	M	4.0%	CHO
Social Care Public Beds	OP12	No. of NHSS Beds in Public Long Stay Units.		NSP	Access /Activity	CP	M	5,088	CHO
	OP13	No. of Short Stay Beds in Public Long Stay Units		NSP	Access /Activity	CP	M	1,918	CHO
Social Care - Quality	OP39	Service Improvement Team Process Deliver on Service Improvement priorities.		NSP			BA	100%	National
	OP47	% of compliance with inspected outcomes following HIQA inspection of Older Persons Residential Units		DOP				80%	National

Services for Older Persons - KPI Index 2017

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		Planning 2016	Service					2017 National Target/	Reported at National / CHO / HG
		KPI Title							
Social Care - Safeguarding	SC2	Total no. of preliminary screenings for adults under 65 years		NSP	Quality	HI & CP	Q	7,000	CHO
	SC1	Total no. of preliminary screenings for adults aged 65 and over		NSP	Quality	HI & CP	Q	3,000	CHO
	SC3	No. of staff trained in Safeguarding Policy		DOP	Quality	HI & CP	Q	17,000	CHO
	SC6	Safeguarding: % of Preliminary Screenings for adults aged 65 and over with an outcome of reasonable grounds for concern that are submitted to the Safeguarding and Protection Teams accompanied by an interim Safeguarding Plan. Adults aged 65 and over		NSP	Quality		Q	100%	CHO
	SC7	Safeguarding: % of Preliminary Screenings for adults under 65 with an outcome of reasonable grounds for concern that are submitted to the Safeguarding and Protection Teams accompanied by an interim Safeguarding Plan. Adults aged under 65		NSP	Quality		Q	100%	National
	SC4	% of CHO Heads of Social Care who can evidence implementation of the HSE's Safeguarding Vulnerable Persons at Risk of Abuse Policy throughout the CHO as set out in Section 4 of the policy		NSP	Quality		Q	100%	National
	SC5	% of CHO Heads of Social Care that have established CHO wide organisational arrangements required by the HSE's Safeguarding Vulnerable Persons at Risk of Abuse Policy as set out in Section 9.2 of the policy		NSP	Quality		Q	100%	National
Service User's Experience	OP45	Percentage of CHOs who have established a Residents Council / Family Forum/ Service User Panel or equivalent for Older Persons Services. - First Reporting Q3		NSP	Quality		Q	100%	National

Services for Older Persons - KPI Index 2017

	Office Use Only KPI No. (source: target doc)	Key Performance Indicators		Reported against NSP	KPI Type Access/Quality/Access Activity	Healthy Ireland / Corporate Plan / HI & CP	Report Frequency	KPIs 2017	
		Planning 2016	Service					2017 National Target/	Reported at National / CHO / HG
Social Care - Transitional Care Beds	OP44	No. of People at any given time being supported through transitional care in alternative care settings.		NSP			M	600	National
	OP46	No. of Persons in acute hospitals approved for transitional care to move to alternative care settings		NSP			M	7,820	National
	OP42	Average weekly Transitional Care Beds available to acute hospitals		NSP				152	National
	OP43	Additional weekly Transitional Care Beds Winter Plan (October 16-February 17)		NSP				15 a week - 60 a month	National

KPI Guidelines Explained		
1	KPI Title	Exact title of KPI as it appears in the National Service Plan or Corporate Plan.
2	KPI Description	Description of the KPI including a description of the target population. Where definitions exist in other documents these should be included here (e.g. Vision for Change, etc.). Where definitions exist which are very long they can be referenced here.
3	KPI Rationale	Rationale for the measurement of the KPI (e.g. HSE or Government priority). Importance of area (e.g.: high incidence, high morbidity, high service-user volumes, costly to provide). Consequences of poor performance on target population. Potential for improvement if performance is known. Evidence to support outcome improvement if target reached. Existence of agreed/recognised target or benchmark.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing
4	KPI Target	Indicate the target for the KPI – a target should be set for the KPI to inform progress towards an acceptable level of performance.
5	KPI Calculation	Indicate how the KPI will be calculated. The target population is called the denominator and includes all services users or events that qualify for inclusion in the measurement process (for ratios the numerator is not included in the denominator). The subset of the target population that meets the criteria as defined in the indicator is called the numerator. Specify whether KPI is expressed as a proportion; ratio; percentage; or count and how it should be interpreted against target.
6	Data Source	Indicate the data source (s) which will be used for the KPI. This should give details of primary data collection (e.g. PHN records, patient charts, administration data bases, survey data). It should indicate the route through which data is communicated and collated (e.g. provided by PHNs to LHOs to RDO Business Unit to BIU).
	Data Completeness	Comment on any known data completeness issues.
	Data Quality Issues	Comment on any known data quality issues.
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Indicate the terms which should be used to identify what should be included in the data. This should include synonyms, International Classification of Disease (ICD) and SNOMED (Systematised Nomenclature of Medicine Clinical Terms) where applicable.
9	Minimum Data Set	Indicate what core data items (with definitions) should be collected for the purpose of reporting the KPI. The data lines can be included here or an example appended for information where there is a definitive minimum data set available.
10	International Comparison	Indicate if this KPI is collected in other jurisdictions outside of Ireland and therefore allows for international comparison.
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP): <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly Current (e.g. data reported in each quarter up to and including the last day of that quarter) <input type="checkbox"/> Monthly in arrears
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location: <input type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input type="checkbox"/> Corporate Plan Report <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	Indicate the web link to the data (where this is available).
17	Additional Information	Include any additional information relevant to the KPI.
Contact details for Data Manager / Specialist Lead		
National Lead and Division		

Older Persons: Home Care Packages

1	KPI Title	Total number of persons in receipt of a HCP/ DDI I (monthly target)
2	KPI Description OP1	<p>A Home Care Package (HCP) consists of community services and supports which may be provided to assist an older person, depending on their individual assessed care needs, to return home from hospital or residential care or to remain at home.</p> <p>A HCP refers to the enhanced level of community services and supports above the normal levels available from mainstream community services. HCPs do not replace existing services. The actual HCP provided to any individual may include paramedical, nursing, respite and/or home help and/or other services depending on the assessed care needs of the individual applicant.</p> <p>A WI HCP is the same as the above but is related to additional funding allocated to increase capacity during the Winter period for people in priority acute hospitals.</p>
		<p>Enhanced level of community services is any additional level of service, over and above mainstream level of service, which is provided to support the assessed needs of the applicant (National Guidelines HCP Scheme)</p> <p>Note: National Guidelines state that if the HCP is provided through a combination of Direct and Indirect provision, one Category, either "Direct" or "Indirect" is assigned on the basis of whichever element of the Home Care Package is the greatest cost.</p> <p>The number of people in receipt of home care packages on the last day of the calendar month is (i) and (ii) (below) added together will total the number of people in receipt on last day of the month.</p> <p>i) Direct Provision - Number of people who are in receipt of a HCP on the last day of the month which is being delivered predominantly (on the basis of whichever element of the Home Care Package is the greatest cost) by HSE employed staff.</p>
		<p>ii) Indirect Provision - Number of people in receipt of a HCP on the last day of the month which is being delivered predominantly (on the basis of whichever element of the Home Care Package is the greatest cost) by voluntary/private providers. If all or most of a HCP is provided by way of cash grant then its counted within indirect HCPs</p> <p>iii) Cash Grants - Number of people in receipt of a "Cash Grant" towards the provision of HCP. This is a subsection of Indirect Provision Home Care Packages.</p> <p>No new cash grants will be approved from 1st Dec 2010 so that the number in receipt will be continuing to reduce in 2017. (Ref National Guidelines)</p> <p>iv) Respite - No. of people in receipt of a HCP on the last day of the month where the HCP is solely for the purpose of respite care in a residential setting or in the home. This could be provided directly or indirectly. Do not count HCP's where respite is only an element of the package.</p>
3	KPI Rationale	<p>Monitor and Measure provision of service and report on activity against NSP.</p> <p>A separate funding stream has been provided by the DoH for Home Care Packages. Therefore there is a requirement to monitor provision of service and report on activity; provide analysis of provision of enhanced public community services.</p>
	Indicator Classification (National Standards for Safer Better HealthCare)	<p>Please tick Indicator Classification this indicator applies to:</p> <p><input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care</p> <p><input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce</p> <p><input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management</p>
4	KPI Target	<p>National Service Plan 2017 target: 16,750</p> <p>CHO 1: 1,331, CHO 2: 1,254, CHO 3: 1,107, CHO 4: 1,517, CHO 5: 1,094, CHO 6: 1,725, CHO 7: 2,171, CHO 8: 2,373, CHO 9: 4,178.</p>
5	KPI Calculation	<p>Total number of people in receipt of a Home Care Package on the last day of the month.</p> <p>= No. at start of month + no of new clients – (no ceased during the month)</p> <p>Direct/Indirect & Respite – count at the end of the month.</p> <p>These metrics are point in time only and cannot be aggregated</p>
6	Data Source	Populated CIF template is submitted by LHO to the BIU
	Data Completeness	100% Complete
	Data Quality Issues	Data quality issues are addressed as they arise.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:

8	Tracer Conditions	Any person may apply on the appropriate form to be considered for a HCP. Where an applicant cannot complete the form him/herself an application/referral may be made on behalf of an applicant by a family member, friend, carer or healthcare worker. There is no requirement that an applicant should have a medical card in order to apply to be considered for a HCP. HCPs are allocated based on assessed care need within the limit of the resources available for the Scheme. To comply with the policy objectives of the scheme as set out by the DoH the vast majority of beneficiaries of the Scheme will be older people i.e. aged 65 or over. However, there will be flexibility in relation to applications from people approaching 65 years. In addition some people aged less than 65 years, for example a person who has developed early onset dementia (and where their assessed needs can be best met by Services for Older People), may also be considered as exceptional cases for the HCP Scheme. Applications from people aged under 65 years will need to be approved by the General Manager. (See HCP Guidelines for further details)
9	Minimum Data Set	Completed application form followed by a Care Needs Assessment. The assessment, by HSE health professionals will recommend what services/supports, if any, are required over and above what is available from mainstream services. In order to allocate a package the care needs assessment must confirm that enhanced levels of service/support are recommended. Applications for HCPs must be considered for approval within context of assessed need and available resources. If the care needs assessment indicates that additional services/supports through the HCP scheme are not appropriate or required the application for a HCP will be refused.
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Home Care Package Manager
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on the same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
	Contact details for Data Manager / Specialist Lead	Specialist Lead: Geraldine Bermingham Rigney Email: geraldine.berminghamrigney@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Home Care Packages		
1	KPI Title	Number of new HCP clients, annually
2	KPI Description OP3	Total number of new clients that commenced a Home Care Package for the first time in the past calendar month from the first day of the month to the last day of the month in the LHO regardless of duration of the package. When funding is fully allocated the number of new HCPs is dependent on clients in receipt of HCP finishing their package.
3	KPI Rationale	A separate funding stream has been provided by the DoH for Home Care Packages. Therefore there is a requirement to monitor provision of service and report on activity. Measures the throughput of scheme, and allows service to predict availability of resources
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	Division Operational Plan 2017 expected activity 8,000 per annum CHO 1: 640, CHO 2: 620, CHO 3: 540, CHO 4: 685, CHO 5: 545 CHO 6: 825, CHO 7: 1,000, CHO 8: 1,150, CHO 9: 1,995 Monthly expected activity divided between the 12 months
5	KPI Calculation	Total number of new clients that commenced a Home Care Package for the first time in the past calendar month from the first day of the month to the last day of the month in the LHO regardless of duration of the package. Expected activity is full year expected level of activity.
6	Data Source	Populated CIF template is submitted by LHO to the BIU
	Data Completeness	100% Complete
	Data Quality Issues	Data quality issues are addressed as they arise.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Any person may apply on the appropriate form to be considered for a HCP. Where an applicant cannot complete the form him/herself an application/referral may be made on behalf of an applicant by a family member, friend, carer or healthcare worker. There is no requirement that an applicant should have a medical card in order to apply to be considered for a HCP. HCPs are allocated based on assessed care need within the limit of the resources available for the Scheme. To comply with the policy objectives of the scheme as set out by the DoH the vast majority of beneficiaries of the Scheme will be older people i.e. aged 65 or over. However, there will be flexibility in relation to applications from people approaching 65 years. In addition some people aged less than 65 years, for example a person who has developed early onset dementia (and where their assessed needs can be best met by Services for Older People), may also be considered as exceptional cases for the HCP Scheme. Applications from people aged under 65 years will need to be approved by the General Manager. (See HCP Guidelines for further details)
9	Minimum Data Set	Completed application form followed by a Care Needs Assessment. The assessment, by HSE health professionals will recommend what services/supports, if any, are required over and above what is available from mainstream services. In order to allocate a package the care needs assessment must confirm that enhanced levels of service/support are recommended. Applications for HCPs must be considered for approval within context of assessed need and available resources. If the care needs assessment indicates that additional services/supports through the HCP scheme are not appropriate or required the application for a HCP will be refused.
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Home Care Package Manager
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on the same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
	Contact details for Data Manager / Specialist Lead	Specialist Lead: Geraldine Bermingham Rigney Email: geraldine.berminghamsrigney@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Intensive Home Care Packages

