

12th December, 2003

Do gach Comhalta den mBord

A Chara,

The monthly meeting of the Northern Area Health Board will be held in **The Boardroom, Northern Area Health Board, Swords Business Campus, Balheary Road, Swords, Co. Dublin, on Thursday, 18th December 2003 at 4.00pm.**

Hereunder is the agenda.

Mise, le meas,

M. Windle

PRIOMH FEIDHMEANNACH

CLAR

1. Election of Chairman
2. Chairmans Business
3. Minutes of proceedings of
 - (a) Monthly Board Meeting held on Wednesday, 19th November, 2003
 - (i) Matters arising
4. Questions to the Chief Executive
5. Chief Executive's Report (*to be circulated*)
6. Review of Adequacy of Child Care, 2002
Report No 31/2003
(Deferred from November Meeting of Our Board) (herewith)
7. NAHB Report on Dental Services

Report No 35/2003 (herewith)

8. NAHB National Lottery Funding, 2003

Report No 36/2003 (herewith)

9. Report from Standing Committees

(a) Community Services and Continuing Care

(b) Acute Hospitals and Primary Care

10. Motions

11. Matters for Mention

NORTHERN AREA HEALTH BOARD

Minutes of proceedings of Monthly Board Meeting of the Northern Area Health Board held in the Boardroom, NAHB Headquarters, Swords Business Campus, Balheary Road, Swords, Co. Dublin

On Thursday, 18th December 2003, at 4.00pm

Present

Cllr C. Burke
Cllr. A. Devitt
Ms. N. Harvey
Cllr. D. Heney
Mr P. Ledwidge
Cllr. G. McGuire
Dr B. Murphy
Cllr. M. Murphy
Cllr D. Murray
Cllr. E. O'Brien
Cllr. M. O'Donovan
Dr J. Reilly
Cllr J. Stafford
Cllr T. Stafford

In the Chair

Cllr. L. Creaven

Officers in Attendance

Ms. M. Windle, Chief Executive
Mr M. Walsh, Deputy Chief Executive
Mr. J. Cahill, Asst Chief Executive
Mr P. Dunne, Asst Chief Executive
Ms. L. McGuinness, Asst Chief Executive
Ms. A. Kerrigan, Asst Chief Executive
Ms N Byrne, Director of Communications
Ms M. Kelly, Director of Human Resources
Mr. S. Mulvany, Director of Finance
Mr. J. Murphy, Board Secretary

Other Officers in Attendance

Mr. S. McGrath, Communication
Ms B. Kelly, Secretariat
Ms. D. Kelly, Secretariat

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ELECTION OF CHAIRMAN

Following the resignation of Deputy Dr Dermot Fitzpatrick from his position as Councillor on Dublin City Council, the position of Chairman of our Board is now vacant.

In accordance with Standing Order 1.21.1 and Rule 17 (1) 2nd Schedule, Health Act, 1970, nominations to fill the position as Chairman of our Board, are invited.

Cllr Liam Creaven was proposed by Cllr Stafford and seconded by Cllr Mc Guire. As there were no other nominations Cllr Creaven was deemed elected.

Cllr Creaven thanked his proposer and seconder and the members of the Board for their support, that he was honoured to act as Chairman. Cllr Creaven was congratulated and welcomed by the Chief Executive, on her own behalf and on behalf of the management team, and looked forward to working with Cllr Creaven as Chairman.

Members were advised that the election of Vice –Chairman would be an item at the next monthly meeting of our Board.

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CHAIRMAN'S BUSINESS

1. Condolences

I am sure members will join with me in expressing sincere sympathy with those whose names have been included on the list of condolences, which has been circulated to members.

2. Schedule of Meetings/Visits

A copy of schedule of forthcoming meetings/visits has been circulated to all members.

It was agreed that the January meeting of our Board would be held at 3.00pm on Thursday 22nd January, 2004.

3. Welcome Cllr Tom Stafford

Dublin City Council, have nominated Cllr Tom Stafford on the Eastern Regional Health Authority, and at their December meeting, the Eastern Regional Health Authority nominated Cllr Stafford to our Board. I welcome Cllr Stafford to our Board, and look forward to working with him.

4. Association of Health Boards

I wish to advise members that the Annual Conference of the Association of Health Boards will be held in The Bridge House Hotel, Tullamore, on Friday 26th and Saturday 27th March, 2004.

