



## **EASTERN REGIONAL HEALTH AUTHORITY**

**Minutes of proceedings of Board Meeting  
held in the Board Room, Dr Steevens Hospital, Dublin 8,  
on Thursday 4<sup>th</sup> September 2003 at 6.00pm**

### ***Present***

Mr. Paddy Aspell	Dr. Siobhan Barry
Cllr. Eric Byrne	Mr. Martin Cowley
Cllr. Tommy Cullen	Cllr. Jim Daly
Cllr. Jane Dillon Byrne	Mr. John Dolan
Cllr. Pat Doran	Ald. Joe Doyle
Cllr. Andrew Doyle	Cllr. Dr. Dermot Fitzpatrick TD
Cllr. Tony Fox	Cllr. Pat Hand
Ms. Maria Hoban	Dr. Marie Laffoy
Mr. Paul Ledwidge	Cllr. Colm McGrath
Cllr. Gerry McGuire	Cllr. Martin Miley
Ald. Mary Mooney	Dr. Bernard Murphy
Cllr. Mary Murphy	Cllr. Eamonn O'Brien
Cllr. Dr. William O'Connell	Cllr. Michael O'Donovan
Cllr. Fiona O'Loughlin	Mrs. Catherine Quinn
Cllr. Thérèse Ridge	Cllr. Don Tipping

### ***In the Chair***

Alderman J Doyle

### ***Apologies***

Ms Ann Harris, Dr. Kieran Harkin, Dr. Mick Molloy, Cllr. Dermot Murray, Cllr. Larry Butler, Cllr. Christy Burke

### ***In Attendance***

Mr Michael Lyons, Mr Jim Breslin, Mr. Martin Devine; Ms. Angela Fitzgerald;  
Mr. Michael O'Keefe, Ms Sile Fleming, Ms. Maureen Browne, Mr. Dougie Beaton,  
Ms. Alice O'Flynn, Mr. John Curry, Dr. Ciaran Browne, Ms. Ruth Ryan,  
Ms. Helen Stokes, Ms. Patricia Mannion

## **Opening Prayer**

**03/09/72      Chairman's Business**

*Agenda Item No. 1*

### **Condolences**

The Chairman, on his own behalf and on behalf of the members, expressed sympathy to Cllr. Liam and Mrs. Aloque Creaven on the recent death of the grandchild, RIP, to Dr. Mick Molloy on the recent death of his uncle in the United Kingdom, RIP, and to Minister Mary Hanafin on the recent death of her husband Eamon Leahy, RIP.

### **Appointment of New Member**

The Chairman advised that Dublin City Council at their meeting on the 22<sup>nd</sup> July 2003 agreed that Cllr. Mary Murphy will replace Cllr. Roisin Shorthall TD on the Eastern Regional Health Authority following her resignation. Cllr. Murphy was invited to join the meeting.

*The Chairman recommended that Cllr. Mary Murphy be appointed to the Board of the Northern Area Health Board and to the Acute Hospitals & Primary Care Committee. On a proposal by Cllr. Eric Byrne and seconded by Cllr. Eamon O'Brien, this was agreed.*

### **Sub- Committee on Advocacy**

The Chairman advised that it is proposed to hold the second meeting of this Group on Friday 10<sup>th</sup> October 2003 at 10.00 a.m. in the Board Room, Dr. Steevens' Hospital.

### **Forthcoming Meetings**

- The next Protocol Committee Meeting is scheduled for Monday 22<sup>nd</sup> September 2003 at 11.00a.m.
- The next Finance & Property Meeting is scheduled for Friday 26<sup>th</sup> September 2003 at 11.00a.m.
- The next Acute Hospitals & Primary Care Committee is scheduled for Monday 15<sup>th</sup> September 2003 at 6.00p.m.
- The next meeting of the Authority will be held on Thursday 2<sup>nd</sup> October 2003 at 6.00 p.m. – **Venue to be confirmed**
- The next Continuing Care & Social Services Committee meeting is scheduled for Monday 6<sup>th</sup> October 2003 at 11.00 a.m.

### **Motion**

The Chairman advised the Meeting that at the Continuing Care & Social Services Committee meeting held on Monday 1<sup>st</sup> September 2003 the following Motion was proposed to the Board.

