

**Minutes of Monthly Board Meeting held in the Stillorgan Park Hotel on
Thursday 11th October 2001 at 6.00 p.m.**

Present

Cllr. Tony Fox, Chairman
Dr. John Fennell
Cllr. Pat Doran
Cllr. Dr. Bill O'Connell
Mr. John Dolan
Cllr. Olivia Mitchell, T.D.

Cllr. Laurence Butler
Cllr. Maria Corrigan
Mr. Gerry McGuire
Cllr. Jane Dillon Byrne
Dr. Bernard Murphy
Ms. Noeleen Harvey

Apologies

Cllr. Andrew Doyle
Ald. Sen. Joe Doyle
Dr. Ray Hawkins
Mr. Paul Ledwidge
Dr. Mick Molloy
Ms. Maria Hoban

Officers in attendance

Mr. Michael Lyons, Chief Executive Officer
Mr. Kevin McCarthy, Assistant Chief Executive Officer
Ms. Cate Hartigan, Assistant Chief Executive Officer
Mr. Alex Connolly, Director of Communications
Mr. Pearse Costello, Director of Human Resources
Mr. John Davis, Secretary to the Board/Manager Office of Chief Executive
Ms. Suzanne Bushnell, Personal Assistant to Chief Executive Officer
Mr. Daniel Crampton, Co-ordinator Children's Residential Care Services
Ms. Marion Quinn, Director Child Care Services

Opening Prayer

[1] Chairman's Business

The Chairman extended a vote of sympathy to the relatives of the list of deceased (circulated).

- Advised members of a fact-finding visit to U.S.A. in September with regard to the Forensic Psychiatric Services. A full report will be given to the Continuing Care Committee. Members also noted that a Book of Condolences and Certificate of Solidarity and Sympathy dedicated to the Emergency Personnel in New York were given to The Irish Consulate for transmission to Mayor Guilianis' office (copy circulated).
- Advised members of the launch of the Family Welfare Conference Initiative by Ms. Mary Hanafin, T.D., Minister of State, Department of Health & Children on 5th October.
- Advised members of the "Turning of the First Sod" of new 50 bed Unit by Minister Michael Martin, T.D., Minister, Department of Health and Children on 11th October.
- Confirmed that Ms. Fiona O'Loughlin, Host Town Programme Manager will give a presentation to Board Members on Special Olympics World Games 2003 which will be held in Ireland. (Agenda Item 7)
- Advised Members of a Golf outing to Woodenbridge Golf Club on 26th October.
- Finally, welcomed Daniel Crampton, Co-ordinator Children's Residential Care Services and Ms. Marion Quinn, Director Child Care Services to Meeting.

Members welcomed and noted Report and looked forward to a presentation on the Central Mental Hospital, Dundrum to a future meeting of Continuing Care Committee.

[2] Minutes

(a) *Confirmation of Minutes*

Minutes of AGM held on 12th July 2001, Minutes of the Board held on 12th July 2001 and 13th September 2001 having been circulated were adopted on the proposal of Cllr. Jane Dillon Byrne and seconded by Mr. John Dolan and agreed.

(b) **Matters Arising**

- (i) Membership of Committees
Annual General Meeting 12th July amendment to read Mr. John Dolan agreed as member of Continuing Care Committee to replace Dr. Mick Molloy. Noted and agreed.
- (ii) Election of Vice Chair
Amendment to read Cllr. Dillon Byrne was supported in her comments by Cllr. Maria Corrigan, Fianna Fail.
- (iii) The following amendment to Minutes of Board Meeting of 12th July 2001 was noted and agreed – Ms. Noeleen Harvey to be recorded as being present.

[3] Questions to Chief Executive Officer

No Questions tabled.

[4] Chief Executive Officers Report

The Chief Executive's Report (copy appended to the Official Minutes) was circulated. The Report dealt with the following items:

- **St. Columcille's Hospital**
 - **Short-term Capital Requirements**
 - **Organisational Development/Change Programme**
- **Inter-Country Adoption**
- **Influenza/Pneumococcal Vaccination Campaign 2001/2002**
- **Food Hygiene and Safety**
- **Enquiry into the Death of a patient at the Central Mental Hospital, Dundrum.**
- **Emergency Planning**
- **Orthodontics**

There followed a debate on the Chief Executive Officers Report to which the following members contributed. Dr. Bernard Murphy, Dr. John Fennell, Mr. Gerry McGuire, Cllr. Laurence Butler, Cllr. Dr. Bill O'Connell.