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MINUTES OF PROCEEDINGS OF MONTHLY BOARD MEETING

held on Wednesday, 19th November, 2003.

On a proposal by Cllr Burke and seconded by Cllr J Stafford, the minutes of the Monthly Board Meeting held on 19th November, 2003 were agreed.

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QUESTIONS TO THE CHIEF EXECUTIVE

On a proposal by Cllr McGuire, and seconded by Cllr O'Donovan it was agreed to answer the questions lodged.

1. Cllr Deirdre Heney

“To ask the Chief Executive to outline the current position with the proposed move of the regional office to Ballymun Civic Centre, to give details of the agreement entered into with Dublin City Council in relation to the provision of the new building, to say if we are contractually tied into this arrangement and to give details of the financial commitments and duration of same in relation to

(1) The lease/rent/ownership of the building

(2) The running expenses of the building over the duration of the contract

and to say if at the end of the tax period we will be part owners of the new asset, outline negotiations with the staff in relation to the move, if these have all been agreed, how many people will move and from where, if the Board is under pressure from staff to move to this new facility, say where the project ranks in our priority list for capital funding and generally report fully on all aspects of the matter and give the current estimate for the transfer of the Northern Area Health Board staff to the new facility. In addition please say if the City Council are at a financial loss due to the delay and if the Northern Area Health Board are paying their full share of on-going costs”.

Reply:

The Eastern Health Board and Dublin Corporation have been in discussions regarding the provision of a new Primary Care Centre with associated offices in Ballymun, since 1996. It was accepted by both authorities that the Health Board should participate in the provision of services at a central "Civic Amenity" building which would form the centrepiece for the redevelopment of Ballymun Town Centre, which itself is a key element in the planned regeneration of Ballymun. Dublin Corporation's commitment to the rebuilding and redevelopment of Ballymun was underpinned by the decision by Central Government in March 1997 to provide substantial new funding for the project. Dublin Corporation then established a wholly owned subsidiary, Ballymun Regeneration Ltd. to progress the regeneration of the area, and in March 1998 a Master Plan, incorporating an IAP for the Ballymun area was presented to Government, and accepted as the blueprint for the area's future development.

The requirement to replace the existing Ballymun Health Centre has been identified as a high priority in the Eastern Health Board's Capital Programme since 1998.

Ballymun Regeneration Limited, in consultation with the Eastern Health Board, developed a brief for a Civic Centre, which included provision for a Primary Care Centre and accommodation for the Community Services Area 7 Headquarters. The siting of the H.Q. for Community Service Area 7 was approved by our Board at its meeting in April, 2000. Ballymun Regeneration Limited brought their proposal to the open market in May 2000 and commissioned a proposal from a developer to provide a Civic Centre. This process was in line with the decision of Government to drive the Ballymun renewal process through partnership with the private sector, and the initial invitation inviting submissions from interested parties was in conformity with the Master Plan for the New Ballymun accepted by Government in March 1998.

Our Board continued to liaise with Ballymun Regeneration Limited during the construction phase of the Centre, which was completed in February 2003. While agreeing in principle to become a major sub-tenant in the Centre, our Board at all times made it clear to Ballymun Regeneration Limited that our participation was subject to approval and funding at Eastern Regional Health Authority/Department of Health and Children level. We are awaiting a letter of approval from the Regional Health Authority / Department of Health and Children in respect of funding. Our Board has not entered into any formal agreement with BRL in relation to the acquisition.

Our Board will acquire approximately 60% of the floor area of the Civic Centre, providing the Primary Care Centre and office accommodation, on a lease-purchase basis. The indicative cost of this proposal over 14 years as notified by Ballymun Regeneration Limited is as follows:

Rental (14 year period fixed)	€1.62m per annum
Purchase (Contribution to sinking fund)	€1.80m per annum
Service Charges (Estimate subject to negotiation)	€0.6m per annum

Savings will arise from the ending of a number of short –term leases currently held in order to accommodate staff of Area 7 who were formerly accommodated in Aras Daimhin (Croke Park); the main savings arising are;

161 Richmond Rd.	€1,200 p.a.
Rose Cottage	€8,000 p.a
193 Richmond Rd.	€30,400 p.a
30 Mountjoy Sq.	€6,800 p.a
22 Mountjoy Sq.	€39,400 p.a
Annex Seven Towers	€7,000 p.a

It is also expected that the eventual disposal of the old Health Centre in Ballymun, which is located in an area designated for the development of a new shopping centre will realise a substantial capital contribution to the overall cost of the project

The fit-out for our portion of the building (i.e. building works, electrical and plumbing, painting and decorating, floor finishes etc.) will cost approximately €6.35m exclusive of furniture and fittings, which are estimated at €2.8m. The Northern Area Health Board or its successor will be full owners of their portion of the building at the end of the 14-year period.

