



## NORTHERN AREA HEALTH BOARD

### Bord Sláinte an Limistéir Thuaidh

14<sup>th</sup> April 2000

#### Do gach Comhalta den mBord

A Chara,

The monthly meeting of the Northern Area Health Board will be held in the Great Southern Hotel, Dublin Airport on Thursday 20<sup>th</sup> April, 2000 at 5.00p.m. Hereunder is the agenda.

Tea is arranged for 4.00pm. It is proposed to have a site visit to the two possible Headquarter sites before the board meeting. Two mini-buses will be available for the convenience of members and will depart at 4.20pm.

Mise, le meas,

**M. Windle**

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**PRIOMH FEIDHMEANNACH**

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**CLAR**

1. Chairpersons Business
2. Minutes of proceedings of first meeting held on 8<sup>th</sup> March 2000 [copy herewith]
  - (a) Matters arising from minutes
3. Questions to the Chief Executive
4. Chief Executive's Report
5. Protocol Committee Report – Standing Orders – Report No. 4/200
6. Community Services and Continuing Care Committee – membership – Report No. 5/2000 [copy herewith]

7. Episodic Illness and Primary Care Committee - membership – Report No. 6/2000 [copy herewith]
8. Northern Area Health Board Headquarters Office Accommodation. - 12/2000
9. Social Welfare Bill, 2000 – Report No. 7/2000 [copy herewith]
10. Home Accident Prevention – Report No. 8/2000 [copy herewith]
11. Services for Asylum Seekers – Report No. 9/2000 [copy herewith]
12. Palliative Care Services - – Report No. 10/2000 [copy herewith]
13. Freedom of Information Act, 199~~9~~<sup>x</sup> – One Year on – Report No. 11/2000 [copy herewith]
14. Notices of Motion
15. Correspondence

## NORTHERN AREA HEALTH BOARD

Minutes of proceedings of 2<sup>nd</sup> Board Meeting of the Northern Area Health Board

held in The Great Southern Hotel, Dublin Airport.

On Thursday, 20<sup>th</sup> April 2000 at 5.00p.m.

### *Present*

Cllr. C. Burke	Ald. I. Callely, T.D.
Mr. M. Cowley	Cllr. L. Creavan
Cllr. A. Devitt	Mr. J. Fallon
Ms. N. Harvey	Cllr. D. Heney
Dr. M. Laffoy	Mr. G. McGuire
Dr. B. Murphy	Cllr. D. Murray
Cllr. E. O'Brien	Cllr. M. O'Donovan
Mrs. C. Quinn	Cllr. R. Shortall
Mr. L. Tuomey	

### *In the Chair*

Cllr. Ann Devitt

### *Apologies*

Ms. M. Hoban  
Dr. P. O'Connell  
Dr. J. Reilly

### *Officers in Attendance*

Ms. M. Windle, Chief Executive  
Mr. M. Walsh, Assistant Chief Executive  
Mr. J. Cahill, Assistant Chief Executive  
Ms. M. Kelly, Director Human Resources  
Mr. P. Doyle, Estate Management Officer  
Ms. N. Byrne, Communications Officer  
Dr. G. Sayers, Public Health Specialist  
Ms. M. Halpin, Secretary

9/2000

**CHAIRPERSON'S BUSINESS**

I would like to propose a vote of sympathy to those whose names have been included on the list of condolences which have been circulated. In particular I would like to extend the sympathies of our Board to the family of the late Mr. Cyril Gallagher, former Chairperson of the Eastern Health Board.

10/2000

**MINUTES OF BOARD MEETING HELD 8<sup>TH</sup> MARCH 2000**

The minutes of the proceedings of the monthly meeting held on the 8<sup>th</sup> March 2000, having been circulated, were confirmed on a proposal by Ald. Ivor Callely, seconded by Cllr. D. Murray.

11/2000

**NORTHERN AREA HEALTH BOARD HEADQUARTERS OFFICE ACCOMMODATION – REPORT NO. 12/2000**

The Chairperson agreed, at the members' request, to deal with this item first.

The Chief Executive circulated Report No. 12/2000 on the proposed Office Accommodation for the Northern Area Health Board Headquarters and also circulated proposals relating to the three locations as follows:-

- (i) Ballymun
- (ii) Swords Business Campus, Balheary Road, Swords
- (iii) Airside Business Park, Swords

The Estate Management Officer gave a verbal presentation on each of the proposed sites.

A discussion followed to which the following members contributed: Cllrs. Devitt, Callely, O'Donovan, O'Brien, Shortall, Burke, Heney and Murray, Messrs. McGuire, Cowley, Tuomey and Fallon, Mrs. Quinn and Dr. Laffoy. The following were the main points raised:-

- The urgency of time-scale for final decision
- Cost
- Size
- Early availability
- Roads and public transport accessibility
- Public use of the Headquarters
- Staff numbers
- Interim temporary facilities
- Parking facilities
- Creche facilities
- Length of lease

The Chief Executive and Estate Management Officer responded to all questions. After further discussion, the Chairperson's proposal that a Special Meeting be held to further consider proposals and to make a final decision on the matter of Headquarters and accommodation for the Northern Area Health Board, was agreed.

The details agreed for this meeting are as follows:-

**Date:** Wednesday, 10<sup>th</sup> May 2000  
**Time:** 3.00pm

12/2000

### **CHIEF EXECUTIVE'S REPORT**

The following report from the Chief Executive was noted:

#### ***1. Additional Management Team Appointments***

I wish to advise members of two additional appointments to Management Team in our Board:

- Mr. John Lamont, Assistant Chief Executive
- Mr. Joe Cahill, Assistant Chief Executive
- The post of Finance Director has been offered to a successful candidate following interview and I am awaiting notification from him of the date on which he is due to take up duty.

