

SOUTH WESTERN AREA HEALTH BOARD

Minutes of proceedings of meeting of the South Western Area Health Board held in the Adelaide and Meath Hospital, incorporating the National Children's Hospital, Tallaght, on Tuesday, 5th September, 2000, at 2.00 p.m.

Present

Mr. P. Aspell	Dr. S. Barry
Mr. G. Brady	Cllr. E. Byrne
Cllr. T. Cullen	Ms. A. Harris
Ms. M. Hoban	Dr. K. Harkin
Cllr. C. McGrath	Cllr. M. Miley
Ald. M. Mooney	Dr. B. Murphy
Mr. M. Murphy	Cllr. C. O'Connor
Cllr. J. Reilly	Cllr. D. Tipping
Cllr. J. Wall, T.D.	

Observers

Ms. N. Harvey	Mr. G. McGuire
---------------	----------------

Apology

Cllr. C. Byrne	Dr. M. Gueret
Sen. S. Ó Fearghail	Sen. T. Ridge

In the Chair

Cllr. C. O'Connor

Officers in Attendance

Mr. P. Donnelly, Chief Executive
 Ms. B. Clarke, Asst. Chief Executive
 Mr. P. Bennett, Asst. Chief Executive
 Mr. D. Lyons, Director of Finance
 Mr. T. McMahon, Director of Human Resources
 Mr. J. Leech, Senior Manager, Chief Executive's Office
 Ms. P. Bryan, Senior Manager, Chief Executive's Office
 Mr. R. Kavanagh, Senior Manager, Operations
 Ms. C. Cuffe, Senior Manager, Operations
 Ms. M. Browne, Director of Communications, E.R.H.A.
 Ms. A. Farrell, Administrative Support, Chief Executive's Office
 Ms. A. Barry, Administrative Support, Chief Executive's Office

60/2000

CHAIRMAN'S BUSINESS

At the outset, the Chairman welcomed members and staff to the Adelaide and Meath Hospital, incorporating the National Children's Hospital (AMiNCH), Tallaght, and thanked Mr. Michael Lyons, Chief Executive Officer, AMiNCH, for the opportunity to hold the Board Meeting in Tallaght, thus enhancing the interface between the hospital and our Board.

The Chairman then invited Mr. Gerry Brady to address the group in his capacity as Chairman of the Board of AMiNCH. In his address Mr. Brady outlined some recent developments at AMiNCH and highlighted areas of co-operation with other hospitals. He indicated that a tour of the hospital could be arranged for Board Members in the future. In conclusion, Mr. Brady thanked Mr. Lyons and his staff for their hospitality.

The meeting was then adjourned for five minutes for a photo call.

On resuming the chair, the Chairman read the following report which was noted by the Board:-

1. Condolences

I am sure members will join with me in expressing sincere sympathy to those whose names have been included on the list of condolences which has been circulated to members.

2. Board Membership and Health Board meetings

The Department of Health and Children has advised that following the coming into operation of the Health (Eastern Regional Health Authority) Act, 1999, new conditions now apply in relation to membership of Health Boards.

In accordance with Section 22 of the above-mentioned Act, where a member appointed **other than** by the council of a county or the corporation of a county borough does not attend a meeting of the Board for a consecutive period of 6 months, and cannot demonstrate that his/her absence has been due to illness, that member shall cease to be such a member. It should be noted that this provision currently applies to those Board members who are appointed by the council of a county or the corporation of a county borough (see paragraph 11 of the second schedule to the Health Act, 1970).

In order to assist members in complying with the provisions of this legislation a reminder system will be operated by the Secretary to the Board so as to:

- notify a member that he/she is approaching the 6 month limit;

and

- afford that member the opportunity to inform the chairman that the absence has been due to illness.

I trust this new arrangement will operate to the satisfaction of all members.

The Chairman then advised members that maps of the Dublin and Kildare/West Wicklow areas were available after the meeting and that supplies of personalised stationery which were requested by Board Members were also available.