Fit-out has not yet commenced, and there will be approximately eight months from commencement of fit-out to completion. Consequently no arrangements have yet been made regarding transfer of staff.

Approximately 270 staff will be accommodated; the majority of whom will transfer from the existing Ballymun Health Centre, and the remainder coming from Park House, Richmond Road and Mountjoy Square. Full consultation took place with all grades of staff during the drafting of our Board's brief for the projects.

Based on an assumption that our board has had access to our portion of the Building since February 2003, our liability at this stage would be ;

Rental charge;	€1.48m
Purchase (Sinking Fund)	€1.65m

Est.Service Charge (Negotiable)	€0.55m
Total	€3.68m
Less Shell and Core credits due from BRL	€1.37m
Net Liability	€2.31m

Discussions in relation to this funding are ongoing with the ERHA and the Department of Health & Children.

2. Cllr Deirdre Heney

“To ask the Chief Executive to give full details of the ownership and or lease/rental arrangements of our Board’s headquarters in Swords, to give details of the duration of the agreement, initial costs, annual costs etc., and in particular to say who was responsible for the fit out costs, and ongoing repair and refurbishment costs and itemise same and clarify if we are now locked into a long term arrangement with our HQ or if we are still looking for alternatives and if there would be a penalty charge should we decide to move and if same could be quantified.”

Reply

Our Board, at meetings held on 20th April 2000, and 10th May 2000, considered reports relating to our Boards Headquarters Accommodation (Report No 12/2000 and 13/2000 refer).

At the Special meeting of our Board, held on 10th May, 2000, the following motion was **agreed**, following a roll call vote, by a majority of thirteen to four

“That the new Northern Area Health Board HQ be based in Swords”.

At this meeting the following motion was **defeated** by a majority of 8:7

“That the new Northern Area Health Board HQ be based at Airside Business Park, rather than Swords Business Campus”

The recommendation in report 12/2003 and 13/2000, i.e. to base the Northern Area Health Board at Swords Business Campus was adopted at this meeting.

Our Board then entered into a 25 year lease agreement with Island Holdings, the owners of Swords Business Campus, effective from 1st

September 2000 for the Headquarters building at No. 7, Swords Business Campus including the use of 90 car parking spaces.

The terms of the lease are:

- 25 year lease with rent reviews at 5 yearly intervals.
- 15 year break clause.
- The penalty cost to effect break clause is the equivalent of 12 months rent at that time (2015).
- €148,564.11 per quarter rent.
- €21,663.76 per quarter service charge.

Rates will be payable from 1st January 2004 estimated at approximately €80,000 per annum.

Our Board has the right to assign the lease to a third party at any time during the lifetime of the lease for the balance of time left in the lifetime of the lease, subject to Landlords consent.

The total final fit out cost amounted to €3,840,380.54 exclusive of a clawback credit of €0.63m.

VAT at €720,724.50 was paid on the capitalized value of the lease. Ongoing repair/refurbishment costs have been minimal with maintenance services provided by staff from St. Ita's Engineering Base.

3. Cllr Deirdre Heney

“To ask the Chief Executive if she is aware of the situation developing at present where Chiropodists are charging medical card holders €10 per visit, say what action she is taking to prevent this practice continuing, say what sanctions she can and is taking against the Chiropodists in question, say when the formal agreement with the Chiropodists Association was made, if it was for a set duration, if same has lapsed, if the association is currently in breach of contract and if we have considered taking legal advice to force fulfilment of the contract”.

Reply

Chiropodists who provide services to medical card holders are paid in accordance with a scale of fees approved by the Department of Health and Children. The current fees, effective since 1st October 2002, are as follows:-

Treatment Fee	-	€3.31
Surgery Visit	-	€18.32
Domiciliary Visit	-	€27.55

Ordinarily medical card holders qualify for three visits per annum to a Chiropodist. Diabetic patients for example, may avail of up to four visits per annum.