*"The Board of the Authority welcomes and strongly support the Government's decision to ban completely smoking in pubs and restaurants and urges the Minister for Health & Children to implement fully the ban from the 1<sup>st</sup> January 2004"*

*On a proposal of Cllr. Eric Byrne and seconded by Cllr. Tony Fox the Motion as presented was agreed.*

**03/09/73      Minutes of Previous Meetings**  
*Agenda Item No. 2*

*The draft minutes of the Annual General Meeting and Ordinary Meeting of the Board held on the 3<sup>rd</sup> July 2003 and Special Board Meeting held on 25<sup>th</sup> August 2003 (copy appended to the official minute), having been circulated, were proposed for adoption by Cllr Eamon O'Brien, seconded by Cllr. Tony Fox and agreed.*

**03/09/74      Questions to the Chief Executive Officer**  
*Agenda Item No 3*

*On the proposal of Cllr. Gerry McGuire, seconded by Cllr. Eamonn O'Brien, the questions were moved for reply by the Chief Executive.*

**3.1      Dr. Siobhan Barry**  
*Re: SARs information desk at Dublin airport (CEO Report, May 2003)*

**Would the CEO detail the payment arrangement for EHOs who manned this service, as outlined in the report?**

**REPLY**

The payment arrangement for Environmental Health Officers is a matter for the Area Health Boards who are responsible for the managing of this service. The Authority has been informed by the Boards of the following:

1.      That the majority of this work was undertaken during the normal working hours (including flexible working hours outside the normal 9 to 5) and staff were paid the usual salary for work undertaken during normal working hours.
2.      That staff in the Environmental Health Service who worked outside those hours will be claiming either time off in lieu of hours worked or payment in accordance with agreed overtime rates. The submission for both of these have not yet been finalised.

**3.2      Dr. Siobhan Barry**  
*Re: St Joseph's Unit at St Ita's Hospital, Portrane*

**Would the CEO inform the Board on the extent of funding for this service, and detail National Performance Indicators 11.1 & 11.4 in respect of this service?**

In 2003 the extent of funding allocated to St Joseph's Intellectual Disability Services by the Northern Area Health Board is as follows:

Residential and Day Services	€19.340m
Community Services	€4.446m

Training and Rehabilitation                      €0.457m

**Total Revenue Funding                      €24.243m**

In addition to the above, the Authority has made €0.585m available to the Board specifically for St. Joseph's for the purpose of minor capital works.

With regard to the question on the national performance indicators it is presumed that the question relates to National Performance Indicators for Intellectual Disability (ref. no's ID1 and ID4).

The Board will be aware that a set of National Performance Indicators was introduced in 2001 and the project is being lead by The Health Board Executive.

It is accepted that Boards may not be in a position to report fully on all indicators and it is agreed that the primary objective is to develop over time meaningful indicators of performance at national level that can be used to support local and strategic decision making in relation to service provision and quality and that are linked to the objectives of NHS 'Quality & Fairness'.

In this context all Health Boards are working collaboratively to enhance the set of indicators for 2004 while also fulfilling reporting requirements in 2003.

The ERHA is leading the process of developing Performance Indicators for disability services.

The Authority receives quarterly reports from the three Area Health Boards in the Region. These reports provide responses at aggregate level for the Area Health Board's and do not typically detail individual provider agency performance.

The specific indicators raised the questions are set out below.

*ID1 – The percentage of people with an Intellectual Disability in residential care for whom a written person centred plan is in place*

*ID4 – Percentage of agencies providing Intellectual Disability services that employ a methodology to seek the views of the person in residential care, their parents, family members and/or advocates.*

In both cases, in addition to providing an aggregate response the Northern Area Health Board was in a position to report specifically on performance at St. Joseph's Unit and its response is set out as follows:

- I. With regard to ID1, the Northern Area Health Board has confirmed that all clients in St. Joseph's have a written person centred plan in place. A person centred plan is more than a care plan. It is a statement of the person's vision for the future and the services designed to assist the person to move towards that future. The plan is a tool used to document specific information about

individualized supports for each person. It also communicates priorities to all support personnel and provides a point of reference for reviewing progress and change. Plans are based on information from the person, the person's primary support network and other services personnel who know and interact with the person. It reflects discussions and decisions about services and supports during planning sessions. The plan provides a road map for the achievement of personnel outcomes.