61/2000

MINUTES OF PROCEEDINGS OF BOARD MEETING HELD ON 4th JULY, 2000

The minutes of the proceedings of the meeting held on 4th July, 2000, having been circulated, were confirmed on a proposal by Mr. P. Aspell, seconded by Cllr. J. Reilly.

(a) Matters arising from the minutes

Tobacco Advertising and Sponsorship

Cllr. J. Reilly asked that it be noted that he had requested that a report on our Board's anti-smoking policy be prepared for Board Members. In reply, the Chief Executive indicated that a major health promotion campaign is currently being planned which will take this issue on board and a report will be prepared in this regard for members.

Asylum Seekers

Cllr. D. Tipping expressed concern that arrangements to house asylum seekers in the Dublin 4 area did not materialise. The difficulties with proceeding with the arrangements were clarified and it was indicated that the Department of Justice, Equality and Law Reform is currently addressing this issue.

Long Term Care for Older Persons

The Chief Executive fully endorsed the proposal by Dr. Kieran Harkin at the last Board Meeting to ensuring that all patients resident in the community in need of long-term care are offered appropriate care within a six month period. He indicated that information systems are not in place at present to access data regarding waiting lists for long-term care and, as information is not available currently regarding unmet need in the community, it is not possible to give accurate information to members at this point in time. It was also acknowledged that present procedures for accessing care need to be reviewed. The Chief Executive then outlined developments since the establishment of our Area Board to improve information systems and access to care. These have included discussions with the Departments of Geriatric Medicine and, in particular, the establishment of a Care Planning and Policy Development Forum which has representation from all major health service providers in the area. A comprehensive plan of care for older persons will be brought to members in six months time which will provide detailed information and inform policy in our Board's area.

Dr. Harkin thanked the Chief Executive for providing this update.

Report of the Expert Group on Various Health Professions

The Chief Executive indicated that dental hygienists and dental health promoters are currently not encompassed under this initiative.

Unidentified Illness among Heroin Users in Dublin

The Chief Executive stated that the causative organism for this illness has not, as yet, been identified. Members will be updated when further information is available.

Feasibility Studies for Health Centre Developments

In response to a query from Cllr. D. Tipping, the Chief Executive stated that the feasibility studies for health centre developments in Tymon North and Stratford-on-Slaney will be brought to a future Standing Committee meeting.

62/2000

QUESTIONS TO THE CHIEF EXECUTIVE

On a proposal by Cllr. J. Reilly, seconded by Mr. P. Aspell, it was agreed to answer the questions which had been lodged.

1. Cllr. Eric Byrne

“Will the CEO provide this member with a full up to date report on his plans for the development of a new, modern Health Centre for Terenure?”

Will he confirm that £2.5m. is required?

Will he explain the role and financial contribution of Dublin Corporation in the project and will he make a statement on the matter?”

Reply:

Preliminary discussions have taken place between the South Western Area Health Board and Dublin Corporation regarding a joint development in Terenure at Eaton Square. Our Board proposes to build a health centre on the site and Dublin Corporation proposes to develop sheltered housing for older persons.

Our Board is currently examining proposed service provision at the health centre. It is planned that the services provided will include:

- adult and child psychiatric services
- dental services
- public health nursing
- social work and family support
- child health
- district care team
- physiotherapy
- occupational therapy
- speech & language therapy
- drug services
- primary care services
- general medical services
- administration
- home help services
- community welfare services

We are also examining the possibility of providing day care services for older persons and day care services for disabled persons on site.

Agreement has been reached for the establishment of a joint project group between the South Western Area Health Board and Dublin Corporation to examine options and make recommendations in relation to the use of the site.

Our Board has applied for funding totalling £2.5m under the National Development Plan for the health services component of the development, which is included as a priority for 2001. Dublin Corporation will be funding the sheltered housing component of the development.

