

AUDIT  
REPORT

Audit of Official Controls  
conducted by the Dairy  
Produce Inspectorate in  
Small Cheese Producing  
Food Business Operations

Department of Agriculture, Food and the  
Marine – Dairy Produce Inspectorate

**CORRECTIVE ACTION PLAN**

FEBRUARY 2014



## CORRECTIVE ACTION PLAN

This corrective action plan describes audit findings requiring corrective action, documents responsibility for addressing the findings and describes progress on the close-out of actions.

**Audit:** Audit of Official Controls conducted by the Dairy Produce Inspectorate in Small Cheese Producing Food Business Operations

**Official Agency:** Department of Agriculture, Food and the Marine – Dairy Produce Inspectorate

**Date of Audit:** April to June 2013

### CORRECTIVE ACTION PLAN

	To be completed by the FSAI		To be completed by the agency		To be completed by the agency & the FSAI through Service Contract Liaison process		
	Report Ref.	Finding Requiring Corrective Action	Proposed Corrective Action	Proposed Completion Date	Update	Status	
						Open	Closed (include date closed out)
1	Table 3, Table 5 and Table 6	Official control activities in the South region are excessively lower than planned official controls.					
2	4.1.4, 4.1.5, 4.1.6 & 4.1.8	The audit team found evidence that procedures were not being followed in the South regarding inspection tasks carried out which demonstrated a variation in the consistency and effectiveness of official controls between the regions.					

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3	4.1.3	Some establishments have not been re approved under the new approval scheme operated by the Milk Hygiene Division.					
4	4.1.5	<p>There are a lack of documented procedures in some areas:</p> <ul style="list-style-type: none"> <li>• Sampling</li> <li>• Non-hygiene areas of the service contract such as labelling, additives</li> <li>• Close out of <i>Listeria monocytogenes</i> incidents</li> </ul>					

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5	4.1.7	Unannounced inspections were not taking place in small cheese manufacturers as per SOP 24.					
6	4.1.9	Further training for official control staff in some areas is required: <ul style="list-style-type: none"> <li>• Micro criteria</li> <li>• Non-hygiene areas such as labelling additive food contact materials etc.</li> </ul>					

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7	Annex I	<p>Three findings are in progress from the FVO meat/milk mission (ref 6017).</p> <p>One observation on the FVO microbiological criteria mission (ref 6018) regarding the oversight of private laboratories by the inspectorate is in progress.</p>					

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