- Members acknowledged the work being done with regard to Orthodontic Services, welcomed developments and wished the Orthodontic Team success in the challenges ahead. It was agreed by Members that the Board's Communication Department be asked to launch Campaign to highlight the new Orthodontic Unit and service being provided.
- Noted the establishment of Enquiry Team to investigate the circumstances surrounding the death of a patient at Central Mental Hospital, Dundrum on 12th September 2001.

Members welcomed the establishment of the Group to examine ways and means of dealing with the short-term Capital Development needs of St. Columcille's Hospital.

Report was noted and agreed.

[5] Report of Standing Committees

Report on Meetings of the following Standing Committees were adopted on the proposal of Cllr. Jane Dillon Byrne and seconded by Cllr. Dr. Bill O'Connell and agreed.

- Continuing Care Committee 5th July 2001
- Child Care Advisory Committee 9th July 2001
- Acute Services and Primary Care Committee 19th July 2001
- Development Review Committee
St. Columcille's Hospital 23rd July 2001
- Continuing Care Committee 26th July 2001
- Protocol Committee 10th September 2001
- Child Care Advisory Committee 17th September 2001
- Acute Services and Primary Care
Committee 20th September 2001
- Finance and Property Committee 9th October 2001

The following points were noted:

- A comprehensive review of Accident and Emergency Services is underway. Report will be brought to the Acute Services and Primary Care Committee and Board.

- A mechanism to follow up issues arising at service Visits to be reviewed by the Protocol and Procedures Committee.
- At the request of members a visit will be arranged at some future date to Benin Casa, Mount Merrion Avenue, Blackrock.
- Protocol for openings/launches by Board Chairs to be reviewed by Protocol and Procedures Committee.
- The report of the Finance and Property Committee having been circulated was adopted on the proposal of Cllr. Laurence Butler and seconded by Cllr. Tony Fox.

The proposal submitted in relation to lease of Property for use by the National Disease Surveillance Headquarters were agreed on the proposal of Mr. Gerry McGuire and seconded by Mr. John Dolan.

[6] Proposed Child Care Strategy

The Assistant Chief Executive Officer, Children and Families, presented Report on proposed Child Care Strategy for region.

The Report outlined:

- (a) Introduction and background to main Report
- (b) Mission, vision, key objectives and guiding principles.
- (c) Executive Summary
- (d) The key strategic implications and issues facing the Children and Family Service and a summary of Action Plan. (Copy Report appended to official Minute).

There followed a debate on Report to which Mr. John Dolan, Cllr. Larry Butler, Dr. John Fennell, Cllr. Maria Corrigan contributed. The Chairman, Members, Chief Executive Officer acknowledged and supported the work already being done in Child Care Services and congratulated the Assistant Chief Executive on Report.

The Report was subsequently adopted on the proposal of Cllr. Tony Fox, Chairman and seconded by Cllr. Maria Corrigan and agreed.

[7] Special Olympic World Games – 2003

The Chairman and Members welcomed Ms. Fiona O'Loughlin, Host Town Programme Manager, who gave a presentation on the Special Olympic World Games 2003. The members thanked Ms. O'Loughlin for her comprehensive Report and Chairman indicated that this Board would provide £10,000 in funding towards the running costs of the Host Town Programme. The Chairman added that the Board will be in close liaison with the organizers regarding provision of any necessary support services for this event. The Chief Executive Officer thanked Ms. O'Loughlin and stated that the Department of Health and Children through its Disability Services Section were putting together a structure for the Management of the Games and the general nature of the Health Care assistance that will be required as part of that process. Details when available will be brought to a future Meeting of Board.