#### ***2. Health Promotion Officer***

I wish to advise members that approval has been received by way of correspondence from the Department of Health and Children to appoint two additional Health Promotion Officers, one of whom will be appointed to the Northern Area Health Board. This post has recently been advertised.

#### ***3. James Connolly Memorial Hospital, Blanchardstown***

I have circulated with agenda papers for this meeting copies of letter dated 29<sup>th</sup> February 2000 from the Department of Health and Children advising of an allocation of £140,000 in respect of medical equipment/minor capital needs at James Connolly Memorial Hospital, Blanchardstown.

#### ***4. Development Boards***

I wish to advise members that following an invitation from the City and Fingal Development Boards for executive members Mr. John Lamont, Assistant Chief Executive has been nominated to Fingal County Development Board and I will be a member of the City Development Board.

5. *Vaccine Awareness Campaign*

I have circulated with agenda papers for this meeting copies of the speech made by Mr Micheál Martin, T.D. Minister for Health and Children, at the launch of the Vaccine Awareness Campaign in the Royal College of Physicians on Tuesday 21<sup>st</sup> March 2000.

6. *SWA position of people with full board accommodation*

I have circulated with agenda papers for this meeting copies of notification dated 14<sup>th</sup> January 2000 from the Department of Social, Community and Family Affairs outlining the Department's policy for dealing with Rent Supplement applications in respect of people in full board accommodation.

7. *Our Lady's Hospice, Harold's Cross*

I have circulated with agenda papers for this meeting copies of letter dated March 2<sup>nd</sup> 2000 from Mr. Michael Murphy, Chief Executive Officer, Our Lady's Hospice, Harold's Cross inviting members our Board to visit the Hospice. It is planned to arrange this visit for members at a future date.

13/2000

**PROTOCOL COMMITTEE REPORT – REPORT NO. 4/2000**

Members agreed to note Report No. 4/2000 and there was a discussion to which the following members contributed: Cllrs. Callely, Murray, Devitt and Shortall.

It was noted that in the interim, until the adoption of the Procedures and Protocols Report the relevant requirements relating to the operation of our Board's business as set out in the legislation would apply. It was agreed that any other urgent issues arising in relation to procedures and protocols would be dealt with as they arise by the Protocol Committee.

14/2000

**COMMUNITY SERVICES AND CONTINUING CARE COMMITTEE – REPORT NO. 5/2000**

The Chief Executive presented Report No. 5/2000 on the matter of the Community Services and Continuing Care Committee. Members were informed that the Protocol Committee proposed, at their meeting of 12<sup>th</sup> April 2000, that Cllr. A. Devitt would chair the first meeting of this Committee to facilitate the election of Chairperson and Vice-Chairperson. This was agreed. A discussion followed to which Cllrs. Callely, Devitt and Shortall and Mrs. Quinn contributed. The main points were:-

- Members requested that Report No. 5/2000 be amended to reflect that all members shall be entitled to attend a meeting of a Committee of which he or she is not a member and to participate in the deliberations at such a meeting but shall not be entitled to vote on any question arising at such a meeting.

Members agreed the details of the first meeting of the Community Services and Continuing Care Committee as follows:

**Date:** Monday, 22<sup>nd</sup> May 2000  
**Time:** 5.00pm  
**Location:** Great Southern Hotel, Dublin Airport, Swords.

**15/2000**

**EPISODIC ILLNESS AND PRIMARY CARE COMMITTEE – REPORT NO. 6/2000**

The Chief Executive presented the above report on the matter of the Episodic Illness and Primary Care Committee. Members were informed that the Protocol Committee proposed, at their meeting of 12<sup>th</sup> April 2000, that Cllr. A. Devitt would chair the first meeting of this Committee to facilitate the election of Chairperson and Vice-Chairperson. This was agreed. A discussion followed to which Cllrs. Callely, Devitt and Shortall and Mrs. Quinn contributed. The main points raised were:-

- Members requested that Report No. 6/2000 be amended to reflect that all members shall be entitled to attend a meeting of a Committee of which he or she is not a member and to participate in the deliberations at such a meeting but shall not be entitled to vote on any question arising at such a meeting.
- Members agreed the details of the first meeting of the Episodic Illness and Primary Care Committee as follows:

**Date:** Thursday, 25<sup>th</sup> May 2000  
**Time:** 5.00pm  
**Location:** Great Southern Hotel, Dublin Airport, Swords.

**16/2000**

**SOCIAL WELFARE BILL, 2000 – REPORT NO. 7/2000**

It was agreed to refer Report No. 7/2000 to the Community Services and Continuing Care Committee.

**17/2000**

**HOME ACCIDENT PREVENTION – REPORT NO. 8/2000**

It was agreed to refer Report No. 8/2000 to the Community Services and Continuing Care Committee.

**18/2000**

**SERVICES FOR ASYLUM SEEKERS – REPORT NO. 9/2000**

It was agreed to refer Report No. 9/2000 to the Community Services and Continuing Care Committee.

20/04/00

12

**19/2000**

**PALLIATIVE CARE SERVICES – REPORT NO. 10/2000**

It was agreed to refer Report No. 10/2000 to the Episodic Illness and Primary Care Committee.

**20/2000**

**FREEDOM OF INFORMATION ACT 1999 – REPORT NO. 11/2000**

Report No. 11/2000 was noted.

Meeting closed at 7.45pm.

**CORRECT:**

**M. WINDLE  
CHIEF EXECUTIVE**

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**CHAIRPERSON**