1	KPI Title	INTENSIVE HCP: Total number of persons in receipt of an Intensive HCP including Atlantic Philanthropies funded IHCPs
2	KPI Description OP4	Number of INTENSIVE HCPs at a point in time. An INTENSIVE Home Care Package (HCP) consists of community services and supports which may be provided in targeted areas experiencing acute hospital service pressures to assist an older person with complex care needs, and depending on their individual assessed care needs, to: a) return home from hospital or residential care or b) prevent attendance/admission to A&E/Acute Hospital or c) prevent or delay admission to long term residential care
		An INTENSIVE HCP (IHCP) refers to the enhanced level of community services and supports above the normal levels available from mainstream community services or available from standard HCPs. IHCPs do not replace existing services. The actual INTENSIVE HCP provided to any individual may include paramedical, nursing, respite and/or home help and/or other services depending on the assessed care needs of the individual applicant. The average weekly cost of an IHCP is approx €1,000.
		There is no requirement that an applicant should have a medical card in order to apply to be considered for an IHCP. IHCPs are allocated based on assessed care need within the limit of the resources available for the Scheme. To comply with the policy objectives of the scheme, the vast majority of beneficiaries of the Scheme will be older people i.e. aged 65 or over. However, there will be flexibility in relation to applications from people approaching 65 years. In addition some people aged less than 65 years, for example a person who has developed early onset dementia (and where their assessed needs can be best met by Services for Older People), may also be considered as exceptional cases for the IHCP Scheme. Applications from people aged under 65 years will need to be approved by the General Manager. (See HCP Guidelines for further details)
		Enhanced level of community services is any additional level of services, over and above mainstream HCP which is provided to support the assessed needs of the applicant (National Guidelines HCP Scheme) The number of clients in receipt of INTENSIVE home care packages on the last day of the calendar month.
3	KPI Rationale	Monitor and Measure provision of service and report on activity against NSP. A separate funding stream has been provided for INTENSIVE Home Care Packages (from the NHSS sub-head). Therefore there is a requirement to monitor provision of service and report on activity; provide analysis of provision of enhanced public community services.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan Target 2017 target: 190 (National End of year Target - demand led "money follows the patient" targeted at named acute hospitals)
5	KPI Calculation	Total number of people in receipt of an INTENSIVE Home Care Package on the last day of the month. = No. at start of month + no. of new clients – (no. ceased during the month) These metrics are point in time only and cannot be aggregated.
6	Data Source Data Completeness Data Quality Issues	Populated CIF template is submitted by LHO to the BIU 100% Complete Data quality issues are addressed as they arise.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Any person (within the targeted areas) may apply on the appropriate form to be considered for an INTENSIVE HCP. Where an applicant cannot complete the form him/herself an application/referral may be made on behalf of an applicant by a family member, friend, carer or healthcare worker. INTENSIVE HCPs will be allocated and approved based on assessed care need, within targeted areas, within the limit of the resources available for the Scheme.
9	Minimum Data Set	Completed application form followed by a Care Needs Assessment. The assessment, by HSE health professionals will recommend what services/supports, if any, are required over and above what is available from mainstream community services or available from standard HCPs. In order to allocate an IHCP the care needs assessment must confirm that enhanced levels of service/support are recommended. If the care needs assessment indicates that additional services/supports through the IHCP scheme are not appropriate or required the application for an IHCP will be refused.
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Home Care Package Manager
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies

		<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
	Contact details for Data Manager / Specialist Lead	Specialist Lead: Geraldine Bermingham Rigney Email: geraldine.berminghamrigney@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Intensive Home Care Packages

1	KPI title	% of clients in receipt of an Intensive Home Care Package (IHCP) with a key worker assigned
2	KPI Description OP40	% of clients in receipt of an IHCP on last day of the month who have a named key worker who will liaise with the client and the family
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan target 2017: 100% National, & CHO - CHO1: 100% , CHO2:100% , CHO 3: 100% etc. This is a new metric for 2017 and data is not available for previous years.
5	KPI Calculation	Number of clients in receipt of an IHCP on the last day of the month who have a key worker assigned divided by the total number of clients in receipt of an IHCP on the last day of the month multiplied by 100. <i>This a point in time data e.g 90 clients in receipt of an IHCP on 31st October, 85 clients in receipt of an IHCP have a key worker assigned on 31st October - 85/90 x100 = 94.4%</i>
6	Data Source Data Completeness Data Quality Issues	Populated CIF template is submitted by LHO to BIU Data quality issues are addressed as they arise
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Any person (within the targeted area) may apply on the appropriate form to be considered for an Intensive HCP. Where an applicant cannot complete the form him/herself an application/referral may be made on behalf of an
9	Minimum Data Set	Application form , Approval Form or Client's Care Plan specifying name of key worker.
10	International Comparison	Not applicable
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Home Care Package Manager
12	KPI Reporting Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager /Specialist Lead		Specialist Lead: Geraldine Bermingham Rigney Email: geraldine.berminghambigney@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
National Lead and Division		National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Intensive Home Care Packages

1	KPI title	% of clients in receipt of an Intensive Home Care Package (IHCP) on the last day of the month who were clinically reviewed
2	KPI Description OP41	% of clients in receipt of an IHCP on last day of the month who were clinically reviewed within the last 3-months (includes initial assessment for new clients). The data required is the the number of clients in receipt of an IHCP on last day of the month whose clinical review was undertaken in last 3-months. In new cases the initial assessment will count as a clinical review.
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	Divisional Operational Plan target 2017: 100% National, & CHO-. CHO1: 100% , CHO2:100% , CHO 3: 100% etc. This is a new metric for 2017 and data is not available for previous years.
5	KPI Calculation	Number of clients in receipt of an IHCP on the last day of the month who had an initial assessment or clinical review in the last 3 calendar months divided by the total number active cases on the last day of the month multiplied by 100. <i>This is a point in time data e.g. 90 clients in receipt of an IHCP on 31st October. 85 have had review within last 3-months (or initial assessment) 85/90x100=94.4%</i>
6	Data Source Data Completeness Data Quality Issues	Populated CIF HCP template is submitted by LHO to BIU HCP template - number of active cases on last day of the month where clinical review or initial assessment has been undertaken in last 3 calendar months - completed based on information on scheduled and completed reviews
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	An Intensive Home Care Package (IHCP) consists of community services and supports which may be provided to
9	Minimum Data Set	Completed application form including client personal detail, start and finish dates, dates of scheduled clinical reviews and monthly reporting from areas including dates clinical dates have been completed & next scheduled clinical review. Total number of active clients at end of each month and total number of active clients on the last day of the month whose clinical review were undertaken within last 3-months (or initial clinical assessment)
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Home Care Package Manager
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager /Specialist Lead		Specialist Lead: Geraldine Bermingham Rigney Email: geraldine.berminghamrigney@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
National Lead and Division		National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Home Help Hours		
1	KPI Title	No. of home help hours provided for all care groups (excluding provision of hours from HCPs)
2	KPI Description OP6	Home Help Service provides personal and/or essential domestic care to dependent people to support them to live at home. It should support and complement the informal care already being provided. The total number of home help hours delivered through home visits by home help worker employed by HSE or providers receiving funding from the HSE from the Home Help Budget including paid leave for these staff (excludes provision of home help hours from Home Care Packages) during the reporting period (1 calendar month). This includes hours provided to Older People, Disabilities, Mental Health and Children and Families from the Home Help Budget for Services for Older People but excludes provision of hours from Home Care Packages.
3	KPI Rationale	Provide information on the usage of home help hours in the community and facilitate adjustment, if required, of service activity to achieve targets and live within the available resources.
	Indicator Classification	Please tick Indicator Classification this indicator applies to:
	(National Standards for Safer Better HealthCare)	<input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target: 10.57 Million CHO 1: 1.435m , CHO 2: 1.294m , CHO 3: 0.933m, CHO 4: 1.983m , CHO 5: 1.304m , CHO 6: 0.455m, CHO 7: 0.734m, CHO 8: 1.260m, CHO 9: 1.172m
5	KPI Calculation	The number of Home Help hours delivered to clients in a calendar month from the Home Help budget including any paid hours for annual, sick or other leave. This figure is reported cumulatively (i.e. month and YTD). e.g. the March figure would be the Jan-March figures added together.
6	Data Source	Populated CIF template is submitted by LHO to the BIU Analyst
	Data Completeness	100% Complete
	Data Quality Issues	Data quality issues are addressed as they arise.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Any person may apply on the appropriate form to be considered for a home help service. Where an applicant cannot complete the form him/herself an application/referral may be made on behalf of an applicant by a family member, friend, carer or healthcare worker. Current legislation in relation to the home help service does not distinguish between people with limited and people with full eligibility. Therefore, in the context of current legislation the Department of Health has confirmed that access to home help services should be based on assessed care needs. The vast majority of beneficiaries of the home help service will be older people i.e. aged 65yrs or over. However, there will be flexibility in relation to applications from people aged less than 65yrs whose assessed needs are best met by Services for Older People.
9	Minimum Data Set	Application Form followed by Care Needs assessment and a home care plan with a schedule of services
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Home Help Organiser
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on the same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details: by care group, e.g. older people, disabilities, mental health, children & families, other
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
	Contact details for Data Manager / Specialist Lead	Specialist Lead: Geraldine Bermingham Rigney Email: geraldine.berminghmrigney@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Home Help Hours		
1	KPI Title	No. of people in receipt of home help hours (excluding provision of hours from HCPs)
2	KPI Description OP7	The number of people in receipt of a home help service on the last day of the month. This includes people in the following care groups, Older People, Disabilities, Mental Health and Children and Families whose hours are funded from the Services for Older People Home Help Budget Home Help Service provides personal and/or essential domestic care to dependent people to support them to live at home. It should support and complement the informal care already being provided.
3	KPI Rationale	This metric provides information on the usage of home help hours in the community and the number of people supported by the HSE to remain at home.
	Indicator Classification	Please tick Indicator Classification this indicator applies to:
	(National Standards for Safer Better HealthCare)	<input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target expected activity 49,000 CHO 1: 5,023 , CHO 2: 5,843 , CHO 3: 3,742 , CHO 4: 8,149, CHO 5: 6,151, CHO 6: 2,870 , CHO 7: 5,331, CHO 8: 6,868, CHO 9: 5,023
5	KPI Calculation	The total number of people receiving home help hours in the LHO on the last day of the reporting month. This metric is point in time only and cannot be aggregated.
6	Data Source	Populated CIF template is submitted by LHO to the BIU
	Data Completeness	100% Complete
	Data Quality Issues	Data quality issues are addressed as they arise.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Any person may apply on the appropriate form to be considered for a home help service. Where an applicant cannot complete the form him/herself an application/referral may be made on behalf of an applicant by a family member, friend, carer or healthcare worker. Current legislation in relation to the home help service does not distinguish between people with limited and people with full eligibility. Therefore, in the context of current legislation the Department of Health has confirmed that access to home help services should be based on assessed care needs. The vast majority of beneficiaries of the home help service will be older people i.e. aged 65yrs or over. However, there will be flexibility in relation to applications from people aged less than 65yrs whose assessed needs are best met by Services for Older People.
9	Minimum Data Set	Application Form followed by Care Needs assessment and a home care plan with a schedule of services
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Home Help Organiser
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on the same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details: by care group, e.g. older people, disabilities, mental health, children & families, other
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
	Contact details for Data Manager / Specialist Lead	Specialist Lead: Geraldine Bermingham Rigney Email: geraldine.berminghampirigney@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons : Nursing Home Support Scheme (NHSS)