[8] Notice of Motions

Cllr Jane Dillon Byrne

- (i) ***“That this Board make a small capital grant available to Los Angeles Boys home, 1 Temple Terrace, Dalkey, to upgrade and refurbish the accommodation”.***

Cllr. Jane Dillon Byrne moved and spoke to this Motion which was seconded by Cllr. Maria Corrigan and unanimously agreed.

The Assistant Chief Executive Officer, Children and Families stated that the Co-ordinator of Residential Care has visited the Children's Units, Statutory and Voluntary, and is in the process of identifying and prioritising a programme of refurbishment. Proposals will be submitted to the ERHA for funding as soon as this review is complete.

Cllr. Jane Dillon Byrne

- (ii) ***“That this Board examine the case for an increase in professional staff at Lucena Clinic, Dun Laoghaire, given their work load, and their need to work with people at Benin Casa, Mount Merrion Avenue, Blackrock”.***

Cllr. Jane Dillon Byrne moved and spoke to the Motion which was seconded by Cllr. Maria Corrigan.

Following a discussion to which the Members contributed and to which the Chief Executive Officer replied, it was agreed on proposal of Cllr. Jane Dillon Byrne and seconded by Cllr. Tony Fox to adopt amended motion as follows:

“That this Board supports St. John of God’s Lucena Clinic, Dun Laoghaire in their request to the ERHA for additional funding to increase their professional staff at Lucena Clinic, Dun Laoghaire”.

[9] Correspondence

Items for mention.

- (i) The provision of Radiology Services to General Practitioners in this Area is under discussion with the Chief Executive Officer, St. Vincent’s Hospital, Elm Park. A update Report will be brought to Board at November Meeting.
- (ii) The Chief Executive Officer advised members that the judgement of Mr. Justice Kelly in the late Kim O’Donovan case will be delivered on 12th October 2001. Copy of the judgement will be circulated to Members and Report brought to next Meeting of the Board.
The Members agreed that the Chairman in consultation with the Chief Executive should respond as required to the media.
- (iii) The Chief Executive Officer advised members of the acceptance by the Irish Nurses Organisation of the terms of the settlement at St. Colmcille’s Hospital which had just come to hand. The Chief Executive Officer, Chairman and Board members praised the Director of Human Resources and his team and acknowledged their professionalism, negotiation and industrial relation skills, which contributed to the satisfactory resolution of this dispute.

Correspondence circulated.

- Intercountry Adoption Services – letter dated 21st June 2001.
- Department of Health and Children – letter dated 16th July 2001 – Foot and Mouth Disease.

- Department of Health and Children – letter dated 20th July 2001.
 - Revised Foster Care Payments Scheme.
- Chief Executive Officer’s letters of 10th September 2001 to Chief Executive Officer, E.R.H.A. – St. Columcille’s Hospital, Short-term Capital Development needs.
- Department of Health and Children – letter dated 18th September – Group C Meningococcal Vaccine Programme – Final allocation.
- Foot and Mouth Disease Protocol – letter dated 3rd September 2001 – Department of Public Health and Department of Agriculture, Food and Rural Development.
- Notification of Conference “Legislation for a Tobacco Free Society” 31st October – 2nd November 2001, Dublin Castle.
- Copy Certificate of Solidarity and Sympathy dedicated to the emergency personnel in New York.
- Public Health (Tobacco) Bill 2001
- Family Group Conference Pilot Project Evaluation Report and Information Leaflets.
- Influenza Vaccination Leaflet – Office of Health Gain.
- Children’s Act 2001
- National Action Plan against Poverty and Social Exclusion – Report 2001/2003.
- General Medical Services (Payments Board) – Annual Report for year ending 31st December 2000.
- Prospectus – A review of the Inter-Country Adoption Process – S.W.A.H.B.
- Report on Childhood Immunisation – July 2001.

- Second Interim Report of Sub-Committee on Health and Smoking in July 2001.
- Press Release – Food Safety Authority – 22nd August 2001.
- Letter dated 19th September 2001 from Carnew Community Childcare Development Group acknowledging receipt of funding.

Meeting concluded 10.00 p.m.

Correct:

MICHAEL LYONS
CHIEF EXECUTIVE OFFICER

Signed:

CLLR TONY FOX
CHAIRMAN

DATE