

EASTERN HEALTH BOARD

Minutes of Meeting of Finance and General Purposes Committee, held in the Boardroom. St. Brendan's Hospital. Grangegorman. on Thursday 3rd March, 1977 at 4 pm.

Present:

Cllr. M. Carroll	Dr. P. C. Jennings
Mr. J. Corcoran	Miss K. Kinsella
Mr. H. Corrigan	Miss M. Lacey
Dr. J. Cullen	Dr. J. R. Mahon
Cllr. A. Groome	Deputy C. Murphy
Cllr. J. Durning	Mr. D. O'Flynn
Cllr. Mrs. A. Glenn	Mr. M. Ruane
Mr. K. Harrington	Cllr. J. Sweeney

Apologies for Absence:

Mr. M. Birmingham	Cllr. T. Hand
Cllr. M. Brady	Cllr. P. Hickey
Or. J. S. Doyle	Dr. J. McCormick
<i>In the Chair:</i>	Cllr. M. McWey

air. M. Carroll—Chairman

Officers in Attendance:

Mr. E. O Caoimh	Chief Executive	Mr. K. Quinn
Mr. J. J. Nolan	D/Chief Executive Officer	Mr. J. Doyle
Mr. T. Keyes	Programme Manager	Mr. H. Dunne
Mr. J. Reynolds	Finance Officer	Mr. A. O'Brien
Mr. F. Elliott	Planning & Eval. Officer	Mr. P. I. Lyons
Mr. J. Sadlier	Technical Services Officer	Mr. T. Barry
Mr. J. Clarke	Admin. Assistant	Mr. M. Cummins
Mr. P. J. Swords	Admin. Assistant	
Mr. F. McCullough	Admin. Assistant	

22/77

CONFIRMATION OF MINUTES

Minutes of meeting held on 3rd February, 1977 having been circulated were confirmed on a proposal by Cllr. J. Sweeney seconded by Mr. H. Corrigan.

23/77

JOB CREATION PROGRAMME

The following Report No. F. & G.P. 2/1977 was submitted:—

"COMMISSIONING OF NEW UNITS AND JOB CREATION PROGRAMME

By letter dated 3rd February, 1977 the Department of Health furnished more details of the proposal to make additional funds available for health services subject to ratification of the National Pay Agreement. It was indicated that a sum of £10 million would be available for non-capital expenditure with special emphasis on job creation. A copy of the letter is attached for information.

In accordance with the Department's request application has been made for

- (a) an allocation out of the £2.5 million estimated to be required for the opening of units completed or due for completion during the year and
 - (b) for an allocation out of the remaining £7.5 million to be made available for job creation programmes in the health services.
- (a) The list of new units is as follows:
- (1) 72 Bed Mental Handicap Unit, St. Ita's
 - (2) Hostel, South Circular Road
 - (3) Workshop for Autistic Children, Milltown
 - (4) Arklow Health Centre
 - (5) Dental Clinic Cabra
 - (6) Dental Clinic Damdale
 - (7) Dental Clinic Baldoyle
 - (8) Dental Clinic Malahide
 - (9) Dental Clinic Ballyfermot
 - (10) Dental Clinic Rathfarnham.

The estimated cost in 1977 of the 72 bed mental handicap unit is £76,261 of which some £71,000 would be in respect of the remuneration of 84 staff—including 73 nurses.

- (b) The details of the further job creation proposals are set out in the schedule attached. As indicated in the Department's letter of the 3rd February they will be discussed with the Board in the light of the Minister's views. It will be noted that a total of 312 additional

whole-time and 6 part-time posts have been listed. If all were approved by the Minister and filled by the dates on which it has been estimated that it might be possible to do so the cost in 1977 would be of the order of £648,000 of which £565,000 would relate to

"Department of Health,
Custom House, Dublin
1.

Tel. (01)742961 EXTN

Ref. HSG. 489

3 Feabhra 1977.

Chief Executive Officer, Eastern Health Board.