- II. With regard to ID4, the report on this indicator is not required until the end of quarter three for 2003. However, from the 2002 returns it is noted that St. Joseph's does not employ a formal methodology but residents have a committee that meets regularly with the Director of Nursing to discuss and review clients needs. These meetings take place on a quarterly basis or when the specific need arises, and deals with such issues as living conditions and the residents social club. There is also a forum for parents and friends to act as clients advocate who meet with the Director of Nursing on a monthly basis.

The hospital is one of the participants in the National Disability Authority's pilot project National Standards for Disability Services and it is expected that this progress will inform future policy in these areas.

**03/09/75      Report No. 26/03 – Revised 2001 Consolidated Annual  
Financial Statements**

*(Agenda Item No. 4)*

***On the proposal of Cllr. Eric Byrne, seconded by Cllr. Tony Fox, the Revised 2001 Consolidated Annual Financial Statements were adopted by the Board.***

**03/09/76      Report No. 27/03 – Proposed disposal of properties at 514 & 515  
Main Street Tallaght**

*(Agenda Item No. 5)*

The Chief Executive presented Report No. 27/03 – With reference to the proposed disposal of properties at 514 and 515 Main Street, Tallaght, Dublin 24 for approval (copy appended to the official minute). ***On the proposal of Cllr Pat Doran, seconded by Cllr Eamon O'Brien, the Board resolved unanimously that the properties be disposed of under the terms and conditions specified in the Section 18 notice as circulated.***

**03/09/77      Report No. 28/03 – Proposed disposal of property at Cooligmartin  
House**

*(Agenda Item No. 6)*

The Chief Executive presented Report No. 28/03 – With reference to the proposed disposal of properties at Cooligmartin House, Baldonnell, Co. Dublin for approval (copy appended to the official minute). ***On the proposal of Cllr Pat Doran, seconded by Cllr Colm McGrath, the Board resolved unanimously that the property be disposed of under the terms and conditions specified in the Section 18 notice as circulated.***

**03/09/78      Report No. 29/03 – Proposed disposal of property at Howth Health Centre, 4 Main Street, Howth, Co Dublin**

*(Agenda Item No. 7)*

The Chief Executive presented Report No. 29/03 – With reference to the proposed disposal of property at Howth Health Centre, 4 Main Street, Howth, Co. Dublin for approval *(copy appended to the official minute)*. ***On the proposal of Cllr Martin Miley, seconded by Cllr Eric Byrne, the Board resolved unanimously that the property be disposed of under the terms and conditions specified in the Section 18 notice as circulated.***

The Chairman welcomed the proposed developments for this property.

**03/09/79      Report No. 30/03 - Proposed exchange of lands at Jobstown Road, Tallaght and Kiltalawn Jobstown**

*(Agenda Item No. 8)*

The Chief Executive presented Report No. 30/03 – With reference to the proposed exchange of lands at Jobstown Road, Tallaght and Kiltalawn, Jobstown, Dublin 24 for approval. *(copy appended to the official minute)*. ***On the proposal of Cllr Pat Doran, seconded by Cllr Don Tipping, the Board resolved unanimously that the lands be exchanged under the terms and conditions specified in the Section 18 notice as circulated.***

**03/09/80      Report No 31/03 – Alcohol Services:- Developing an Integrated and Enhanced Response**

*(Agenda Item No. 9)*

Ms. Alice O'Flynn, Director of Homelessness, presented Report 31/03 – Alcohol Services – Developing an Integrated and Enhanced Response *(copy appended to the official minute)*.

There followed a discussion to which the following members contributed: Cllr. Thérèse Ridge, Mr John Dolan, Cllr. Eric Byrne, Mr. Martin Cowley, Cllr. Don Tipping, Cllr. Pat Doran, Ms. Maria Hoban, Dr. Siobhan Barry, Cllr. Fiona O'Loughlin; Cllr. Mary Murphy, Cllr. Jane Dillon Byrne, Dr. Barney Murphy, Mrs. Catherine Quinn and the Chairman. The following issues were raised:

- Need to involve other groups outside of the health sector
- Need to know what the effects alcohol has on individuals health
- Need to introduce a good education programme
- Need to reduce the price of non-alcohol drinks
- Need to increase the tax take on alcohol drinks
- Need to introduce strong legislation on alcohol and to promote its enforcement
- Need to establish more non-alcohol clubs such as "No Name"
- Need for better detox & counselling facilities
- Need to change the culture attached to drinking
- Need to estimate how much money is spent on alcohol –v- the necessities of life
- Authority needs to have strong links with Alcohol Association
- Need to have concrete steps for prevention in place

- Need to investigate the physical and emotional effects of alcohol which effect families

In response to these issues Ms Alice O'Flynn advised the members that she will take the issues on board and she advised that it is hoped that a wide range of services would be implemented at ground level over the next 2 years.