Private Chiropodists who treat medical card holders must have their name entered on an approved list which is held and managed by the Department of Health and Children.

We are aware that private practitioners are unhappy with the existing rate of fees and that Chiropodists in both this Board and other Boards are seeking a top up fee of €10 from public patients. This matter has been brought to the attention of the Department of Health and Children.

No contract exists between the Department of Health and Children and private practitioners. Accordingly no breach of contract arises and it is not possible to impose penalties.

The Department of Health and Children has recently written to each Health Board to ascertain the extent of this problem. Accordingly the Department is co-ordinating the overall response to this issue and any possible follow up action.

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CHIEF EXECUTIVES REPORT

SERVICE MATTERS

Additional Funding for Persons with Physical and Sensory Disabilities

Our Board was advised by the Eastern Regional Health Authority of additional funding totalling €498,585 for services for Persons with Physical and Sensory Disabilities, which was allocated as follows.

- €160,000 - Donabate Community House
- €84,585 - Home Support Services
- €109,000 - Audiological Services – Waiting list
- €65,000 - St Joseph's School for Visually Impaired
- €80,000 - Residential Care Placements

Our Board was also advised by the Eastern Regional Health Authority on 17th December of an allocation of €3.641m Minor Capital, to address in particular the following,

- | | |
|---|----------|
| • NYP Sean McDermot Street | €228,000 |
| • Addiction Services, Ballymun (BCAS) | €250,000 |
| • Addiction Services, Blanchardstown(Treatment) | €250,000 |
| • Mental Health Services, CCA6- (Techport) | €10,000 |

Board Business – Work Programme, 2003

During 2003, a total of 17 Board Meetings were held

- 11 Monthly Board Meetings
- 6 Special Board Meetings
 - 1 meeting on the Annual Financial Statement 2002
 - 1 meeting to adopt the NAHB Provider Plan 2003
 - 1 meeting to adopt the NAHB Annual Report 2002
 - 1 meeting on the reform of the Health Services
 - 1 meeting on the St Ita's Development Plan
 - Our Board's Annual General Meeting

Our Board met all of our Statutory reporting commitments and obligations under the Health Acts and Child Care Acts, i.e. the Adoption of our Boards Annual Financial Statement and Annual Report, and the Review of Adequacy of Child Care.

In addition to reports by the Chief executive, a total of 34 Reports were considered by the Board in 2003 as follows: -

Report No	Summary of Board Reports 2002
1/2003	NAHB Review of Services, 2002
2/2003	Report on the Forum on Fluoridations
3/2003	People Living in Finglas and Their Health (needs analysis)
4/2003	Environmental Health Services
5/2003	Report on NAHB Manpower Plan
6/2003	Addiction Services
7/2003	Alcohol Services
8/2003	Medical Card Application and Validation Process
9/2003	Community Welfare Service
10/2003	Pilot Drug Court
11/2003	Action Plan for People Management in the Health Services
12/2003	Progress Report on NAHB Health Promotion Service
13/2003	The National Health - Lifestyle Surveys
14/2003	The Office of the Ombudsman, Annual Report, 2002
15/2003	Northern Area Health Board Provider Plan 2003
16/2003	Northern Area Health Board Annual Report 2002
17/2003	Progress Report on Services for Older Persons

18/2003	Social Services Inspectorate, Annual Report, 2002
19/2003	Registration & Inspection Services, NAHB
20/2003	NAHB Review of GP Manpower Training, Recruitment & Retention
21/2003	The Mental Health Commission
22/2003	The Criminal Law Insanity Bill 2003
23/2003	NAHB Review of GP Manpower Training, Recruitment & Retention
24/2004	North South Survey of Children's Oral Health 2002
25/2003	NAHB Immunisation/Child Health Services
26/2003	General Medical Services (Payments) Board Annual Report, 2002
27/2003	NAHB Report on Mental Health Services, 2003
28/2003	NAHB Report on Services for Persons with Intellectual Disabilities
29/2003	NAHB Report on Emergency Accommodation Placement Services, 2003
30/2003	European Foundation for the Improvement of Living and Working Conditions – Illness, Disability and Social Inclusion
31/2003	Review of Adequacy of Child Care, 2002
32/2003	Irish Women and Tobacco: Knowledge Attitudes and Beliefs
33/2003	Mortality in The Eastern Region 1994-1998
34/2003	Primary Care Needs Assessment for the Eastern Region
35/2003	NAHB Report on Dental Services
36/2003	NAHB National Lottery Funding, 2003

In addition, a total of **28 Questions** and **19 Motions** were dealt with by our Board during 2003.