Special Job Creation Programme

A Chara

1. As announced in the Budget Statement, it is the Government's intention, on the ratification of the National Pay Agreement, to make extra funds available from the Exchequer for health services. For non-capital expenditure, an extra £10 million is to be provided. It is estimated that about £2.5 million of this will be needed for the opening of new units leaving £7.5 million for other non-capital developments. An additional £3.5 million will be made available for capital purposes.
2. In allocating these extra resources, there will be an emphasis on the creation of jobs.

Non-Capital Projects

3. In connection with the submission of proposals for consideration in the allocation of the extra non-capital funds regard should be had to the following guidelines:—

(a) *Financial*

There will be no overall cash allocation from these funds to each health board but the needs of each area will be taken into account in the discussion on the proposals submitted. The estimated overall cost in 1977 of the proposals to be submitted and from which a choice will be made should not exceed 49% of the board's direct expenditure alloca-

tion as already approved (excluding the board's share of the expenses of the General Medical Services (Payments) Board) but this does not mean that projects up to this level of expenditure can be approved.

(b) *Special Emphasis on Job Creation*

Priority should be given to schemes which will ensure that the maximum amount of employment will be achieved, consistent with obtaining the best possible benefits in the development of the services.

(c) *Priorities*

Health boards will be in a position to advise on the gaps which exist in the services in their areas and on their priorities and, before decisions are taken, these will be discussed with you in the light of the Minister's views.

(d) *Information required by the Department*

Details of each proposal should be submitted in the format attached, and a statement should accompany the forms indicating the order of priority of the proposals. The detailed proposals should be submitted to the Department as soon as possible but in any event not later than 25 February. Projects may not be commenced until authorised.

Programming and Monitoring of Projects The making of new appointments and the incurring of expenditure should be specially programmed and kept under review by the board so as to ensure that the approved programme is achieved and that the expenditure limits specified are not exceeded. A monthly report in a specified form will be required by the Department on each project. If it appears at any time that any approved project cannot be implemented as planned, it may have to be cancelled and the funds re-allocated elsewhere, not necessarily in the health board's area.

Section 31 of Health Act, 1970

Expenditure approved for projects referred to above will be authorised in excess of that fixed for your board under Section 31 of the Health Act, 1970.

Capital Projects

6. The additional funds for capital projects will be needed predominantly for starting new building projects which are at an advanced stage of planning, and can thus provide employment in or related to the building industry in 1977. You should verify the position for each such project under your board. The Department will shortly arrange discussions with your board on the commencement of projects.
7. Replies to this letter should be addressed to the Department of Health, Room 51, Custom House (Mr. A. Boushel, Telephone No. 742961 Extension 220).

Mise le meas,
D. 6 Suilleabain."

"JOB CREATION PROGRAMME

	Whole Time No.	Part Time No.	Total No.
1. Additional nurses for St. Colman's, Rathdrum	6	—	6
2. Additional nurses for Bru Chaoimhin	4	—	4
3. Additional nurses for St. Vincent's, Athy	2	—	2
4. Additional nurses for St. Clare's Home	2	—	2
5. Psychiatric nurses to cover staff annual leave	10	—	10
6. Assistant Supervisors for Welfare Homes	3	—	3
7. Appointment of four more Directors of Community Care, senior medical officers and support staff	30	—	30
8. Additional nurses and trainees for Community Care	34	—	34
9. Additional Home Helps	40	—	40
10. Extension of Child Psychiatric Service	3	—	3
11. Nursing etc. staff for improvement of Mental Handicap facilities, St. Ita's	19	1	20
12. Attendant staff for Central Mental Hospital	10	—	10