1	KPI Title	Number of people funded under NHSS in long term residential care at year end
2	KPI Description OP8	This metric measures the total number of people both public and private who are in receipt of long term residential care services and who are supported under the Nursing Homes Support Scheme during the reported month. This includes State Support only, State Support and Nursing Home Loan, Nursing Home Loan only. It also includes 'Savers' i.e. people in public long term care at the commencement of the scheme who did not opt for the NHSS along with people on subvention and in older persons contract beds who did not opt for the scheme.
3	KPI Rationale	The rationale is to establish the number of people in long-term residential care who are receiving financial support from the State. In the transition years of the scheme, there may be some individuals receiving support via the subvention scheme or contract beds. However, ultimately the Nursing Homes Support Scheme will be the only State funded means of accessing long-term residential care.
	Indicator Classification <small>(National Standards for Safer Better HealthCare)</small>	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 year end target: National 23,603 Profiled Target for 2017: Jan 23,171, Feb 23,130, Mar 23,019, Apr 22,986, May 23,102, June 23,135, Jul 23,259, Aug 23,324, Sep 23,416, Oct 23,500, Nov 23,550, Dec 23,603
5	KPI Calculation	Count of the number of people in receipt of NHSS support in the reporting month
6	Data Source	Nursing Homes Support Scheme Database to BIU via Analyst Subvention and contract bed LHO returns via Central National Office - Fair Deal, LHO Section 39 Returns.
	Data Completeness	Complete
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per the the Nursing Homes Support Scheme Guidelines
9	Minimum Data Set	NHSS Application form
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Pat Marron
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current Monthly (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
	Contact details for Data Manager / Specialist Lead	Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Pat Marron Email: pat.marron@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons : Nursing Home Support Scheme (NHSS)

1	KPI Title	Percentage of clients with NHSS who are in receipt of Ancillary State Support
2	KPI Description OP9	Where a clients assets include land and property in the State (i.e. chargeable assets), the 7.5% (5% if application was made prior to 25/07/13) contribution based on such assets may be deferred. This is an optional benefit of the scheme called Ancillary State Support. The number of clients ' who choose to avail of Ancillary State Support' are all applicants who declare chargeable assets on their application for State support and who also apply for Ancillary State Support in relation to such assets. This metric measures the number who are in receipt and in payment of Ancillary State Support.
		The metric measures the number of people who apply and are in payment of Ancillary State Support. However, it also tells us what percentage of the total number of people who are in receipt of state support apply and receive Ancillary State Support payments under the scheme.
3	KPI Rationale	The rationale is to establish the number of clients who are in receipt of ancillary State support, that is, the number who are in payment of ancillary State support.
	Indicator Classification <small>(National Standards for Safer Better HealthCare)</small>	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target - National 10% Each CHO - 10%
5	KPI Calculation	Data to be reported on the basis of the number of people in receipt of ancillary State support during the reporting month.
6	Data Source	Nursing Homes Support Scheme Database to BIU via Analyst
	Data Completeness	Complete
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per the the Nursing Homes Support Scheme Guidelines
9	Minimum Data Set	NHSS Application Form
10	International Comparison	Not applicable
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Pat Marron
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
	Contact details for Data Manager / Specialist Lead	Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Pat Marron Email: pat.marron@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons : Nursing Home Support Scheme (NHSS)

1	KPI Title	Percentage of clients who have Common Summary Assessment Reports (CSARs) processed within six weeks
2	KPI Description OP10	NHSS (Fair Deal): percentage of complete Care Needs Assessment Applications with a CSAR processed to a determination by a Local Placement Forum within 6 weeks of request.
3	KPI Rationale	To monitor and manage the processing of applications to determination and to ensure that applications are processed to determination within a specific timeframe.
	Indicator Classification	Please tick Indicator Classification this indicator applies to:
	(National Standards for Safer Better HealthCare)	<input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target - National 90% Each CHO - 90%
5	KPI Calculation	Count is based on activity during the month. No. of applications processed within six weeks/No of applications processed * 100
6	Data Source	Nursing Homes Support Scheme Database to BIU via Analyst
	Data Completeness	Complete
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per the the Nursing Home Support Scheme Guidelines
9	Minimum Data Set	NHSS Application Form
10	International Comparison	Not applicable
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Pat Marron
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
	Contact details for Data Manager / Specialist Lead	Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Pat Marron Email: pat.marron@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons : Nursing Home Support Scheme (NHSS)

