

## **Regional Infection Control Committee (SARI) - Terms of Reference**

### **Membership**

Hospital Network Manager

Local Health Office Manager

Consultant Microbiologist

Infectious Disease Consultant/Physician/Surgeon

Infection Control Nurses – 1 from each hospital and Community

Estates and Facilities - rep

Consultant in Public Health Medicine

Director of Nursing

Director of Public Health Nursing

Occupational Health Nurse

GP

Hospital and Community Pharmacists

Surveillance Scientist

Chairperson of LIT

The Chairperson of this committee should sit on LIT and be a member of the national SARI group

### **Frequency of meeting**

Quarterly

### **Advisory to**

Local Implementation Team and national SARI group

### **Terms of reference**

The Committee's scope is to advise the Local Implementation Team on Infection Control and the work being undertaken to minimise the risk of infection to patients. Combined with this the Committee is responsible for the specific functions listed below:

- To review the implementation of SARI and HCAI strategies in the region.
- To advise the Local Implementation Team on regional priorities for implementation of SARI and HCAI strategies.
- To provide a regional forum for liaison on issues relating to AMR and HCAI between hospitals, general practice, public health and long term care/other facilities.
- To review regional AMR and HCAI surveillance data and annual infection control reports/plans from hospitals and local health offices within the region.
- To identify local priority issues and produce an annual report.

## **Hospital Infection Control Committee - Terms of reference**

### **Membership**

Hospital Manager  
Consultant Microbiologist(s)  
Infectious Disease Consultant/Physician/Surgeon  
Infection Control Nurses  
Technical Services  
Consultant in Public Health Medicine  
Pharmacist(s)  
Director of Nursing  
Occupational Health Nurse  
Housekeeping  
Supplies/CSSD  
Occupational Health Physician and/or nurse  
Other stakeholders as appropriate to the hospital

### **Frequency of meeting**

Quarterly

### **Accountable to**

Hospital Manager

### **Terms of reference**

- To support and monitor the implementation of national policies
- To support Infection Control Teams in delivery of infection control programme.
- To monitor progress on the annual infection control programme.
- To produce an annual report on infection control within the hospital
- To prepare an annual work plan
- To ensure infection control policies and procedures are audited and reviewed annually.
- To endorse the objectives and priorities for the surveillance of infection.
- To provide advice and support to infection control teams
- To ensure that high quality advice and information is made available for patients and public as well as clinical teams
- To review outcomes of outbreaks

## **Community Infection Control Committee - Terms of reference**

### **Membership**

Local Health Office Manager

Consultant Microbiologist

Community Infection Control Nurses

Consultant in Public Health Medicine

Director of Public Health Nursing

Occupational Health Nurse

Community Pharmacy

GP – Primary Care Unit

Other stakeholders as appropriate - include

- Director of Nursing –Community Hospital, Elder care Mental Health
- Estates/Technical Services, Materials Management /Procurement,
- Education – Centres for Nurse Education , NMPDU
- Dental

### **Frequency of meeting**

Quarterly

### **Accountable to**

Local Health Manager

### **Terms of reference**

- To localise the national policies for implementation as monitoring
- To support Infection Control Teams in delivery of infection control programme.
- To monitor progress on the annual infection control programme.
- To ensure infection control policies and procedures are audited and reviewed regularly.
- To endorse the objectives and priorities for the surveillance of infection.
- To provide advice and support to community infection control teams
- To ensure that high quality advice and information is made available for patients and public and GPs
- To provide advice and support during Outbreaks and review outcomes

## **Infection Control Team - Terms of reference**

### **Membership**

All Consultant Microbiologist(s)  
All Infection Control Nurses  
All Surveillance Scientists  
All Antibiotic Pharmacists

### **Frequency of meeting**

Weekly

### **Accountable to**

Hospital Infection Control Committee

### **Terms of reference**

- Antibiotic utilisation and organism resistance
- Infection control aspects of disinfection and sterilization
- Infection control aspects of engineering including new facilities, renovation, ventilation, air handling and water quality
- Infection control aspects of food handling
- Infection control aspects of housekeeping service
- In-service education and orientation
- Isolation and accommodation
- Infection control aspects of laundry service
- Equipment
- Advise waste management team if necessary
- To identify infection risks and ensure appropriate advice is given and policies formulated to minimise these
- To support and lead on outbreak management
- To encourage reporting of and monitor trends in incidents relating to infection control and advise on effective management of these
- To make recommendations as needed