

Minute of the meeting of the

Board of the Health Service Executive**6th October 2005**

Members present: L. Downey (Chairman), N. Brennan, D. de Buitléir, B. Drumm (CEO), P.J. Fitzpatrick, M. Gaffney M. McLoone, M. Murphy, J. Murray & A. Scott.

Apologies: E. McCague

Attendees: A. Browne, P. McLoughlin, T. Martin, C. Mellett.

Joined the meeting: L. Woods, V. Plant, S. Hurley, A. Doherty & E. Molloy.

Location / time: HSEEA, Adelaide Road at 9am.

| Item | Discussion / Comments | Action |
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| 1 | Minutes of previous meeting | |
| | Agreed. | |
| 2 | Matters arising from minutes | |
| | <p>Re. Item 2 – DoHC reorganisation and transition of functions to HSE The Tánaiste's response to the Chairman's letter of 9th August was circulated.</p> <p>The remainder of the items were dealt with under the agenda items for today's meetings.</p> | |
| 3 | CEO's Report | |
| | <ul style="list-style-type: none"> ▪ The CEO spoke to the report which had been circulated prior to the meeting. ▪ The CEO has consulted widely with a range of people both inside and outside the health system. ▪ A number of constructive meetings have been held with representatives of the DoHC. The DoHC has transferred to the HSE responsibility for (i) the Consultants' Contract, (ii) the GP contract and (iii) Drug Supply and Pricing Agreement ▪ The CEO has established several strategic groups, as follows: <ul style="list-style-type: none"> - Consultants' Contract It was noted that the committee of the Board which had been established to examine the consultants' contract had been subsumed into the management committee. ➤ TM to liaise with M. McLoone & D. de Buitléir - GP Contract - Pharmacy - Tertiary Paediatric services - Primary/Community care - IT/PPARS - A&E Throughput ▪ Interviews for National Director of Finance are ongoing. Interviews for National Director of HR were held but the post was not filled. ▪ It was noted that the transition of functions and staff from the DoHC to | <p>TM/MMcL/D deB.</p> <p>CEO</p> |

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| | <p>the HSE was under discussion.</p> <ul style="list-style-type: none"> ▪ Re. private hospitals on public sites - the CEO and relevant Directors are to meet with representatives of the DoHC. | |
| 4 | Finance Report | |
| | <ul style="list-style-type: none"> ▪ L. Woods & V. Plant joined the meeting for Items 4 and 5. ▪ A/Director of Finance spoke to Finance Report for August, as previously circulated. Expenditure stabilised in August. ▪ The impact of demand-led schemes on expenditure was noted. ▪ Noted that following the July financial results the CEO established a team chaired by the Finance Director with senior management from NHO, PCCC and HR to focus on the delivery of financial breakeven for 2005. ▪ A/Director of Finance has initiated a process related to expenditure control throughout the regions involving assistant directors & network managers. ▪ Supplementary financial analysis was requested by the Board, to be circulated as soon as possible after the meeting. <p><u>FISP</u></p> <ul style="list-style-type: none"> ▪ A/Director of Finance is examining the system and has discussed it with representatives of the Department of Finance. <p>➤ It was agreed that the system would be paused and reviewed.</p> | A/Dir Finance |
| 5 | 2004 Accounts for 17 former statutory bodies | |
| | <ul style="list-style-type: none"> ▪ The draft minute of the meeting of the Audit Committee on 29th September was circulated. ▪ The Chairman of the Audit Committee, N. Brennan noted the significant contribution made by Ms V. Plant, HSE and Mr G. Smith, Director of Audit, C&AG in undertaking this body of work. <p>➤ It was agreed to approve the accounts of all 17 statutory bodies. The accounts will be signed by the Chairman, CEO and Finance Director, as appropriate, over the coming days.</p> | Chairman/ CEO/ Dir. Finance |
| 6 | Minor Capital Requirements – Services for Older People | |
| | <ul style="list-style-type: none"> ▪ This item related to the announcement on 8th August last by the Tánaiste of a €50m investment programme by the HSE in a minor capital programme for older people. ▪ A list of priorities for expenditure of this investment was noted by the Board. <p>➤ The list of priorities will be sent to the Tánaiste.</p> | Dir. Office of CEO |
| 7 | Report of the PPARS Review | |
| | <ul style="list-style-type: none"> ▪ S. Hurley joined the meeting for this item. ▪ The report of the Project Team established by the CEO to review the PPARS Project was circulated. ▪ It was acknowledged that while there is merit in implementing an integrated HR/payroll system, there are grave concerns concerning the development costs of the PPARS Project to date and its effectiveness. <p>➤ It was agreed that the further implementation of the system would be suspended (though it will continue at the four existing live sites), pending an immediate examination of the business case for</p> | |

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| | <p>the project, focusing primarily on the quality of the system, maintenance costs, projected costs and projected savings. A group chaired by S. Hurley will carry out this review and will provide an interim report at the November board meeting, followed by a full report as soon as possible (target December 2005)</p> | Dir. ICT |
| 8 Corporate Plan | | |
| | <ul style="list-style-type: none"> ▪ A. Doherty joined the meeting for items 8 & 9. ▪ A. Doherty spoke to the revised Corporate Plan, as circulated in advance of the meeting. The Plan was revised in the context of feedback received from the DoHC. ➤ It was agreed to submit the final draft of the Corporate Plan to the Tánaiste in line with the legislation but that a proviso would be included to the effect that it was the intention of the Management Team and Board of the HSE that as circumstances change it would continue to review and refine its Corporate Plan. | Chairman |
| 9 Service Plan 2006 | | |
| | <ul style="list-style-type: none"> ▪ The timetable for developing the service plan was noted. The final draft must be approved by the Board no later than 1st December, in advance of its submission to the Tánaiste on 8th December. | Dir. CMOD |
| 10 Proposed revised organisational design of the HSE | | |
| | <ul style="list-style-type: none"> ▪ E. Molloy joined the meeting for this item and made a presentation to the Board ➤ The Board was supportive of the proposals for a revised HSE organisational design. The feedback from members in relation to the proposals will be incorporated in the ongoing consultation process. An update will be provided at the next meeting. | CEO |
| 11 Committees of the Board | | |
| | <p><u>Audit Committee</u> Covered under Item 5 above.</p> <p><u>Education, Training & Research Committee</u> Group to meet shortly to set out the scope of work to be undertaken.</p> | |
| 12 Any other business | | |
| | <ul style="list-style-type: none"> ▪ Clinical Governance – A/Director, Corporate Affairs is to prepare a document for Management and an update will then be provided to the Board. | CEO |

The meeting concluded at 4.15pm

Signed:

Date:

Liam Downey
Chairman
