

2nd March 2000

Do gach Comhalta den mBord

A Chara,

The first meeting of the Northern Area Health Board will be held in the Great Southern Hotel, Dublin Airport on Wednesday 8th March 2000 at 3.00p.m.

Hereunder is the agenda.

Mise, le meas,

M. Windle

PRÍOMH OIFIGEACH FEIDHMEACHAIN

CLAR

1. * Membership of Northern Area Health Board.
2. * Delegation of reserve function from the Eastern Regional Health Authority to Northern Area Health Board.
3. * Delegation of functions from Regional Chief Executive to Chief Executive Northern Area Health Board.
4. Election of Chair.
5. Election of Vice Chair.
6. Appointment of Protocol and Procedures Committee.
7. Progress report of Chief Executive.
8. Date and Time of next meeting.

* = Enclosures.

NORTHERN AREA HEALTH BOARD

Minutes of proceedings of first Board Meeting of the Northern Area Health Board
held in
the Great Southern Hotel, Dublin Airport,
on Wednesday 8th March, 2000 at 3.00p.m.

Present

Cllr. C. Burke	Ald. I. Callely, T.D.
Mr. M. Cowley	Cllr. L. Creavan
Cllr. A. Devitt	Mr. J. Fallon
Cllr. Dr. D. Fitzpatrick	Ms. N. Harvey
Cllr. D. Heney	Dr. M. Laffoy
Mr. G. McGuire	Cllr. D. Murray
Cllr. E. O'Brien	Dr. P. O'Connell
Cllr. M. O'Donovan	Mrs. C. Quinn
Dr. J. Reilly	Cllr. R. Shortall
Mr. L. Tuomey	

In the Chair

Cllr. Ann Devitt

Apologies

Ms. M. Hoban
Dr. B. Murphy

Officers in Attendance

Ms. M. Windle, Chief Executive
Mr. M. Walsh, Assistant Chief Executive
Ms. M. Kelly, Director, Human Resources
Mr. A. Charles, General Manager, Community Care Area 8
Mr. P. Dunne, General Manager, Community Care Area 7
Ms. C. Keaveney, General Manager, Community Care Area 7
Ms. O. Treacy, Board Secretary

1/2000

MEMBERSHIP OF NORTHERN AREA HEALTH BOARD

Report number 1/2000 which outlined details of appointments to the Northern Area Health Board was noted.

2/2000.

DELEGATION OF RESERVE FUNCTION FROM THE EASTERN REGIONAL HEALTH AUTHORITY TO NORTHERN AREA HEALTH BOARD

Report number 2/2000 which dealt with the delegation of reserved functions from the Eastern Regional Health Authority to the Northern Area Health Board was adopted by our Board

3/2000.

DELEGATION OF FUNCTION FROM REGIONAL CHIEF EXECUTIVE TO CHIEF EXECUTIVE NORTHERN AREA HEALTH BOARD

Report number 3/2000 which dealt with the delegation of function from the Regional Chief Executive to the Chief Executive Northern Area Health Board was noted.

4/2000

ELECTION OF CHAIRPERSON

Cllr. Ann Devitt was proposed by Dr. J. Reilly and seconded by Cllr. D. Murray, and agreed unanimously.

The Chairperson thanked all her colleagues for the confidence and trust which they have placed in her and assured them that she would do her best to be worthy of that faith and trust.

Cllr. Devitt paid tribute to the wonderful work done by the Eastern Health Board staff over almost three decades in providing health and personal social services to people in the region. Under the new structures the Eastern Regional Health Authority will plan, commission, fund, monitor and evaluate all the health and personal social services in Dublin, Kildare and Wicklow. The services will then be delivered by the voluntary hospitals, the voluntary agencies and the three new Area Health Boards. Cllr. Devitt went on to say that because our Board consists of public representatives, representatives

of the voluntary hospitals, voluntary intellectual Disability Agencies, other voluntary providers and the health professionals, we are uniquely placed to work closely together in a new partnership for the good of the people whom we serve.

Cllr. Devitt said that during her term of office she would like to see progress in over crowding in hospitals and enhancement in primary care services.

Cllr. Devitt said she was delighted to be working with our new Chief Executive, Ms. Maureen Windle, who has come to us with a formidable record. She was also pleased to announce that Mr. Michael Walsh, Assistant Chief Executive and Ms. Mary Kelly, Director, Human Resources would also be members of the management team. The Chairperson also said she was looking forward to working with members and the executive in the challenging days ahead.

5/2000.

ELECTION OF VICE-CHAIRPERSON

Cllr. L. Creaven was proposed by Dr. P. O'Connell and seconded by Cllr. D. Heney, and agreed unanimously.

Cllr. Creaven thanked his proposer and seconder and all members for their support.

The Chief Executive congratulated both the Chairperson and Vice-Chairperson and ensured them of the full support of the executive during their terms as office.