1	KPI Title	Average length of Stay for NHSS Clients in Public, Private and Saver Long Stay Units
2	KPI Description OP 14	This metric shows the average length of long stay for residents in Public, Private, Saver Long Stay Units and Contract Beds. Total number of days of stay is calculated from the date of first admission to the date of last discharge/death. Transfers between nursing homes are included in the overall ALOS. ALOS is determined by application, not client. For multiple admissions on the same application, if number of days between first discharge date and next admission date is greater than 30 days, treated as separate admission for calculation of total number of days of stay.
3	KPI Rationale	This information can be used to help inform planning and decision making process in relation to the management of the NHSS.
	Indicator Classification <small>(National Standards for Safer Better HealthCare)</small>	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target - National -2.9years Each CHO - 2.9 years
5	KPI Calculation	ALOS for persons discharged/deceased who were in receipt of funding under NHSS
6	Data Source	NHSS database to BIU via Analyst
	Data Completeness	100% Complete
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Persons discharged/deceased who were in receipt of funding under NHSS
9	Minimum Data Set	Persons who are in the Nursing Home Support Scheme Database
10	International Comparison	Yes
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Regional Specialist for Older Person Services
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
	Contact details for Data Manager / Specialist Lead	Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Pat Marron Email: pat.marron@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons : Nursing Home Support Scheme (NHSS)

1	KPI Title	% of population over 65 years in NHSS funded beds (based on 2011 Census figures)
2	KPI Description OP15	This metric shows the percentage of the population aged 65 and over that is availing of the Nursing Homes Support Scheme. This metric also includes an estimate based on clients aged 65 and over who are supported under the long term residential care subhead in respect of (a) subvented patients and (b) savers - Section 39 voluntary organisations. It does not include patients admitted privately to approved nursing homes or patients residing in private nursing homes that are not approved for the purposes of NHSS.
3	KPI Rationale	With an increasing ageing population it is necessary to monitor the age profile of clients availing of support under the NHSS to ensure the best management of the service and use of resources.
	Indicator Classification <small>(National Standards for Safer Better HealthCare)</small>	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target - National - 4% Each CHO - 4%
5	KPI Calculation	Number of clients over 65 /2011 census figures x 100
6	Data Source	NHSS database to BIU via Analyst
	Data Completeness	100% Complete
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Persons over 65 who are in receipt of funding under NHSS during the reporting month.
9	Minimum Data Set	Persons who are in the Nursing Homes Support Scheme Database and who are in contract beds and in receipt of subvention
10	International Comparison	Yes
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Regional Specialist for Older Person Services
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
	Contact details for Data Manager / Specialist Lead	Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Pat Marron Email: pat.marron@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons : Public Beds		
1	KPI Title	No. of NHSS Beds in Public Long Stay Units
2	KPI Description OP12	The total number of beds in public designated centres for older people -This includes all HSE facilities and all facilities receiving funding under s.38 of the Health Act 2004 which are registered with HIQA under the Health Act 2007 (Registration of Designated Centres for Older People) Regulations 2009 (S.I. 245 of 2009). In other words, it includes HSE and section 38 residential care facilities for older people which provide 24 hour nursing care. These facilities provide some or all of the following for older people: long-term care, respite, rehabilitation, convalescence and palliative care.
3	KPI Rationale	It is policy to maintain public provision of residential care services, including nursing home care, for older people. This metric enables this provision to be monitored and to be contrasted against the total national provision of residential care.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target - 5,088 CHO 1: 536, CHO 2:573 , CHO 3:346 , CHO 4:1,034 , CHO 5:532 , CHO 6:376 , CHO 7:642 CHO 8:601 , CHO 9:448
5	KPI Calculation	Beds counted on the last day of every month and temporary closures are included within the overall figure.
6	Data Source	National Central Bed Register. Corporate Information Facility (CIF) template completed with regional data by National Office SFOP and returned to Non Acute BIU for upload to CIF.
	Data Completeness	100% Complete
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	All persons who are ordinarily resident in the State are entitled to apply for financial support under the NHSS. Application is made through the local nursing homes support office. Care needs assessment (CSAR) and a financial means assessment are carried out to determine that long term residential care services are required and to determine eligibility for financial support under the scheme. The HSE provides public long stay beds for the provision of long term residential care services as defined in the legislation.
9	Minimum Data Set	Clients or client representative completes Application Form. Medical Assessment (CSAR) carried out by Consultant Geriatrician and/or MDT associated with client. The Local Placement Forum determines whether or not the applicant requires long term residential care services.
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Regional Specialist for Older Person Services
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
	Contact details for Data Manager / Specialist Lead	Specialist Lead: Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons : Public Beds		
1	KPI Title	No. of Short Stay Beds in Public Long Stay Units
2	KPI Description OP13	Any bed in a public unit other than NHSS Long Stay Beds. Short Stay Beds include Respite, Assessment, Rehabilitation Beds etc.)
3	KPI Rationale	This metric enables the monitoring and supply of short stay beds in the Public System.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 target - 1,918 CHO 1:373 , CHO 2:255 , CHO 3:184 , CHO 4: 308, CHO 5:263 , CHO 6:164 , CHO 7:176 CHO 8:96 , CHO 9:99
5	KPI Calculation	Beds counted on the last day of every month and temporary closures are included within the overall figure.
6	Data Source	National Central Bed Register. Corporate Information Facility (CIF) template completed with regional data by National Office SFOP and returned to Non Acute BIU for upload to CIF.
	Data Completeness	100% Complete
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Persons over 65 years - (in some cases persons under 65 years if exceptional circumstances)
9	Minimum Data Set	Short Stay Beds managed by local ISA Area. Referrals taken from HSE Community Services, GPs and Acute Hospitals
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Regional Specialist for Older Person Services
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report (NSP/CBP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
	Contact details for Data	Specialist Lead: Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie
	Manager / Specialist Lead	Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie
	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Safeguarding

1	KPI title	Total no. of preliminary screenings for adults aged 65 and over
2	KPI Description SC1	This information will identify the number of elder abuse concerns notified to the Safeguarding and Protection Teams .
3	KPI Rationale	The HSE has collected data on elder abuse referrals since 2007. This measure will indicate trends, changes and areas of concern.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	2017 National Service Plan Target: 3,000 for year CHO 1:289, CHO 2 325: , CHO 3: 265, CHO 4 467, CHO 5 352, CHO 6 273, CHO 7 343, CHO 8 344, CHO 9 342
5	KPI Calculation	Measure is a count. Number of Preliminary Screenings submitted to the Safeguarding and Protection Teams from Designated Officers in a service setting that relate to adults aged 65 years and over plus the number of Preliminary Screenings carried out by the Safeguarding and Protection Teams that relate to adults aged 65 years and over living in the community.
6	Data Source Data Completeness Data Quality Issues	Safeguarding and Protection Teams Preliminary Logging Sheet submitted by Principal Social Worker to National Safeguarding Office. National Safeguarding Office to BIU via Analyst
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Preliminary Screening for Adults aged 65 and Over
9	Minimum Data Set	Logging sheet of preliminary screenings submitted to Natonal Safeguarding Office
10	International Comparison	Prelliminary Screening carried out by the Services developed in line with best practise.
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input checked="" type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported:To the National Safeguarding Office via the S&PTs. <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager /Specialist Lead		Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Tim Hanly, National Safeguarding Office timg.hanly@hse.ie
National Lead and Division		National Lead: Michael Fitzgerald /olderpeople.socialcare@hse.ie Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons: Safeguarding

