

Minute of the meeting of the
Board of the Health Service Executive
Thursday, 8th April 2010

Members present: L. Downey (Chairman), B. Drumm (CEO), N. Brennan, J. Fitzgerald, PJ Fitzpatrick, S. Langford, J. Lavelle, J. Mooney, D. Power and A. Scott.

Apologies: P. Farrell and E. McCague.

Attendees: D. Purcell (Secretary).

Joined the meeting: J. Carolan, B. Gilroy, B. Kirwan, L. McGuinness, L. Woods, B. White, J Browner and M Rogan.

Time & Location: HSE Offices, Adelaide Road, Dublin at 8.30 a.m.

Item	Discussion / Comments	Action
1 Minutes of the Meeting on the 11th March 2010		
	The minutes of the meeting held on the 11 th March 2010 were approved.	
2 Matters arising from minutes		
	The action points from the previous meeting were reviewed and noted. The Board requested that an update on the implementation of service level arrangements with organisations funded by the HSE under sections 38 and 39 of the Health Act 2004 would be provided at a future meeting.	Secretary to schedule as agenda item
3 Report from CEO		
	<p>The CEO spoke to the monthly report to the Board. He updated the Board on the review of the circumstances surrounding the accumulation of unreported radiological examinations and unopened outpatient referral letters at Tallaght hospital and informed the Board on his visit to Waterford Regional Hospital and the Primary Care practice at Rowe Creavin.</p> <p>The Board considered the reference in the CEO's monthly report on the governance structures of the National Paediatric Hospital Development Board (NPHDB) and requested that a paper would be circulated describing the respective roles and responsibilities of the NPHDB and HSE in relation to the project to build the new children's hospital.</p> <p>The Board noted from the report that a further two hospitals, St. James Hospital and Wexford General Hospital had achieved a 'Green' status under the HealthStat programme and requested the Chairman to write to the hospital managers acknowledging this significant achievement.</p> <p>Following the discussion the Board noted the CEO's report.</p>	<p>CEO/B. Gilroy</p> <p>Chairman</p>
4 Reports from Committees		
	<p>Remuneration and Organisation Committee meeting - Wednesday, 31st March, 2010.</p> <p>The Chairman of the Remuneration and Organisation Committee PJ Fitzpatrick reported on the issues considered by the Committee at its meeting on Wednesday, 31st March 2010. The Committee had received a progress report on the implementation of the organisational changes under the Integrated Services Programme and reviewed the appointment conditions for National Directors on five year contracts. The Committee</p>	

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	<p>had also considered correspondence dated 13th January 2010 from the CEO on the application of the public sector pay adjustments and the Committee had sought clarification on some aspects of the adjustments from the Department of Health and Children.</p>	
5 Vote Expenditure Report – March 2010		
	<p>J. Carolan, B. Kirwan L. Woods, L. McGuinness and B. White attended for consideration of this item.</p> <p>Vote expenditure report March 2010 L. Woods circulated the Vote report for March 2010. He reported that, for the second successive month, it had not been possible to provide a performance report due to the industrial action by IMPACT members. L. McGuinness confirmed that breakeven plans to ensure the organisation achieved a balanced budget at year end had been implemented but management could not report on the impact of these plans due to the absence of the performance data.</p> <p>The CEO reported that the absence of this financial and performance data was a significant risk for the organisation and that he had written to the Department of Health and Children to inform it of the difficulties this poses for the management of the organisation.</p> <p>B. Kirwan briefed the Board on the Health Sector transformation agreement which had been concluded on the 30th March 2010 as part of the wider public sector agreement and informed the Board that the central executive committee of IMPACT were due to meet that day to consider its position in relation to the public sector agreement.</p> <p>The Board were extremely concerned about the serious risks arising from the lack of reliable information on the overall position regarding the expenditure of the budget and service delivery. The Board noted that management would continue to monitor the situation closely over the coming days and report back to the Board as soon as it is clear whether the industrial action would be postponed as part of ballot arrangements for the public sector agreement.</p>	<p>CEO/S. McGrath</p>
6 Corporate Plan		
	<p>6.1 Corporate Plan 2008-2011 – biannual implementation report July to December 2009</p> <p>J. Carolan remained in attendance for discussion of this item. She spoke to the progress report circulated prior to the meeting for the period July to December 2009.</p> <p>She highlighted from the performance dashboard in the report the performance trends against key metrics and reported that, from 30 metrics displayed against 2009 targets, 18 are on target, 10 are within the top quartile of performance and 4 are outside this performance range. 12 areas have shown an upward trend in performance in 2009.</p> <p>Following consideration of the report the Board noted the progress being made and the areas where performance continues to be a challenge. The Board recognised that the level of improved performance was achieved in an environment of declining budgets and staff numbers in many services.</p> <p>The progress report would be submitted by the Chairman to the Minister for Health and Children in accordance with Section 30(3) of the Health Act 2004.</p>	<p>Chairman</p>

