

NORTHERN AREA HEALTH BOARD

Report No F4/2003

*Report from Finance and Property Committee Meeting
Held on Thursday, 8th May, 2003 at 9.30am.*

1. Minutes from Meeting held on Thursday 13th March, 2003.

On a proposal by Cllr Devitt, seconded by Cllr Burke, the minutes of the proceedings of the meeting, held on Thursday 13th March, 2003 (Report F3/2003 refers), were agreed.

A. Arising

The Chief Executive introduced Ms Geraldine Smith, Head of Internal Audit, ERHA. Ms Smith gave members an overview of the Boards Audit function, outlining the programme of work proposed, and provided a report on the Boards Audit Committee.

Following discussion to which Cllr Burke, Cllr Heney and Cllr Devitt contributed, and to which the Chief Executive and Internal Auditor responded, the report was noted.

It was also clarified that Board members could refer matters of concern to them for the attention of the Internal Auditor.

2. Financial Report for the Period to 31st March, 2003.

The Chief Executive presented a financial report (copy filed with official minute) for the period to 31st March, 2003.

There followed a wide ranging discussion on the challenges for our Board in meeting its statutory obligation to respond to the needs and provide services to all care groups and also in ensuring that net expenditure for this year does not exceed the allocation for the year and also bearing in mind the requirement to operate within an approved staffing ceiling. Particular note was taken of the position in relation to Demand Led Schemes, and of Superannuation. Following the discussion, to which Cllr Heney, Cllr O'Brien, Cllr Burke and Cllr Devitt contributed, and to which the Chief Executive and Director of Human Resources responded, the report was noted.

3. New Bank Accounts

On a proposal by Cllr Devitt, seconded by Cllr Burke, the opening of new Bank Accounts (details herewith), were recommended for Board Approval.

4. Property Matters.

A. Damastown Close, Mulhuddart

On a proposal by Cllr Devitt, seconded by Cllr Burke, it was agreed to recommend for Board approval the acquisition of the lease on Damastown, Close, Mulhuddart, Dublin 15, to provide accommodation for the Community Welfare Service in the Dublin 15 area (to be funded by the Department of Social and Family Affairs).

B. 77 Upper Gardiner Street, Dublin 1.

On a proposal by Cllr Devitt, seconded by Cllr Heney, it was agreed to recommend for Board approval the acquisition of the lease on 77 Upper Gardiner Street, Dublin 1 (from the Commissioner for Public Works), as accommodation for the Community Welfare Service (funded by the Department of Social and Family Affairs).

The meeting concluded at 11.00am.

M Windle
Chief Executive

8th May, 2003

Northern Area Health Board

To the Members of the Finance & Property Committee

NEW BANK ACCOUNTS

In order to streamline weekly payments of petty cash, our Board will avail of "EMTS" (electronic money transfer service) through iBusiness Banking. The following new bank accounts are required to be opened at two locations:

Location	Bank Account
St Ita's Hospital	National Irish Bank Swords
St Josephs Hospital	AIB Raheny

The Application of security within the iBusiness Banking product is attached.

Integrity

Eastern Health Shared Services will prepare the file which will then be authorised for payment by Senior Personnel in NAHB

This will considerably reduce administration time and represent excellent value for money throughout the Board.

Other bank accounts required are:

Hostel Bank Accounts:

Casino Park Dublin 3	Bank of Ireland 6 Marino Mart Marino
Lindsay House Dublin	Bank of Ireland 371 North Circular Road

Artane Day Care Centre

Friends of Artane Day Care Centre	A.I.B. St Brigids Road Artane
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M Windle
Chief Executive

30th April 2003