1	KPI title	Total no. of preliminary screenings for adults under 65 years
2	KPI Description SC2	This information will identify the number of concerns notified to the Safeguarding and Protection Teams in the 18-64 year age cohort..
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	The HSE has collected data on elder abuse referrals since 2007. This measure will indicate trends, changes and areas of concern. Please tick Indicator Classification this indicator applies to: <input type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	2017 National Service Plan Target: 7,000 CHO 1: 665, CHO 2 783, CHO: 3 514 , CHO 4:1;192, CHO 5 896, CHO 6 395, CHO 7 910, CHO 8 971, CHO 9: 674
5	KPI Calculation	Measure is a count. Number of Preliminary Screenings submitted to the Safeguarding and Protection Teams from Designated Officers in a service setting that relate to adults under 65 years plus the number of Preliminary Screenings carried out by the Safeguarding and Protection Teams that relate to adults aged under 65 years living in the community.
6	Data Source Data Completeness Data Quality Issues	Safeguarding and Protection Teams Logging Sheet submitted by Principal Social Worker to National Safeguarding Office. National Safeguarding Office to BIU via Analyst
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Preliminary Screening for Adults aged under 65 years old
9	Minimum Data Set	Preliminary Screening logging sheet submitted to National Safeguarding Office
10	International Comparison	Preliminary Screening carried out by the Services developed in line with best practise.
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input checked="" type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: To the National Safeguarding Office via the S&PTs. <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager /Specialist Lead		Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Tim Hanly, National Safeguarding Office timg.hanly@hse.ie
National Lead and Division		National Lead: Michael Fitzgerald /olderpeople.socialcare@hse.ie Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons: Safeguarding		
1	KPI title	No. of staff trained in Safeguarding Policy
2	KPI Description SC3	Training will be standardised and include specialist training for Social Workers, Designated Officers, management overview and awareness raising for frontline staff.
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	The HSE has collected data on elder abuse referrals since 2007. This measure will indicate trends, changes and areas of concern. Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	Division Operational Plan 2017 Target - Year End 17,000 CHO Targets Year End Targets - CHO 1:1,535 , CHO2: 1,865 CHO 3: 1,865 CHO 4:3,071 CHO 5: 2,303, CHO 6: 1,755, CHO 7:1,535 , CHO 8: 1,206, CHO 9: 1,865
5	KPI Calculation	Measurement is a count. Number of staff who have attended approved training programmes delivered by accredited Trainers encompassing HSE and funded agencies' staff.
6	Data Source Data Completeness Data Quality Issues	Information sourced through trainers (at CHO level) and returned to National Safeguarding Office. National Safeguarding Office to BIU via Analyst
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Staff Trained on the Safeguarding Policy
9	Minimum Data Set	Staff Training Records
10	International Comparison	Services Internationally that have staff trained in Safeguarding and Protection
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input checked="" type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: To the National Safeguarding Office. <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager /Specialist Lead		Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Tim Hanly, National Safeguarding Office tim.g.hanly@hse.ie
National Lead and Division		National Lead: Michael Fitzgerald /olderpeople.socialcare@hse.ie Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons: Safeguarding		
1	KPI Title	% of Preliminary Screenings with an outcome of reasonable grounds for concern that are submitted to the Safeguarding and Protection Teams accompanied by an interim Safeguarding Plan -Adults aged 65 and over
2	KPI Description SC6	The Safeguarding Vulnerable Persons at Risk of Abuse - National Policy and Procedures states that a Preliminary Screening must be carried out in all cases where there is a concern of abuse of a vulnerable adult. If this Preliminary Screening indicates that there are reasonable grounds for concern, an interim Safeguarding Plan must be developed and submitted, along with the Preliminary Screening, to the Safeguarding and Protection Team.
3	KPI Rationale	If there are grounds for concern, it is important to have a plan in place to protect the client and prevent recurrence and that the Safeguarding and Protection Team is notified.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	2017 National Service Plan Target: 100% All CHOs: 100%
5	KPI Calculation	Percentage- The denominator will be the total number of preliminary screenings submitted within the specified time frame that had an outcome of reasonable grounds for concern". The numerator will be the number of preliminary screenings submitted with an interim safeguarding plan.
6	Data Source	Safeguarding and Protection Teams from Preliminary Screening Forms onto a logging sheet. The logging sheet will be submitted by Principal Social Workers (PSW) onto a shared drive accessible to the National Safeguarding Office. National Safeguarding Office to BIU via Analyst
	Data Completeness	
	Data Quality Issues	
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Logging sheet will be submitted to the National Safeguarding Office
9	Minimum Data Set	Logging sheet will be submitted to the National Safeguarding Office
10	International Comparison	
11	KPI Monitoring	KPI will be monitored: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Other – give details: Each Principal Social Worker on Safe Guarding and Protection Teams
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input type="checkbox"/> Current (e.g. daily data reported on same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly one month in arrears (Q2 data reported in July report) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input checked="" type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details: Biannual
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	<input checked="" type="checkbox"/> Performance Assurance Report (PAR) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager / Specialist Lead		Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Tim Hanly, National Safeguarding Office tim.g.hanly@hse.ie
National Lead and Division		Pat Healy , National Director Social Care Division / socialcare@hse.ie

Older Persons: Safeguarding		
1	KPI Title	% of Preliminary Screenings with an outcome of reasonable grounds for concern that are submitted to the Safeguarding and Protection Teams accompanied by an interim Safeguarding Plan -Adults under 65
2	KPI Description SC7	The Safeguarding Vulnerable Persons at Risk of Abuse - National Policy and Procedures states that a Preliminary Screening must be carried out in all cases where there is a concern of abuse of a vulnerable adult. If this Preliminary Screening indicates that there are reasonable grounds for concern, an interim Safeguarding Plan must be developed and submitted, along with the Preliminary Screening, to the Safeguarding and Protection Team.
3	KPI Rationale	If there are grounds for concern, it is important to have a plan in place to protect the client and prevent recurrence and that the Safeguarding and Protection Team is notified.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	2017 National Service Plan Target: 100% All CHOs: 100%
5	KPI Calculation	Percentage- The denominator will be the total number of preliminary screenings submitted within the specified time frame that had an outcome of reasonable grounds for concern". The numerator will be the number of preliminary screenings submitted with an interim safeguarding plan.
6	Data Source	Safeguarding and Protection Teams from Preliminary Screening Forms onto a logging sheet. The logging sheet will be submitted by Principal Social Workers (PSW) onto a shared drive accessible to the National Safeguarding Office. National Safeguarding Office to BIU via Analyst
	Data Completeness	
	Data Quality Issues	
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Logging sheet will be submitted to the National Safeguarding Office
9	Minimum Data Set	Logging sheet will be submitted to the National Safeguarding Office
10	International Comparison	
11	KPI Monitoring	KPI will be monitored: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Other – give details: Each Principal Social Worker on Safe Guarding and Protection Teams
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input type="checkbox"/> Current (e.g. daily data reported on same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly one month in arrears (Q2 data reported in July report) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input checked="" type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details: Biannual
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	<input checked="" type="checkbox"/> Performance Assurance Report (PAR) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager / Specialist Lead		Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Tim Hanly, National Safeguarding Office tim.g.hanly@hse.ie
National Lead and Division		Pat Healy , National Director Social Care Division / socialcare@hse.ie