The South Western Area Health Board is pleased to be proceeding with the development in this area and welcomes the support of Dublin Corporation on this joint initiative.

2. Cllr. Jim Reilly

“To ask the Chief Executive to outline the following details:-

The number of hard drug abusers/addicts identified by our Board in the Kildare/West Wicklow area, the current method of treatment being provided to them and where this treatment is being delivered from, and if he will make a statement relating to the overall situation regarding illegal drug use in the area?”

Reply:

Services for the Kildare/West Wicklow area are provided from the Board’s Health Centre at Newbridge, Co Kildare. A full-time Education Officer and two Addiction Counsellors are located at these premises. An Outreach Worker has recently been appointed for the Kildare area and is also located at these premises. Staff at Newbridge link with parents, schools and community groups on every aspect of drug use and our Addiction Services throughout the Kildare/West Wicklow area. We have developed integrated services and links with Kildare Youth Services, Action South Kildare, Youth Reach Athy and Leixlip and Foróige. We have developed and will continue to develop links with the National Parents Council. A number of talks and presentations have been organised with the National Parents Council and these have been held in Athy, Naas, Newbridge, Celbridge, Maynooth and Blessington. Our Counsellors and Outreach Worker provide clinics in Maynooth, Leixlip, Celbridge, Naas, Newbridge and Athy.

At present we are aware of some heroin use specifically in the Newbridge, Leixlip and Celbridge areas. Services for these persons are provided by local GPs and at the National Drug Treatment Centre, Trinity Court, Pearse Street, Dublin 2. At present there are 10 persons from the Kildare area in treatment at Trinity Court and another 6 are being held on a waiting list for treatment. There are 22 clients with GPs in the Kildare area under the terms of the Methadone Protocol.

In relation to the overall situation the Board carried out a survey on the extent of illegal drug use in the Secondary School-going population in Co. Kildare and West Wicklow in 1999. This study provided conclusive evidence that many young people in this region, to varying degrees, use mood-altering substances. Our staff at Newbridge will continue to work with the Department of Education and Science around the implementation of a Lifeskills curriculum. At post-primary level this programme is called “On My Own Two Feet”. Currently, efforts are being made to engage primary schools in the “Walk Tall” programme which also entails a curriculum of lifeskills development.

The appointment of two additional Counsellors to this area is currently being processed.

63/2000

REPORT OF THE CHIEF EXECUTIVE

The Chief Executive read the following progress report to members (copy filed with official minute):

Report No. 27/2000

REPORT OF CHIEF EXECUTIVE

1. Youth Homelessness

I have circulated with the agenda papers for this meeting copies of press release dated 14th July, 2000, in which Mr. Micheál Martin, Minister for Health and Children, announced details of a comprehensive package of child care service developments agreed with the Eastern Regional Health Authority to tackle youth homelessness. The package includes:-

- the appointment of a Director of Youth Homelessness in the Eastern Regional Health Authority who will have responsibility for planning and monitoring services across the three Area Health Boards
- extra investment and organisational streamlining
- the provision of dedicated teams in each of the three Area Health Boards led by an Assistant Chief Executive Officer.

The three Area Boards have advertised for a range of staff to work across a continuum of services. This continuum includes:-

- emergency placement services which will offer immediate outreach and emergency accommodation for young homeless
- multi-disciplinary youth work teams who will work with at risk youths in a number of locations across the region
- family centres that will offer therapy and support to children and their families
- family support services to provide additional domiciliary and community support for families
- additional supported lodgings, foster care and residential care at local level throughout the region
- specialist services for young people with addiction problems

There has been a good response to the Boards' recruitment drive for these positions. Progress reports to be brought to our Board's committees in the coming weeks.