JOB CREATION PROGRAMME

	<i>Whole- Time No.</i>	<i>Part- Time No.</i>	<i>Total No.</i>
13. Occupational Therapists for day centres for the elderly and domiciliary training	3	—	3
14. Physiotherapists for General Hospitals and Homes	6	—	6
15. Occupational Therapists for General Hospital and Homes	3	—	3
16. Child Care workers for day nurseries	8	4	12
17. Additional Dentists and Dental Attendants	12	—	12
18. Additional Social Workers, trainees and clerical assistance	20	—	20
19. Chief Ambulance Officer, Ambulance Attendants etc.	11	—	11
20. Additional staff for Engineering Service	15	—	15
21. Radiographer for Naas County Hospital	1	—	1
22. Catering Superintendent for Naas County Hospital	1	—	1
23. Additional Workshop Supervisors, Tolco Ltd.....	2	—	2
24. Tutors of Child Care Workers	2	—	2
25. Additional staff for Regional Analytical Laboratory	3	—	3
26. Clerical staff for General Medical Services	3	—	3
27. Staff for psychiatric Day Centre at Raheny	5	—	5
28. Staff for two additional Hostels, psychiatric service	4	—	4
29. Staff for proposed day centre at Kilcock	5	—	5
30. Medical ect. staff for psychiatric service for Tallaght	8	11	19
31. Psychiatric nursing staff for vagrants programme	10	—	10
32. Additional staff for Personnel Department	7	—	7
33. Additional clerical staff for St. Colmille's Hospital	2	—	2
34. Night Superintendents for St. Vincent's, Athy	2	—	2

"JOB CREATION PROGRAMME

	Whole-Time No.	Part-Time No.	Total No.
35. Additional senior nurse for Baltin-glass Hospital	1	----	1
36. Pharmacist for St. Columcille's Hospital	1	----	1
37. Additional senior nursing staff for Rathdrum, Athy and Bru Cahomhin	3	----	3
38. Senior Physiotherapist, St. Mary's Hospital	1	----	1
39. Additional senior nurse for St. Clare's Home	6	----	6
40. Additional nursing staff for St. Columcille's	3	----	3
41. Storekeepers for General Hospitals and Homes	312		318

The members complimented the Chief Executive Officer and the officers concerned on the effort which they had put into the job creation programme and after a lengthy discussion the following motions were unanimously adopted:—

- (a) Proposed by Mr. Harrington and seconded by Mr. Corrigan:—

"That this F. & G.P. Committee note and approve Report No. F. & G.P. 2/1977."

- (b) Proposed by Dr. Mahon and seconded by Dr. Cullen:—

"Further to report No. 43/1976 concerning the development of Community Care teams that the Board approve of the creation of 4 posts of Director of Community Care and Medical Officer of Health in order that the complement may be brought up to the full requirement of 10 as soon as possible."

24/77

CAPITAL PROGRAMME 1977

The following Report No. F. & G.P. 3/1977 from the Chief Executive Officer was submitted together with the following appendices and copy letter dated 1st March, 1977 from the Department of Health:—

"At the ordinary meeting for December, 1976 the Board adopted a Capital programme for 1977 (Report 51/1976) comprising 17 developments. The allocation estimated to be necessary to finance these works in the course of the year was £561,000. The programme was duly forwarded to the Department of Health for attention.

Members of the Management Team met officers of the Department in this connection on the 10th February at their request. A list of Capital projects prepared in the Department was considered in detail in conjunction with the Board's programme. Details of the resulting composite list of substantial projects to which the Minister is giving consideration are set out in Appendix A

As the members were advised at the meeting of the 3rd February, 1977, it was expected that additional Capital monies would be available in 1977 for new projects combining the long term interest of the health services with the need for rapid job creation. It was subsequently learned that the intention was to give each Health Board an allocation for minor schemes costing up to £25,000 each—priority being given to those which would ensure the maximum of employment consistent with the best possible benefits in the development of the services. At the Department's request a list of minor schemes which could be undertaken this year has been forwarded for the Minister's attention. The number which can be carried out will, of course, be dependent on the amount of the special allocation. The details are shown in Appendix B.

With the exception of the items set out hereunder the Capital proposals now awaiting the Minister's decision include all the projects in the programme adopted in December, 1976:

1. Supply of stand-by generator for Central Mental Hospital, Dundrum Now purchased,
2. Extension of Health Centre, Dundrum Substituted by proposed commencement of construction of Ballinteer Health Centre.
3. Day room, kitchen, laundry facilities. Donnybrook day centre for the aged To be met from re-venue.