Board Members also attended meetings of Standing Committees and other Committees set up by our Board as follows –

Standing Committees

Community Services & Continuing Care	8
Acute Hospitals & Primary Care	10
Finance & Property Committee	7
Protocol & Procedures Committee	3
Child Care Advisory Committee	4

A total of 34 official events took place in 2003, including Official Openings, Launches, Exhibitions and Awareness Programmes. There was also a total of 16 service visits in 2003.

Representation analysis for 2003

Please find below an analysis of representations received for 2003.

Total representations received for 2003:	637
Total representations received for 2002:	834
Total representations received for 2001:	669

Analysis by service:

Elderly:	69
Disabilities:	63
Nursing Homes:	50
Community Service Area 8: General:	50
Community Service Area 7: General:	36
Community Service Area 6: General:	35
Child Care:	31
Orthodontics:	22
Medical Cards	22
JCM Hospital:	19
Others:	<u>240</u>
Total:	<u>637</u>

There was a total of **220 Parliamentary Questions** received into the Chief Executive's office in 2003.

Projected Out-Turn 2003 / Out Look 2004

Introduction

At our Board meeting of the 19th November I presented a report regarding the Financial Performance for the 3rd quarter of 2003 (9mths to 30th September) along with a projected out-turn to year end.

That report outlined the following summary position: -

- 1st charge as at 1/1/03 – €7.442m
- Revised projected out-turn for 2003 as per 3rd Quarter – €19.6m deficit

I further indicated that the €19.6m could be sub-analysed as follows:

- €1.8m – Demand Led and Other similar schemes in respect of which detailed submissions had been made to ERHA and which were the subject of ongoing discussions with ERHA.
- €7.8m – Other operating deficit which was anticipated to be eliminated by year end based on the further positive impact of cost containment measures in place as well as expected additional funding from ERHA.

Revised Projected Out-turn 2003

Our Board has now received a near final allocation for 2003 from ERHA. Based on the additional funding received combined with the cost containment programme implemented throughout 2003 I am pleased to advise that I expect our Board to finish 2003 with an overall breakeven situation.

I can also advise that based on figures available at the end of November our Board also expects to finish 2003 substantially in line with our allocated employment ceiling of 5,474 Whole Time Equivalents which represents a net reduction of 194 from the position at the start of the year.

General Review of 2003

Our projected 2003 non capital net expenditure and budget is €582.4m (up from a starting budget of €521m) which can be analysed as follows:

Community Services	- 26%
Mental Health, Addiction and Social Exclusion Services	-18%
Acute Hospitals and Elderly Services	- 22%
Persons with Disabilities	- 12%
Children and Family Services	- 17%
Central Services	- 5%

Capital expenditure for 2003 will be approximately €2m.

The positive financial management and employment control positions outlined above represent the achievement by our Board of the primary objectives set for us in 2003 on the basis of stated government and Department and Health and Children policy.

In essence 2003 was a year in which we set out to consolidate our services following a number of years of rapid development.

In meeting these objective we were greatly assisted by our managers and staff in terms of their willingness to adapt to the challenging financial and staffing position that presented at the beginning of the year.

This willingness engendered a positive shift in the overall culture of our Board towards even more focused multidisciplinary co-operation, resource awareness and renewed enthusiasm for the necessity of continuous evaluation of our existing services as the primary enabler of service improvement and enhancement.

In addition during 2003 our Board further developed our partnership arrangements with other public bodies in our region to maximise synergies in terms of resources, service delivery and performance.

The attainment of these results, however, required us to put in place significant cost containment measures which involved the deferral of some service developments as well as in some cases the closure of beds and other service restrictions.

Despite all of the challenges and pressures we have faced in 2003 it is only right that we record some of the positive aspects of our services during 2003:

Acute Hospitals

- Completion of JCMH redevelopment project
- Significant decantment of services from the JCMH site to facilitate land hand over and release of funding to our Board
- Partial commissioning of the new hospital at JCMH with the opening of the Coronary Care Unit, Adult Mental Health Day Centre and Rheumatology Day Unit
- Appointment of 3rd Orthopaedic surgeon at JCMH
- Commencement of works on 15 bed Rehabilitation Unit at St Joseph's Hospital Raheny
- Negotiations on the merging of acute services at St Josephs Hospital with Beaumont Hospital almost completed.