2. Counselling Services for Adult Survivors of Institutional Abuse

As part of the government's initiative to respond to the issue of institutional abuse, the health boards were asked to establish a national counselling service for survivors. The Boards have been working together to develop this service by recruiting suitably qualified counsellors and Directors of Counselling for all regions. The Boards will shortly be advertising progress on these developments. The South Western Area Health Board is taking a lead role in this development on behalf of all boards. A more detailed presentation on developments in the Eastern Region and the model of service will be presented to members very shortly.

3. Orthodontic Services

As previously advised, an approved package of proposals for addressing the present difficulties in the orthodontic service is currently in the process of being implemented as follows:-

- A locum Consultant Orthodontist took up duty on 21st August 2000. The new locum Consultant, although based in Dun Laoghaire, has a remit which is currently regional.
- Interviews have been arranged for mid-October by the Local Appointments Commission in respect of the two additional approved Consultant Orthodontist posts.
- An advertisement for 6 Clinicians with M.Orth. qualifications was placed in the national newspapers on Sunday last and these posts will be advertised in the British Dental Journal next week. While awaiting these appointments a clinician is to take up duty with our Board next week working from Old County Road, Crumlin and a dental clinic in the Northern Area Health Board.
- A meeting has taken place with the private orthodontists organisation, the Orthodontic Society of Ireland, and a meeting of that organisation is taking place over the coming weeks. Following their meeting, the Orthodontic Society of Ireland will advise of their capacity to assist our Board in this area.

A more detailed activity report on the orthodontic services will be brought to the next meeting of the Primary Care and Acute Services Standing Committee.

4. Naas General Hospital

(i) Hospital Development

Approval has been received to proceed with the commencement of the final phase, Phase III, of the new Naas General Hospital at a cost of £25m. This phase will complete the total hospital development and will include construction/completion of the following departments:-

- Pathology Department
- Mortuary & Post Mortem
- H.S.S.D.
- Catering Department
- Central Supplies Department
- Engineering/Maintenance Department
- On-Call Accommodation
- Day Services (permanent)
- Physical Medicine (permanent)
- Out-Patients Department (completion)

Construction on the final phase is targeted to commence in April 2002 with a completion date of late 2003/early 2004.

(ii) Non Consultant Hospital Doctors (NCHDs)

All non consultant hospital doctor posts at Naas General Hospital have now been filled. Members will be aware that due to the continuing co-operation and support of the Adelaide and Meath Hospital, incorporating the National Children's Hospital, all of the services at Naas General Hospital were maintained without interruption since 1st July 2000. In this regard a letter of appreciation and thanks has been sent to the authorities at the Adelaide and Meath Hospital, incorporating the National Children's Hospital, from our Board through the Primary Care and Acute Services Standing Committee.

(iii) **Consultant Manpower**

A package of joint proposals between our Board and the Adelaide and Meath Hospital, incorporating the National Children's Hospital, for the appointment of A&E Consultants and Consultant Anaesthetists will form the basis of discussions with the Eastern Regional Health Authority. We are also having discussions in relation to Consultant Radiologists. Members will be kept advised on progress in this regard through the Primary Care and Acute Services Standing Committee.

5. Health Promotion Strategy

The Minister for Health and Children, Mr. Micheál Martin, launched the National Health Promotion Strategy 2000-05 in Dublin Castle on 20th July, 2000. At the launch the Minister stated that promotion of healthier lifestyles needs to be pursued with energy and determination. The aim of this strategy is to build on earlier work and to give a strategic focus to the further development of health promotion activity in Ireland over the next five years. It recognises the need to improve the health and social gain of those who are disadvantaged or from lower socio-economic groups by developing sensitive and appropriate health promotion programmes to meet their needs. Specifically it will:

- Focus on the link between health promotion and the determinants of health;
- Provide information and data on socio-economic and environmental factors, lifestyle behaviours and health status;
- Identify the pre-requisites needed at a national and regional level to support and sustain health promotion;
- Emphasise the role for inter-sectoral and multi-disciplinary approaches in the planning, implementation and evaluation of health promotion initiatives.