Replacement locking system for Central Mental Hospital, Dundrum	To be funded by the Department of Health from an existing allocation.
Grant to Day Tallaght nursery.	To be dealt with as Section 66 grant.

An additional project has now arisen as a result of a discussion last week with the Department of Health in regard to a recommendation in the Interim Report of the Task Force on Child Care that additional hostel accommodation be provided in Dublin for homeless boys of 14 years of age and upwards. It is proposed, with the Board's approval, to arrange for the acquisition of premises capable of providing for about 20 boys subject to the necessary finance being made available by the Minister."

"APPENDIX A CAPITAL PROJECTS

OTHER THAN MINOR SCHEMES

	<i>Estimated Expenditure Cost</i>	<i>Estimated in 1977</i>
	£	£
Welfare Home, Navan Road	225,000	80,000
Legion of Mary Hostels: Fire escapes, emergency lighting etc	50,000	40,000
Bra Cahomhin: Fire alarm system, emergency lighting etc.	50,000	30,000
St. Ita's Hospital: Fire alarm system, emergency lighting, telephone system etc.	190,000 300,000 300,000 300,000	53,000 80,000 70,000 50,000
Health Centre, Tallaght	300,000	25,000
Health Centre, Coolock		
Health Centre, Ballinteer		
Planning of Health Centres for Blanchardstown and Finglas West	140,000	70,000
Warrenstown House: Residential Centre for emotionally disturbed children		

	<i>Estimated Cost £</i>	<i>Estimated Expenditure in 1977 £</i>
8. St. Ita's Hospital: Improvements to nurses home and provision of additional mental handi- cap hostel accommoda- tion	85,000	70,000
9. Ambulance control centre and equipment	100,000	35,000
10. Turf handling equipment for heating plant	90,000	45,000
11. Special unit, for young persons. Central Mental Hospital	240,000	20,000
	£2,670,000	£668,000

APPENDIX B

MINOR CAPITAL SCHEMES

	£
1. Structural works. Lower House, St. Brendan's Hospital	30,000
2. Structural works, re-wiring etc. St. Clare's Home	26,000
3. Re-wiring at St. Columcille's Hospital	25,000
4. Re-wiring and minor structural work, St. Brigid's Home	15,000
5. Renewal of heating system Old County Road premises	25,000
6. Fire alarm and fire escape, Mt. Pleasant Square Hostel	12,000
7. Psychogeriatric admission unit. St Brendan's Hospital	25,000
8. Structural works and decoration. Welfare building, 1 James's Street	25,000
9. Office accommodation for Community Care team at Ballyfermot Health Centre	15,000
10. Office accommodation for Community Care team at Annexe building, St. Brendan's Hospital.	25,000

11. Health Centre, Dunlavin	—	15,000
12. Office accommodation, Wicklow town		30,000
13. New services block, St. Colman's. Rathdrum	—	25,000
14. Renovations to Unit 2, Bru Chaoimhin	—	20,000
15. Telephone system, St. Loman's Hospital		15,000
16. Staff dining facilities, Cherry Orchard Hospital	— — — —	15,000
17. New disinfecting unit, Cherry Orchard Hospital	— —	10,000
18. Improved storage and ancillaries, St. ColmcJHe's Hospital	— —	25,000
19. Rationalisation of kitchen, St. Brendan's Hospital	— — — —	25,000
		<u>£403,000"</u>

Department of Health,
Custom House, Dublin 1. Tel.
(01)742961 EXTN. Telex 4894
Ref. H53/1

1 Marta. 1977.

The Chief Executive Officer.
Eastern Health Board,
James's Street, Dublin 8.

A Chara,

Further to recent discussions regarding the Hospital Building Programme for 1977, I am directed by the Minister for Health to state that it has now been confirmed that, following the ratification of the National Pay Agreement, an additional allocation of £3-5 millions has been made available for projects involving the maximum amount of employment and job creation bringing the total capital allocation for health purposes to £16 millions. After providing for expenditure on completed and approved on-going schemes and commitments in respect of the purchase of approved items of equipment, contingencies and professional fees, the Minister will be able to set aside monies to enable new starts to be undertaken in 1977.