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	<p>Annual Report 2009 – draft for review J. Carolan presented the latest draft of the HSE Annual Report 2009.</p> <p>Board members provided inputs/suggestions for revisions.</p> <p>Further comments/inputs on the draft that Board members wish to make could be provided directly to the Board Secretary in advance of the Board meeting scheduled for 30th April 2010 to formally adopt the Annual Report for submission to the Minister in accordance with the statutory provisions of the Health Act 2004.</p>	<p>Feedback/comments to be provide to Secretary.</p>
7 Contracts/Property Transactions		
	<p>J. Browner and P. Burke joined the meeting for consideration of these items</p> <p>Parochial House, Cabra, Dublin 7 – Request for approval for deed of partial-discharge J. Browner spoke to the briefing paper on this property transaction which had been circulated prior to the meeting. He confirmed that the purpose of the property transaction was to rectify a drafting error in relation to the title deeds for Parochial House, Dublin 7 made prior to the establishment of the HSE. Approval of the Deed of partial-discharge was proposed by PJ Fitzpatrick, seconded by J. Fitzgerald and agreed by the Board (<i>HSE Board Decision No. 08.04(11)/2010</i>).</p> <p>Millbrook Day Centre Wexford, St. John’s Road, Enniscorthy – Lease to voluntary agency J. Browner spoke to the briefing paper on this item circulated prior to the meeting. He confirmed that Board approval was required for this transaction as it was to a voluntary agency and a below market value transaction. The voluntary agency, Wexford Community Workshop (Enniscorthy Ltd.) was being provided with a three year lease of the Millbrook day Centre St. John’s Hospital Enniscorthy to develop services for adults with severe and profound levels of intellectual disability. Approval to lease the property to the voluntary agency was proposed S. Langford seconded by N. Brennan and agreed by the Board (<i>HSE Board Decision No. 08.04(12)/2010</i>).</p> <p>Office Accommodation for Primary Care Reimbursement Services (PCRS) at Finglas Dublin 11 P. Burke spoke to the briefing paper on this property transaction which had been circulated prior to the meeting. He confirmed that the additional office accommodation is required arising from the decision to centralise the core operation of the General Medical Services Schemes to a national location at the offices of the PCRS Finglas, Dublin. J. Browner confirmed that the request was to enter into a lease for the property at Finglas, Dublin 11 for a 25 year period and Board approval was required due to the value of the lease. Approval of the property lease was proposed by PJ Fitzpatrick, seconded by J. Mooney and agreed by the Board (<i>HSE Board Decision No. 08.04(13)/2010</i>).</p> <p>The Board requested J. Browner to circulate a paper outlining the reductions/relinquishment of properties by the HSE since its establishment.</p>	<p>B. Gilroy/ J. Browner</p>
8 Mental Health Services Programme – Progress Report		
	<p>L. McGuinness and M. Rogan were in attendance for the discussion of this item.</p> <p>L. McGuinness introduced this item and confirmed implementation of</p>	

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	<p>the recommendations in the mental health policy A Vision for Change forms the basis of the Mental Health Section of the National Service Plan 2010. She reported that good progress was being made on the plan adopted by Board in April 2009 to implement the recommendations in the policy document over the period 2009-2013. Child and adolescent bed capacity almost doubled in 2009 bringing the total number of inpatient beds to 30. Fourteen executive clinical directors for mental health had been appointed to lead on the development of clinical directorates on mental health based on defined population catchments. Multidisciplinary community mental health teams have been developed and the provision of mental health services within primary care settings is being progressed as part of the primary care infrastructure programme.</p> <p>M. Rogan HSE National lead for Mental Health Services made a presentation to the Board on the key objectives and priority areas to be progressed during 2010. These include a continued shift to community based services to support people living as independently as possible; the implementation of changes in mental health legislation; continued reconfiguration of existing long-stay mental health facilities; development of additional child and adolescent mental health teams; the role out and implementation of the quality framework for mental health services and the capital investment programme agreed by Government for 2010.</p> <p>Following a discussion on the report the Board noted the progress made.</p>	
9	Commercial and Support Services Directorate – Projects update	
	Due to the unavoidable absence of B. Gilroy, item 9 was deferred to a future Board meeting.	Future Board agenda item
10	Any Other Business	
	No items were raised under this heading.	

The meeting concluded at 12.30pm.

Signed: _____
Liam Downey
Chairman

Date: _____