The report outlines three major strands for the future development of health promotion:

- the establishment of a new National Health Promotion Forum under the Chairmanship of the Minister
- the provision of more comprehensive and reliable data
- the need for greater inter-sectoral and multi-disciplinary approaches

It is recognised that success cannot be achieved solely by the healthcare sector and the more comprehensive policy of "health proofing" is needed to influence positively policies that impact directly or indirectly on health. The new National Health Promotion Forum will provide an important platform to tackle, in a meaningful way, inter-sectoral approaches to the major determinants of health which are set out in detail in this document.

The strategy will inform future direction and will give a focus to Health Boards for the next five years, providing a resource and guide for relevant partners, statutory and non-statutory, concerned with promoting positive health in the new millennium. Our Board recognises the importance of this document; it will provide the backdrop for the development of our own Health Promotion Strategy which will be included in our planning process for next year.

6. Kildare/West Wicklow General Practice Out of Hours Co-operative (KDOC)

Agreement has been reached between our Board and a co-operative of approximately 60 general practitioners to provide an out-of-hours general practitioner service to participating G.P.s' patients. The service will operate from 6 p.m. to 8 a.m. on weekdays and from 6 p.m. on Fridays to 8 a.m. on Mondays. It will also cover Bank Holidays. It is planned that the service will operate from Naas General Hospital and at least three other centres in the area.

The service will include general practitioner and nursing centred based services, home visits and clinical advice over the phone. KDOC services will be provided by participating local general practitioners and a car and a driver will be provided for the use of the doctors involved in making house calls and visiting the various centres. Further information will be brought to a future Standing Committee meeting.

7. Report on Progress on Inter-Country Adoptions

I have circulated with the agenda papers for this meeting copies of press release dated 27th July, 2000, in which Minister of State, Mary Hanafin, speaking at the launch of new information booklets for prospective adoptive parents, spoke of progress in inter-country adoption services. Minister Hanafin stated that in response to delays experienced by prospective parents the Government has already allocated extra funds for the employment of social workers to carry out assessments. Minister Hanafin said that there have been difficulties in recruitment in this area to date and she strongly urged qualified social workers not currently in the service to consider re-entering.

Minister Hanafin also launched the report of the group established to oversee the implementation of "Towards a Standardised Framework of Inter-country Adoption". This group was set up in response to concerns regarding both the delay in obtaining assessments and the assessments themselves. The report shows that there has been significant progress in all areas towards full implementation of the standardised framework procedures. The South Western Area Health Board manages the Inter-Country Adoption Service in the Region on behalf of the three Area Health Boards. We will continue in our efforts to address resource issues in this service and to work to implement all of the national recommendations. This issue will be further discussed at a future Standing Committee of our Board.

8. New Initiative for Older Persons

I have circulated with the agenda papers for this meeting copies of press release dated 27th July, 2000, in which Dr. Tom Moffatt T.D., Minister of State at Department of Health and Children, announced a new initiative to provide aids and appliances to older people in their homes. The Department has made available £2m. nationally with an allocation of £0.6m. for the Eastern Regional Health Authority. The type of aids and appliances which will be made available include walking sticks, walking frames, wheelchairs, commodes, bed rests, special beds and incontinence wear. Bath/toilet seats, stair rails, bed hoists and rails, support frames for chairs and beds and non-slip mats will also be covered. Our Board has received an allocation of £0.215m. from the Eastern Regional Health Authority under this initiative.

9. National Development Plan

Formal approval has been received from the Eastern Regional Health Authority advising that £3m. of the National Development Plan 2000 funding has been approved for priority refurbishment and equipment requirements in our Board's area. Arrangements have been made to process the agreed priority refurbishment works and the purchase of priority equipment as a matter of urgency. It is expected that the priority works will be completed by the year-end.

10. Appointments

Mr Tony McMahon has been appointed as Director of Human Resources with our Board following a recent competition. Mr. McMahon will be responsible for the Human Resources

function of our Board and is joining us after spending three years as Employee Relations Manager with the Eastern Health Board and seven years as Industrial Relations Officer with the Irish Bank Officials Association.