In the case of your Board area, monies will be provided to enable a commencement to be made on the new schemes listed in the table below which take into account the priorities of your Board. The Board should adhere as closely as possible to the overall limits of expenditure indicated. In the event of any of the schemes on the list not going ahead there can be no guarantee that provision can be made in the next or subsequent years for the particular scheme. Neither will it be possible, except with the agreement of the Minister, to divert any part of the allocation to any other project not on the list.

The Minister is anxious that work should commence as soon as reasonably possible on the selected schemes and to this end your Board should now undertake an urgent examination of the projects listed including those in respect of which tenders have already been obtained. A guideline document indicating the manner in which such tenders should be reviewed in accordance with the prices variation clause etc., is enclosed for your information. Officers of the Hospital Planning Office will be available to advise on any matters arising from the review of tenders etc.

Other listed projects still in planning should be brought to tender stage in accordance with the guidelines already issued by the Hospital Planning Office.

The approved projects for your Board's area and the financial allocation for 1977 are as follows:—

<i>Project</i>	<i>Approved Allocation</i> £m.
Welfare Home, Navan Road	080
<i>Fire Precautions at—</i>	•030
Bra Caoimhin Regina	040
Coeli and Morning	050
Star St. Ita's, Portrane	
<i>Health Centres at—</i>	080
Millbrook Coolock	070
Ballinteer	025
Blanchardstown Finglas (Cardiffsbridge)	010 •020
4. <i>Central Mental Hospital</i> <i>Dundrum—</i> Special Unit for 15-21 year olds	020

5. <i>Psychiatric and Mental Handicap—</i>	
Warrenstown House— adaptations for disturbed children	.070
St. Ita's Portrane—Improve ments to nurses' accom modation	.070
6. <i>Ambulance Control Centre and Equipment—</i>	.035
Total:	.600

As indicated at the recent discussions an allocation will be made to your Board for minor schemes each costing £25,000 approximately. The amount of the allocation for your Board for 1977 is £270,000. The selection and carrying through of the projects will be a matter for your Board subject to the following guidelines being applied in each case, viz, in the choice of a scheme the aim should be to ensure that:—

- the maximum amount of employment will be achieved consistent with obtaining the best possible benefits in the development of the services;
- the scheme should not be part of a larger scheme;
- the expenditure on the scheme should be fully paid during the current financial year and
- the scheme should not give rise to any additional non-capital expenditure.

Grant instalments in respect of minor schemes will be paid at three monthly intervals i.e. for periods ending 31/5/77, 31/8/77 and 30/11/77, based on returns supplied by the Health Board. Draft forms for the purpose of these returns are enclosed.

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M. KIRBY.

Mr. Elliott referred to the letter of the 1st March from the Department and pointed out that the schemes approved by the Minister for major capital projects were the same as those submitted by the Chief Executive Officer excepting for the turf handling equipment project which the Department had indicated verbally would be considered later in the year. In regard to the minor capital schemes he drew their attention to the fact that the sum of £270,000 allocated by the Minister would cover items 1 to 12. Cllr. Carroll, Chairman, raised the question of the absence of any provision for a health centre in the south county Dublin area of Ballybrack and he was informed by Mr. Dunne that other schemes were more pressing and that it was hoped to clear the project in 1978. The following members contributed to the debate:—Dr. Jennings, Deputy Doyle, Mr. Harrington, Cllr. Duming, Dr. Cullen. Mr. Ruane, Mr. Corrigan, Dr. Mahon. The Chief Executive Officer, Mr. Keyes and Mr. Dunne replied to the various points raised, following which the following resolution proposed by Mr. Corrigan and seconded by Mr. Harrington was unanimously adopted:—

"That this Committee notes and approves the proposals outlined in Report No. F. & G.P. 3/1977 and having considered letter 1/3/1977 from the Department of Health accepts the priorities laid down in that letter."

The meeting terminated at 5 p:m.

CORRECT.

E. O CAOIMH,
Chief Executive Officer.

Signed:

Chairman