Older Persons: Safeguarding		
1	KPI Title	% of CHO Heads of Social Care who can evidence implementation of the HSE's Safeguarding Vulnerable Persons at Risk of Abuse Policy throughout the CHO as set out in Section 4 of the policy
2	KPI Description SC4	Section 4 of the Safeguarding Policy outlines a number of structures to be developed in each CHO in order to support implementation of the Policy as follows: 1.) Communication of policy to staff and volunteers 2.) Ensure that service specific procedures are developed, implemented and reviewed in compliance with the National Safeguarding Policy. 3.) Ensure that all adults with a <u>disability/older people within a service area</u> and their next of kin/advocates are informed of the Safeguarding Policy Each Head of Social Care must evidence establishment of Safeguarding and Protection Committee (to include membership, agenda and date of first meeting), and Safeguarding and Protection Team with full complement of staff to include names and grades.
3	KPI Rationale	In order to fully implement the Safeguarding Policy, structures need to be established at CHO level.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017 National Target: 100%
5	KPI Calculation	Count the number of CHOs who provided evidence of implementation of the HSE's Safeguarding Vulnerable Persons at Risk of Abuse Policy and express as a percentage of the 9 CHOs.
6	Data Source	Head of Social Care in each CHO to report to National Safeguarding Office. National Safeguarding Office to BIU via Analyst
	Data Completeness	
	Data Quality Issues	
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Vulnerable persons at risk of abuse
9	Minimum Data Set	Implementation plans of HSE's Safeguarding Vulnerable Persons at Risk of Abuse Policy
10	International Comparison	Services internationally that have a vulnerable persons at risk of abuse policy.
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Other – give details: Chief Officer
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on the same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	<input checked="" type="checkbox"/> Performance Assurance Report (PAR) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager / Specialist Lead		Information Analyst: Niamh Doyle Email: niamh.doyle@hse.ie Specialist Lead: Tim Hanly, National Safeguarding Office timg.hanly@hse.ie
National Lead and Division		National Lead: Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons: Safeguarding Quality		
1	KPI Title	% of CHO Heads of Social Care that have established CHO wide organisational arrangements required by the HSE's Safeguarding Vulnerable Persons at Risk of Abuse Policy as set out in Section 9.2 of the policy.
2	KPI Description SC5	Under the Safeguarding Policy, each CHO must establish a Safety and Protection Team and appoint Designated Officers in each service
3	KPI Rationale	Designated Officers and Safeguarding and Protection Teams (S&PTs) are integral to the implementation of the Policy.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	2017 National Service Plan National Target: 100%
5	KPI Calculation	Measurement will be a count. Number of Chief Officers to provide evidence of fully staffed Safeguarding and Protection Teams (S&PTs) and Designated Officers in each service area to include an up-to-date list of Designated Officers and services which will be subject to review on an ongoing basis by the Chief Officers.
6	Data Source	Each Head of Social care to submit data to National Safeguarding Office. A database of Designated Officers nationally will be maintained by the National Safeguarding Office. National Safeguarding Office to BIU via Analyst
	Data Completeness	
	Data Quality Issues	
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Vulnerable Persons at Risk of Abuse
9	Minimum Data Set	CHO wide organisational arrangements required by the HSE's Safeguarding Vulnerable Persons at Risk of Abuse Policy as set out in Section 9.2 of the policy
10	International Comparison	Services internationally that have a vulnerable persons at risk of abuse policy.
11	KPI Monitoring	KPI will be monitored: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Other – give details: Head of Social Care
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on the same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	<input checked="" type="checkbox"/> Performance Assurance Report (PAR) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/performanceassurancereports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager / Specialist Lead		Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Tim Hanly, National Safeguarding Office timg.hanly@hse.ie
National Lead and Division		National Lead: Michael Fitzgerald /olderpeople.socialcare@hse.ie Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons: Service Improvement Priorities

1	KPI title	Service Improvement Team process- Deliver on Service Improvement Priorities
2	KPI Description OP39	The Service Improvement Priorities were developed to ensure compliance with specific HIQA recommendations following audit of residential centres
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan 2017, 50% June ,100% by year end
5	KPI Calculation	Number of priorities Implemented (numerator) divided by the total number of priorities (denominator) multiply by 100
6	Data Source Data Completeness Data Quality Issues	Social Care Division
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	
9	Minimum Data Set	Number of priorities implemented
10	International Comparison	
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details: Data reported on previous 6 months activity
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager /Specialist Lead		Data Manager: Michael Fitzgerald Email: olderpeople.socialcare@hse.ie Tel: 0667184547
National Lead and Division		National Lead: Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons: Service User Experience		
1	KPI Title	Percentage of CHOs who have established a Residents Council/Family Forum/Service User Panel or equivalent for HSE Older Persons Services. First Reporting Q3
2	KPI Description OP45	The proportion of CHOs who have implemented their 2016 Plan, and established a Residents Council/Family Forum/Service User Panel of equivalent.
3	KPI Rationale	To monitor progress of CHOs in the establishment of Residents Councils / Family Forums / Service User Panels in HSE Older Persons Services
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	2017 National Service Plan National Target: 100%
5	KPI Calculation	Number of CHOs who have established a Residents Councils / Family Forums / Service User Panels or equivalent for HSE Older Persons Services expressed as a percentage of the total number of CHOs.
6	Data Source	Social Care Quality and Safety Department – Planning and Business Information
	Data Completeness	100% data completeness required.
	Data Quality Issues	No known data quality issues at this point.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	CHOs who have established a Residents Councils / Family Forums / Service User Panels
9	Minimum Data Set	CHO has established a Residents Councils / Family Forums / Service User Panels or equivalent for HSE Older Persons Services.
10	International Comparison	Drawn from best practice internationally to develop this customised service
11	KPI Monitoring	KPI will be monitored: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Other – give details: Head of Quality and Safety - Social Care Division.
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Quarterly one month in arrears (Q2 data reported in July report) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details: Biannual
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	<input checked="" type="checkbox"/> Performance Assurance Report (PAR) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
Contact details for Data Manager / Specialist Lead		Specialist Lead: Gerry Clerkin Email: gps.socialcare@hse.ie Data Analyst: Niamh Doyle - Email: niamhm.doyle@hse.ie
National Lead and Division		National Lead: Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons :Quality

1	KPI title	% of compliance with inspected outcomes following HIQA inspection of Older Persons Residential Units
2	KPI Description OP47	The Health Information and Quality Authority (HIQA) has responsibility to regulate the quality of service provided in designated centres for older person. The findings of all monitoring inspections are set out under a maximum of 18 outcome statements. The outcomes inspected are dependent on the purpose of inspection. Where a monitoring inspection is to inform a decision to register or renew registration of a designated centre, all 18 outcomes are inspected. This KPI measures the proportion of outcomes assessed by HIQA which are deemed compliant with the outcome assessed.
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	To measure compliance of the Older Persons services with the outcomes assessed by HIQA Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input checked="" type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management
4	KPI Target	DOP 2017: 80% National Compliance
5	KPI Calculation	Nationally: Count the total number of outcomes inspected in each inspection (denominator/ the target population). Count the total number of outcomes inspected by HIQA that were deemed compliant. (subset or the numerator) Report the number of outcomes inspected by HIQA that were compliant as a % of the total number of outcomes inspected in each inspection.
6	Data Source Data Completeness Data Quality Issues	Published HIQA inspection reports. Social Care Quality and Patient Safety Department – Planning and Business Information
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Outcomes that were found to be compliant in HIQA Inspection.
9	Minimum Data Set	Number of outcomes inspected in each HIQA inspection and the number of outcomes that were compliant in each HIQA inspection
10	International Comparison	N/A
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input checked="" type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
Contact details for Data Manager /Specialist Lead		Specialist Lead: Gerry Clerkin Email: qps.socialcare@hse.ie Data Analyst: Niamh Doyle - Email: niamhm.doyle@hse.ie
National Lead and Division		National Lead: Pat Healy, National Director Social Care Division / socialcare@hse.ie