MATTERS ARISING FROM THE REPORT OF THE CHIEF EXECUTIVE

Youth Homelessness

In response to a query from Dr. S. Barry, the Chief Executive indicated that costings have not yet been finalised on the comprehensive package of child care service developments agreed with the Eastern Regional Health Authority to tackle youth homelessness. There is, however, a commitment to the immediate development of services in this area. The Chief Executive stated that the recruitment of additional staff will not result in the lowering of standards and acknowledged that the service requires a skills mix.

Counselling for Adult Survivors of Institutional Abuse

In response to a query from Dr. S. Barry, the Chief Executive stated that high standards are being maintained in the recruitment of counsellors for this service. Staff are required to hold a primary professional qualification in addition to a counselling qualification. A report on the development of this service will be brought to members at the October Board meeting.

Orthodontic Services

Members welcomed the recent developments in the orthodontic services, however, concern was expressed at the length of waiting lists and lack of progress in dealing with this issue. The Chief Executive agreed to have a report on orthodontic services brought to the next standing committee meeting at which all issues, including details of the current waiting list, can be examined. Mechanisms for the provision of treatment by private orthodontists are currently being addressed and members will be kept updated on developments in this regard.

National Development Plan

In response to a query from Cllr. D. Tipping, the Chief Executive agreed to provide members with a detailed breakdown of the £3m. allocation approved by the Eastern Regional Health Authority for priority refurbishment and equipment requirements in our Board's area.

Health Promotion Strategy

The South Western Area Health Board is currently progressing the integration of the drug and alcohol services.

In addition, the Chief Executive agreed to examine the issue of the provision of free meals in primary schools for children from low income families.

Naas General Hospital

Members welcomed approval to proceed with the commencement of the final phase of the new Naas General Hospital development at a cost of £25m.

Kildare/West Wicklow General Practice Out of Hours Co-operative (KDOC)

Members welcomed the development of the Kildare/West Wicklow General Practice Out of Hours Co-operative. In response to a query from Cllr. J. Wall, the Chief Executive stated that access to patient information is being examined as part of the development of the service.

New Initiative for Older Persons

The Chief Executive stated that, although there is a local inventory of equipment, current procedures in this area need to be reviewed.

Appointments

Members joined with the Chairman in welcoming Mr. Tony McMahon to his new position as Director of Human Resources.

64/2000

REPORT NO. 25/2000 – NOMINATIONS TO THE ASSOCIATION OF HEALTH BOARDS

Report No. 25/2000 [copy filed with official minute] was presented by the Chief Executive in which it was proposed to members that each grouping within the Board would nominate one representative (6 members in all) to the Association of Health Boards and a further two members to be nominated by the Board at today's meeting.

On a proposal by Cllr. J. Wall, seconded by Ald. M. Mooney, the following members were nominated from each of the groupings on the Board:-

Nominee

Cllr. C. O'Connor

Cllr. J. Reilly

Cllr. D. Tipping

Cllr. C. McGrath

Mr. M. Murphy

Dr. M. Gueret

Representing

Fianna Fail

Fine Gael

Labour

Others

Voluntary Bodies

Medical Professions

The following two members were also nominated to the Association of Health Boards:-

Sen. S. O'Fearghail was nominated on a proposal by Mr. P. Aspell, seconded by Cllr. M. Miley.

Cllr. T. Cullen was nominated on a proposal by Cllr. J. Wall, seconded by Cllr. D. Tipping.

65/2000

PRESENTATION RE REPORT OF THE INSPECTOR OF MENTAL HOSPITALS FOR YEAR ENDING 31ST DECEMBER, 1999

Ms. B. Clarke, Assistant Chief Executive (Operations), made a presentation to the Board, incorporating powerpoint slides, on the Report of the Inspector of Mental Hospitals for the year ending 31st December, 1999. The presentation outlined the principal aspects of the report.

