

**Minutes of Special Board Meeting Held in
The Conference Room, Clonskeagh Hospital
on Friday 28th March 2003 at 3.00 pm.**

In the Chair

Cllr. Andrew Doyle

Present

Ald. Joe Doyle	Cllr. Pat Doran
Cllr. Tony Fox	Cllr. Jane Dillon Byrne
Cllr. Olivia Mitchell T.D.	Cllr. Laurence Butler
Dr. Bernard Murphy	Cllr. Pat Hand

Apologies

Dr. Ray Hawkins
Dr. Mick Molloy
Dr. John Fennell
Cllr. Dr Bill O'Connell
Ms Maria Hoban
Mr. John Dolan
Mr. Michael Murphy
Mr. Gerry McGuire
Ms. Noeleen Harvey

Officers in Attendance

Mr. Gavin Maguire, A/Chief Executive Officer
Mr. Martin Gallagher, Asst. Chief Executive Officer
Ms. Cate Hartigan, Asst. Chief Executive Officer
Mr Brian Redahan, Assistant Chief Executive Officer
Mr. Pearse Costello, Director of Human Resources
Ms. Kathleen Hamill, A/Director of Finance
Ms. Valerie Plant, Financial Accountant
Mr. Alex Connolly, Director of Communications
Mr John Davis, Board Secretary
Mr John O'Donovan, Senior Manager, Service Delivery
Mr John O'Sullivan, Director of Service for Persons with Disabilities

Opening Prayer

24/2003

Annual Financial Statement for Year Ended 31st December 2002.

- The Annual Financial Statements for Year Ended 31st December 2002 were circulated (copy appended to official minutes).
- The Board is required under Section II(2) of the Health (Amendment) (No.3) Act 1996 to have annual Financial Statement prepared in accordance with the accounting standard laid down by The Minister for Health & Children.

The A/Chief Executive Officer advised that while no adjustment which will have a material effect on the outturn 2002 was envisaged at this time, the accounts of The East Coast Area Health Board must now be consolidated with the accounts of The Area Health Boards and the Eastern Regional Health Authority Corporate.

However, it was possible that some adjustments could be required to facilitate consolidation.

- It was proposed by the Chairman that should any such adjustment, having a material impact on the outturn 2002 be required, the matter would be brought back to the Board for consideration and approval. Proposal was adopted on proposal of Cllr. Andrew Doyle and Seconded by Cllr. Tony Fox and agreed.
- The A/Director of Finance and the Financial Accountant introduced the Report on the Annual Financial Statement for 2002. An explanation of the format and content of the Financial Statements were given together with an analysis of the Income and Expenditure Allocation of the Board for the Year Ended 31st December 2002.

This showed that the Board's allocation for the year was €342.8m against a spend of €344.8m, giving a deficit for the year of €2.0m and when this is added to the opening deficit brought forward from previous period the cumulative deficit to 31st December 2002 is €6.094m.

The main causes of the cumulative deficit were outlined as follows; Child Care, Special Arrangements, Set up costs of Board, Base underfunding of various areas in particular St Columcilles Hopsital.

- There following a discussion on the report to which the following members contributed: Dr. Bernard Murphy, Cllr. Jane Dillion Byrne, Cllr. Laurence Butler, Ald. Joe Doyle, Cllr. Olivia Mitchell T.D., Cllr. Andrew Doyle.

The Following points were noted.

- Proposals to action the first charge on 2003's budget to be dealt with under agenda item 2 Draft Provider Plan 2003
 - Reports on budget allocation/expenditure performance will be brought to the finance and property committee on a quarterly basis
 - An explanation in relation to grants to outside agencies were noted
 - An explanation in relation to capital income and expenditure was noted
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- In conclusion the Chairman thanked the A/Chief Executive Officer, A/Director of Finance and the Financial Accountant and acknowledged the work done by all staff in completing the Annual Financial Statements. The Financial Statements for the year ended 31st December 2002 were subsequently adopted on the proposal of Ald. Joe Doyle and seconded by Cllr. Laurence Butler and agreed.

25/2003

- **Draft Provider Plan 2003**
- The A/Chief Executive Officer proceeded to update the Board Members in relation to our Board Draft Provider Plan 2003 in the context of our Financial position.
In order to comply with our legal requirements to breakeven further cost containment measures are being considered. Level of allocation for 2003 is still under discussion with ERHA.
- A number of proposals were been considered in the Board discussions with the Eastern Regional health Authority. These were outlined by the Assistant Chief Executive Officer, Planning and Evaluation and included the following key proposals
 - Corporate Services Vacancy Protocol
 - Review Child Care Special Arrangements
 - Review Funding for External Organisations
 - Review Services at Baggot Street Hospital and St Columcilles Hospital
 - EHSS Shared Services Cost Containment Services
- There followed a discussion on the issues as set out by the Assistant Chief Executive Officer to which the following members contributed: Cllr. Jane Dillion Byrne, Cllr. Laurence Butler, Dr. Bernard Murphy, Ald. Joe Doyle, Cllr. Olivia Mithcell T.D., Cllr. Andrew Doyle, the following points were noted:
 - The use of Agency Nurses has been reduced dramatically since 2001
 - Child Care Special Arrangements continue to be reviewed together with plans to attract foster carers into the system

- Protocol in place to provide for filling of vacancies. Clinical posts are being given priority
- Ongoing discussions are taking place with the Eastern Regional Health Authority with a view to agreeing employment ceiling in 2003.
- Proposals in relation to Orthodontic Services will have a minimal impact on services in 2003.
- Issues regarding accommodation for unaccompanied minors are contingent on funding becoming available. Further meetings are planned with the Social Services Inspectorate around these issues.
- No additional funding is forthcoming for Demand Led Schemes in 2003

The Chairman thanked members for their contribution to the debate and advised that further reports would be brought to the Finance and Property Committee in relation to progress in finalising Draft Provider Plan for 2003.

Meeting Concluded at 5.15pm

Correct:

GAVIN MAGUIRE
A/CHIEF EXECUTIVE OFFICER

Signed:

CLLR ANDREW DOYLE
CHAIRMAN

DATE