The Chief Executive thanked Ms Alice O'Flynn, Mr John Curry and Dr Ciaran Browne for their input into preparing the report. He advised the members that considerable amount of investment is needed if it going to work and that more health promotion and prevention is needed to stabilise the use of alcohol. He further advised that there are three main factors that influence alcohol:

- Cultural acceptance
- Easy access of alcohol
- Availability of money to buy alcohol

In view of conflicting objectives in public policy relating to alcohol he suggested that the Authority needs to get support from such organisations as the Department of Justice, Tourism and Off- Licences in order to implement an integrated strategy. He said that the ERHA would promote these proposals and influence further debate on this issue.

***On the proposal of Cllr. Eric Byrne, seconded by Dr. Barney Murphy, Report 31/03 - Alcohol Services:- Developing an Integrated and Enhanced Response was adopted by the Board.***

#### **03/09/81      Chief Executive's Report** (Agenda Item No. 10)

The Chief Executive's Report (*copy appended to official minute*) was circulated. The report dealt with the following items: -

- Capital Allocations
- Revenue Allocations
- The Peter Bradley Foundation
- Working Group on Pharmaceutical Sponsorship in the eastern region
- Education for Persons with Disabilities Bill 2003
- ERHA Launch of New Complaints & Appeals Framework
- Irish Women and Tobacco – Knowledge, Attitudes and Beliefs
- Treatment Purchase Fund – Update
- Priority Items for October Board Meeting

It was agreed that Dr Marie Laffoy will give a presentation at the next Continuing Care and Social Services Committee on recent research on women and smoking survey introduced by the Office for Tobacco Control.

There followed a discussion on the Chief Executive's Report to which the following members contributed: Cllr. Don Tipping, Mr. John Dolan, Mr. Paul Ledwidge, Cllr. Jane Dillon Byrne; Cllr. Eric Byrne, Mr. Martin Cowley and the Chairman.

With regard to the minor capital allocation, members outlined that money was required for Millbrook Lawns Health Centre in Tallaght, and also the appointment of five consultant radiologists in Tallaght Hospital.

With regard to the Treatment Purchase Fund clarification was sought on the breakdown of administration costs and the hospitals that have benefited from this fund.

In response the CEO advised that, with regard to Millbrook Lawns Health Centre, discussions are still ongoing with the Department of Health & Children.

In relation to the appointment of consultant radiologists, he advised that both Tallaght and Naas have a shared arrangement and that, if necessary, he will have it discussed at a forthcoming Acute Hospitals and Primary Care Committee meeting.

In response to the Treatment Purchase Fund queries, Mr Jim Breslin advised the members that he would furnish a report to the Board at a future date.

*On a proposal by Cllr J. Dillon Byrne, seconded by Cllr Michael O'Donovan, the Chief Executive's Report, as circulated, was noted.*

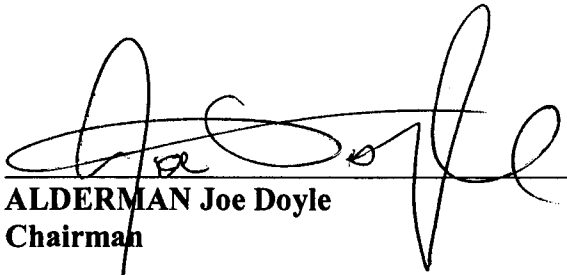
**03/09/82      Date & Time of Next Meeting**  
*(Agenda Item No. 11)*


*The date and time for the next meeting was agreed for Thursday 2<sup>nd</sup> October 2003 at 18:00 – Venue to be agreed.*

The meeting concluded at 20.20 hrs.

**CORRECT**

**Michael Lyons**  
**Regional Chief Executive**

  
**ALDERMAN Joe Doyle**  
**Chairman**

 / 9 / 03  
**DATE**