Members thanked Ms. Clarke for her presentation.

Discussion followed to which Dr. S. Barry, Cllr. J. Reilly, Cllr. E. Byrne, Dr. K. Harkin and Cllr. C. McGrath contributed. In response to issues raised by members, particularly observations by Dr Barry and Dr Harkin regarding the disadvantages of sectorisation, Ms. Clarke responded as follows:-

- Sectorisation was originally advocated in “Planning for the Future” in an effort to ensure continuity of care for patients.
- Issues raised at the time of inspection are brought to the immediate attention of the hospital and, in addition, the Department of Health and Children notifies the relevant authority.
- Issues raised in relation to the Central Mental and Vergemount Hospitals will be brought to the attention of the East Coast Area Health Board.
- Further presentations on mental health services are planned for future standing committee meetings.

66/2000**PROGRESS REPORTS FROM STANDING COMMITTEES**

On a proposal by Mr P. Aspell, seconded by Cllr. J. Reilly, the progress report from the Standing Committee for Primary Care and Acute Services was adopted.

On a proposal by Cllr. J. Reilly, seconded by Mr P. Aspell, the progress report from the Standing Committee for Community Services and Continuing Care was adopted.

In response to a query from Cllr. C. McGrath, the Chief Executive stated that a report on the National Health Promotion Strategy will be brought to members at a future standing committee meeting.

67/2000**PROGRESS REPORT FROM FINANCE AND PROPERTY COMMITTEE**

On a proposal by Ald. M. Mooney, seconded by Ms. M. Hoban, the progress report from the Finance and Property Committee was adopted.

68/2000**PROGRESS REPORT FROM PROTOCOL AND PROCEDURES COMMITTEE**

On a proposal by Cllr. J. Reilly, seconded by Cllr. C. McGrath, the progress report from the Protocol and Procedures Committee was adopted.

At this point, Cllr. J. Reilly requested that Board Members be informed of deaths of people known to them within the Board and extended his condolences to the family of the late Dr. Michael Waldron.

69/2000**REPORT 26/2000 – RE: ETHICS IN PUBLIC OFFICE ACT 1995**

Report No. 26/2000 [copy filed with official minute] which included an Explanatory Memorandum relating to the Ethics in Public Office Act 1995 was noted by members.

70/2000**NOTICES OF MOTION**

The following motion was proposed by Cllr. E. Byrne and seconded by Ald. M. Mooney:-

“It is agreed that all correspondence between the Staff of the Board/Authority and City Councillors, who so request, be, in so far as is possible transmitted by Electronic Mail.

It is further agreed that all reports or large documents intended for Councillors be first placed on a Electronic Archive System so that Councillors can be allowed the option of downloading or not.

If hard copies are required they will be supplied on request.”

Discussion followed to which Cllr. E. Byrne and Cllr. J. Reilly contributed.

In response, the Chief Executive welcomed the use of electronic mail and acknowledged that the training needs of individual members would have to be addressed. The Chief Executive is to progress this issue further with the Eastern Regional Health Authority.

The motion was agreed.

71/2000**CORRESPONDENCE**

Items of correspondence, as referred to in the Chief Executive’s Report, were noted.

72/2000**SCHEDULE OF VISITS FOR BOARD MEMBERS (SEPTEMBER 2000)**

The schedule of visits for Board Members and Standing Committee Meetings for September 2000 which was circulated with the agenda papers was noted by members.

73/2000**DATE AND TIME OF NEXT MEETING**

The next monthly Board meeting will be held on 3rd October, 2000, at 2.00 p.m. in the Council Chambers, Kildare County Council, St. Mary’s, Naas, Co. Kildare.

The meeting concluded at 4.20 p.m.

CORRECT:

**P. DONNELLY
CHIEF EXECUTIVE**

CHAIRMAN