Older Persons: Subvention

1	KPI Title	Number of people in receipt of Subvention for whom payment was made in the reporting month
2	KPI Description OP24	There are currently two rates of subvention a basic rate and an enhanced rate. This metric is the number of clients in receipt of subvention for whom a payment was made in the reporting month and includes enhanced subvention. Only clients that are funded under the Nursing Homes Support Scheme subhead are included in this count.
3	KPI Rationale	With the introduction of 'A Fair Deal' subvention has ceased and there will be no new clients under the subvention scheme. The purpose of this metric is to measure the number of persons remaining on subvention.
	Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	Division Operational Plan 2017 year end target - 168 CHO 1: 13, CHO 2: 20, CHO 3:23, CHO 4: 14, CHO 5: 13, CHO 6:30, CHO 7: 21, CHO 8: 17, CHO 9: 17
5	KPI Calculation	Total number of clients in receipt of subvention for whom a payment was made in the reporting month. Only clients that are funded under the Nursing Homes Support Scheme subhead are included in this count.
6	Data Source	CIF Template completed by Nursing Homes Support Office in each LHO and returned to Central Unit.
	Data Completeness	100% Complete
	Data Quality Issues	Data quality issues are addressed as they arise.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	The Subvention Scheme ceased in October 2009 and was replaced by the Nursing Homes Support Scheme. Only clients who were part of the subvention scheme prior to October 2009 and have chosen not to avail of the NHSS are still in receipt of subvention
9	Minimum Data Set	As per the subvention guidelines
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Nursing Homes Support Office
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (pr
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/performanceassurancereports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF)? Yes
18	Contact details for Data	Information Analyst: Niamh Doyle Email: niamhm.doyle@hse.ie Specialist Lead: Pat Marron Email: pat.marron@hse.ie Head of Operations & Service Improvement Services for Older People: Michael Fitzgerald olderpeople.socialcare@hse.ie
19	National Lead and Division	National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Transitional Care Beds

1	KPI title	Average Weekly Transitional Care Beds available to Acute Hospital
2	KPI Description OP42	Number of weekly approvals for Transitional Care Beds which are available to Acute Hospital under Delayed Discharge Funding. The weekly approvals for the month are added together and divided by four to get the weekly average. Transitional Care Bed - A bed provided in a private nursing home under the agreed NTPF rate for patients categorised as a Delayed Discharge patient in an Acute Hospital who requires long stay care and is waiting for
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan Target 2017 - 152
5	KPI Calculation	Number of Transitional Care Beds approved and counted each week in the current month- the totals for the four weeks are added together and the result is divided by four to give the average weekly figure
6	Data Source Data Completeness Data Quality Issues	National Transitional Care Office to BIU
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	
9	Minimum Data Set	No. of approved applications that meet criteria for scheme.
10	International Comparison	not applicable
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
Contact details for Data Manager /Specialist Lead		Data Manager: Rachel Fitzgerald Email: rachel.fitzgerald1@hse.ie Tel: 018908748 Specialist Lead: Samantha Rayner
National Lead and Division		National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Transitional Care Beds

1	KPI title	Additional weekly Transitional Care Beds Winter Plan (Oct 16- Feb 17)
2	KPI Description OP43	Number of additional weekly Transitional Care Beds approved under Winter Plan 2016/2017 Delayed Discharge Funding. Transitional Care Bed - A bed provided in a private nursing home under the agreed NTPF rate for patients categorised as a Delayed Discharge patient in an Acute Hospital who requires long stay care and is waiting for NHSS application to be finalised or patient requiring a period of convalescence before returning home up to a period of maximum 4 weeks. Additional Funding allocated to 5 Specific Hospitals for the Winter Period Beaumont Hospital (weekly target 7) , Mater Hospital (weekly target 6) , St James hospital (weekly target 11), Tallaght Hospital (weekly target 6) and Connolly Hospital (weekly target 5) .
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan Target 2017 - National 120 - 60 January, 60 February
5	KPI Calculation	Number of additional Transitional Care Beds approved and counted each week in the month- the totals for the four weeks are added together and divided by four to give the additional weekly approval total
6	Data Source Data Completeness Data Quality Issues	National Transitional Care Office to BIU
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	
9	Minimum Data Set	No. of approved applications that meet criteria for scheme.
10	International Comparison	not applicable
11	KPI Monitoring	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
Contact details for Data Manager /Specialist Lead		Data Manager: Rachel Fitzgerald Email: rachel.fitzgerald1@hse.ie Tel: 018908748 Specialist Lead: Samantha Rayner
National Lead and Division		National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Transitional Care Beds

1	KPI title	Number of People at any given time being supported through Transitional Care in alternative care settings.
2	KPI Description OP44	The number of people discharged from Acute Hospitals and supported in a Transitional Care Bed under Delayed Discharge Funding at a point in time . Transitional Care Bed - A bed provided in a private nursing home under the agreed NTPF rate for patients categorised as a Delayed Discharge patient in an Acute Hospital who requires long stay care and is waiting for NHSS application to be finalised or patient requiring a period of convalescence in private nursing home before returning home up to a period of maximum 4 weeks. Clients in Payment at point in time .
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan Target 2017 - National - 600
5	KPI Calculation	A count of the number of people at a point in time on the last working day of the month being supported through transitional care funding in an alternative care settings.
6	Data Source Data Completeness Data Quality Issues	National Transitional Care Office to BIU
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	
9	Minimum Data Set	No. of approved applications that meet criteria for scheme.
10	International Comparison	not applicable
11	KPI Monitoring	KPI will be monitored : <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
Contact details for Data Manager /Specialist Lead		Data Manager: Rachel Fitzgerald Email: rachel.fitzgerald1@hse.ie Tel: 018908748 Specialist Lead: Samantha Rayner
National Lead and Division		National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

Older Persons: Transitional Care Beds

1	KPI title	No. of Persons in acute hospitals approved for Transitional Care to move to alternative care settings
2	KPI Description OP46	The number of people in Acute Hospitals approved for a Transitional Care Bed under Delayed Discharge Funding.. Transitional Care Bed - A bed provided in a private nursing home under the agreed NTPF rate for patients categorised as a Delayed Discharge patient in an Acute Hospital who is requires long stay care and is waiting for NHSS application to be finalised or patient requiring a period of convalescence before returning home up to a period of maximum 4 weeks.
3	KPI Rationale Indicator Classification (National Standards for Safer Better HealthCare)	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	National Service Plan Target 2017 - National - 7,820
5	KPI Calculation	A count of the number of people in acute hospitals who were approved for transitional care in order to move to an alternative care setting during the reporting month.
6	Data Source Data Completeness Data Quality Issues	National Transitional Care Office to BIU
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	
9	Minimum Data Set	No. of approved applications that meet criteria for scheme.
10	International Comparison	Not applicable
11	KPI Monitoring	KPI will be <u>monitored</u> : <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	Web link to data	http://www.hse.ie/eng/services/publications/performance-reports/
17	Additional Information	Is the data for this KPI available through Corporate Information Facility (CIF) Yes
Contact details for Data Manager /Specialist Lead		Data Manager: Rachel Fitzgerald Email: rachel.fitzgerald1@hse.ie Tel: 018908748 Specialist Lead: Samantha Rayner
National Lead and Division		National Lead: Pat Healy , National Director Social Care Division: socialcare@hse.ie

