

Minutes of the meeting of the  
**Health Service Executive Board**

Thursday, 14<sup>th</sup> October 2010

**Members present:** F. Dolphin (Chairman), C. Magee (CEO), J. Fitzgerald, N. Brennan, S. Langford, J. Lavelle, J. Mooney, D. Power, E. McCague and A. Scott

**In Attendance:** D. Purcell (Secretary)

**Apologies:** E. McCague

**Joined the meeting:** L. McGuinness, L. Woods, J. Carolan, B. White, S. McGrath, S. O'Reilly and B. Gilroy

**Time & Location:** HSE Offices, Adelaide Road, Dublin 2, at 8.30am

At the start of the meeting, the Chairman formally welcomed Nuala Hunt who had been appointed by the Minister for Health & Children as a member of the Board to replace Mr. PJ Fitzpatrick.

Item	Discussion / Comments	Action
<b>1 Minutes of the previous meeting on 9<sup>th</sup> September 2010</b>		
	The minutes of 9 <sup>th</sup> September, 2010 were approved.	
<b>2 Matters arising from minutes &amp; Review of Action Points</b>		
	The matters arising and action points from the previous meeting were reviewed and noted.	
<b>3 Report from Committees of the Board</b>		
	<p><u>Risk Committee</u></p> <p>The Committee Chairman, Prof Anne Scott presented a report to the Board on the Committee's internal review of its role in risk governance within the HSE. Following discussion of the recommendations in the report the Board noted that the Committee is continuing to engage with HSE Management and Audit Committee to progress the recommendations from the review.</p> <p><u>Report of the Remuneration &amp; Organisation Committee – 13<sup>th</sup> September 2010</u></p> <p>It was agreed to take agenda item 5 -the Report on the Integrated Services Programme (ISP) as part of the report of the Remuneration &amp; Organisation Committee.</p> <p>S. McGrath joined the meeting for consideration of this item and spoke to the report on the ISP circulated prior to the meeting. He reported on the organisational changes being implemented under the ISP and outlined the management recommendations to finalise the appointment of a Chief Operations Officer and to develop a structure in clinical leadership to separate the work on Clinical Programmes from the Quality and Clinical Care Directorate. The Chairman reported that the Remuneration and Organisation Committee had considered these proposals at its meeting on 13<sup>th</sup> September, 2010 and that the Committee supported the management proposals.</p> <p>Approval of the proposals to finalise the appointment of a Chief Operations</p>	

	<p>Officer; to assign Dr. Barry White with specific responsibility for Clinical Strategy and Programmes and to put a secondment arrangement in place for the position of National Director of Risk, Quality and Clinical Care was proposed by J. Fitzgerald, seconded by J. Lavelle and agreed by the Board (<i>HSE Board Decision No. 14.10(27)2010</i>).</p> <p><u>Committee membership</u></p> <p>The Board approved a proposal from the Chairman that P. Farrell be appointed as Chairman of the Remuneration &amp; Organisation Committee and that N. Hunt be appointed as a member of the Remuneration and Organisation Committee (these appointments arise as Mr. PJ Fitzpatrick is no longer a member of the HSE Board).</p>	
<b>4 Performance Report – August 2010</b>		
	<p>The CEO and Management Team reported to the Board on performance year to date covering; finance, service delivery, employment numbers and on a number of emerging issues as set out in the Performance Report, August 2010 and the Vote Report for September, 2010.</p> <p>The key issues reported were that the HSE is delivering 8.1% more inpatient activity and 7% more day case activity than provided in the National Service Plan 2010. Home help services are 5.2% below Service Plan target and there is a commitment to deliver to targeted levels before year end. The overall deficit understates the extent of the underlying expenditure problems in acute hospitals and Primary and Community Care due to lower than expected spending in areas such as Demand Led Schemes and service developments.</p> <p>Following consideration of the reports the Board noted that expenditure management in hospitals and primary and community services continues to be a focus of management attention and actions are in place in each region to deliver further expenditure reductions before year end to achieve a balanced Vote and address underlying issues for 2011.</p>	
<b>5 Report on the Integrated Services Programme – organisational matters</b>		
	<p>This item was considered as part of item 3 – Report of the Remuneration and Organisation Committee.</p>	
<b>6 Property Transactions</b>		
	<p>B. Gilroy spoke to the briefing paper circulated on the following property transactions and confirmed Board approval was required in accordance with HSE Governance procedures as the transactions they were below market value.</p> <p>Approval to grant a 250 year lease of a site at Grove House, Ardclough Road, Celbridge, Co. Kildare to Celbridge Mental Health Association at nominal rent was proposed by J. Fitzgerald, seconded by N. Hunt and agreed by the Board (<i>HSE Board Decision No. 14.10(28)2010</i>).</p> <p>Approval to dispose of the properties at 54/56 Moore Place, Portlaoise, Co. Laois and Aras Orain, Moore Place, Portlaoise, Co. Laois to Laois County Council was proposed by S. Langford, seconded by D. Power and agreed by the Board (<i>HSE Board Decision No. 14.10(29)2010</i>).</p> <p>Approval to lease premises in Carlow for 15 years for a nominal rent to the Alzheimers Association for the provision of a day care centre was proposed by J. Mooney, seconded by J. Lavelle and agreed by the Board (<i>HSE Board Decision No. 14.10(30)2010</i>).</p> <p>Lease to build Childrens' Art School – Mid Western Regional Hospital. Approval for the proposal to give the Board of Management a license to build a school on the grounds of the Mid Western Regional Hospital and</p>	

	subsequently to rent that building to the Board of Management for nominal rent was proposed by D. Power and seconded by J. Fitzgerald and agreed by HSE Board ( <i>HSE Board Decision No. 14.10(31)2010</i> ).  The paper on Community Nursing Unit projects was deferred to the next meeting.	<b>Agenda item Nov. 2011</b>
<b>7</b>	<b>AOB</b>	
	The proposed schedule of HSE Board meetings 2011 was noted. The proposal to hold 2 board meetings in the months of March and April is to be reviewed.	<b>Secretary</b>
<b>8</b>	<b>Board Briefing session - Report to the Board on Acute Hospital Services</b>	
	Management provided a detailed briefing to the Board on Acute Hospital Services setting out the work being undertaken and the critical to achieve and maintain the human, financial and performance targets as outlined in the National Service Plan 2010 and the critical challenges for 2011 to progress the Clinical Care Programmes particularly the National Acute Medicine programme.	

The meeting concluded at 12.50

Signed:

Date:

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Dr. Frank Dolphin  
Chairman

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