6/2000.

APPOINTMENT OF PROTOCOL & PROCEDURES COMMITTEE

The following members were nominated for appointment to the Protocol & Procedures Committee and agreed:

- Cllr. A. Devitt
- Dr. P. O'Connell
- Cllr. D. Heney
- Cllr. E. O'Brien
- Mr. M. Cowley
- Mr. G. McGuire

At the request of the Chairperson it was agreed that Dr. Philip O'Connell would Chair this group.

7/2000

PROGRESS REPORT OF CHIEF EXECUTIVE

The following report from the Chief Executive was noted:

ESTABLISHMENT OF AUTHORITY

The 1999 legislation sets out the role of the Authority and the Area Health Boards. I have circulated to members' documentation relating to the functions of the Board and of the Chief Executive.

HEAD OFFICE & STAFFING

Our Boards temporary headquarters is located at Unit 2, Swords Business Campus, Balheary Road, Swords, Co. Dublin. Tel. 01 8407059 Fax. 01 8407446.

Mr. Michael Walsh has taken up duty as Assistant Chief Executive and interviews are currently being held for two vacant Assistant Chief Executive posts.

The Personnel Officer has been assigned - Ms. Mary Kelly and the position of Finance Director remains vacant.

The Secretary of the Board is Ms. Orla Treacy, Dr. Steevens', Dublin 8. Tel. 01 6352268 Fax. 01 6790790. In addition to facilitate members Ms. Madeline Halpin will be located in Secretariat, Northern Area Health Board Headquarters, Unit 2, Swords Business Campus, Balheary Road, Swords, Co. Dublin. Tel. 01 8407059 Fax. 01 8407446.

Mr. Michael Walsh has been delegated functions to deal with all services including Acute, Community, Primary Care, Disabilities, Children, Mental Health and for service operation on a regional basis including Community Welfare Services, Mental Health Services and homelessness.

Also at headquarters are, Ms. Violet Harford, Mr. Se Smith and Ms. Susan Clarke in administrative support. The maximum person capacity at present for our Board at Swords Business Campus is eight.

District Managers names and locations are as follows:

- Area 6 – Mr. Pat Dunne, Rathdown Road, Dublin 6. Tel. 01 8680444/01 8680171
- Area 7 – Ms. Carmel Keaveney, 193 Richmond Road, Dublin 3. Tel 01 8575400
- Area 8 – Mr. Adrian Charles, Cromcastle Road, Coolock, Dublin 5. Tel 01 8476122/01 8476033

ARRANGEMENTS FOR VISITS OF SERVICES

As agreed the schedule of visits for the three Area Health Boards for the next number of months has been circulated for members' information. These visits will allow members an opportunity to visit particular services to view facilities. A presentation will be made by the service manager and the visit will also allow members to have a general discussion with management and staff on particular issues.

The members will note that the schedule includes visits to voluntary providers and I would like to acknowledge the support and co-operation of those providers in the drawing up of this schedule.

SERVICE PROGRESS AND DEVELOPMENT

It is my intention to bring a report on service progress and development in the area each month to the Board. The detail of which can be explored more fully in discussion through the Standing Committees.

BOARD BUSINESS

Pending the establishment and operation of our Board Protocol and Procedures Committee, the executive will deal with members' questions on an individual basis.

SERVICE PROFILE

As I indicated at the meeting of the members' previously I have prepared a summary brief of service profile for the area and enclose a copy of same for members attention. The work programme of the Board will be centred mainly around these crucial service issues.

Also enclosed is a Directory of Service Providers for the Northern Area Health Board which will be further updated as additional staff appointments are made.

ACKNOWLEDGEMENT

I would like to acknowledge the contribution of staff at all levels and the members in facilitating the ease of the transition in an organisation of this size. To have managed the extent of this transition is in no small way due to the co-operation of members and of the staff throughout the organisation and I would like to thank both the staff and members for this and also to put on record an acknowledgement of the work of the Eastern Health

Board, the foundation from which we will continue to build and enhance health services for the public.

PRESENTATION/SERVICE PROFILE

The Chief Executive gave a slide presentation regarding services in the region following which there was a brief discussion to which Cllr. E. O'Brien, Dr. M. Laffoy, Mr. J. Fallon, Cllr. B. Burke, Mr. M. Cowley, Mrs. C. Quinn and Mr G. McGuire contributed and to which Mr. Walsh, Assistant Chief Executive and Ms. Windle, Chief Executive replied.

8/2000

DATE AND TIME OF NEXT MEETING

It was agreed that the next meeting would take place on Thursday 20th April, 2000 at 5.00p.m. in the Great Southern Hotel, Dublin Airport at 5.00p.m.

Meeting concluded at 5.00p.m.

CORRECT:

**M. WINDLE
CHIEF EXECUTIVE**



CHAIRMAN