Primary Care

- Establishment of Community Ophthalmic Physician Service
- Establishment of regional orthodontic unit and continued service improvement
- Implementation of Heart-watch programme
- Establishment of NAHB GP vaccine delivery service
- Substantial progress in further development of GP Partnerships and utilisation of this mechanism to develop improved care programmes and individual care plans.

Mental Health

- Ongoing development of psychiatry of old age and rehabilitation services at St Ita's which included the rationalisation of services and the transfer of patients to more appropriate settings.
- Development of long term strategy for the future use of the St Ita's campus and lands
- Rationalisation of service supports at St Brendan Hospital Campus
- Progression of Acute Unit at Beaumont Hospital to planning stage
- Participation in the development of a strategic framework for Mental Health in the Eastern Region

Addiction Services

- Establishment of counselling service for stimulant users at Buckingham Street.

Elderly Services

- Successful implementation of Early Discharge Initiative
- Introduction of Bed Management System
- Mainstreaming of Home Care Packages as an elderly service option
- Piloting of Rapid Access and Falls Clinics at St Mary's Hospital
- Implementation of service shift from contract to subvented beds

Child Care

- Rationalisation of Alternative Care Services for example reduction in reliance on individual special care arrangements.
- Progression of Regional Childcare Services Framework and matching of service provision to resources including the establishment of a forum comprising voluntary and statutory providers to progress the integrated planning, development and delivery of child care services.

Disabilities

- Establishment of residential services for 36 new IDS clients
- Establishment of day services for 88 new IDS clients
- Opening of 5/6 bed residential unit for Physical and Sensory clients at Donobate in partnership with the Cheshire Foundation
- Opening of IWA respite centre

Minor Capital

- We have made significant improvements in terms of addressing health and safety and general refurbishment and re-equipping requirements across all care groups by the prioritised application of minor capital funding received totalling €8.7m

Outlook 2004

Due to the specific provider planning arrangements in the Eastern Region it will be January before a precise picture is available as to the level of funding for our Board for 2004.

The major points from the 2004 letter of determination includes the following:

- 2004 is expected to be a challenging year in financial, staffing and service management terms
- Our Board is again expected to provide contingencies in respect of cost pressures and unexpected items
- The minister has prioritised certain services including cancer, renal and services for the elderly
- Additional funding has been provided for disabilities services including additional residential and day services for new IDS clients.

In addition some of the key considerations for our Board going into 2004 relate to the following:

- The need to secure on a recurring basis in 2004 the substantial levels of once-off funding which assisted our breakeven situation in 2003.
- The continuing increase in the cost of Demand Led Schemes
- Ongoing cost pressures and underlying funding deficits primarily in the areas of Acute Hospitals, Elderly Services and Childcare

I would like to take this opportunity to record my own appreciation and that of the management team for the assistance of board members, the Authority, our public and voluntary sector partners, managers and staff in meeting the challenges of the current year and we look forward to working with you in 2004.

Following discussion, to which Cllr O'Brien, Cllr Burke, Cllr McGuire, Cllr Murphy, Dr Murphy, Mr Ledwidge, Cllr O'Donovan, Cllr Heney, Ms Harvey and Cllr T. Stafford contributed, and to which the Chief Executive and Deputy Chief Executive responded, the report was noted.

124/2003

REPORT NO 31/2003

Review of Adequacy of Child Care, 2002

Report No 31/2003 was presented by the Assistant Chief Executive Child Care, and members were advised that adoption of the report was recommended by our Boards Child Care Advisory Committee. On a proposal by Cllr O'Brien, seconded by Cllr Burke, it was agreed to adopt **Report No 31/2003 Review of Adequacy of Child Care, 2002.**

125/2003

REPORT NO 35/2003.

NAHB Report on Dental Services

On a proposal by Cllr J Stafford, seconded by Cllr Creaven it was agreed to refer **Report No 35/2003 NAHB Report on Dental Services** to the Community Services and Continuing Care Standing Committee.

126/2003

REPORT NO 36/2002

NAHB National Lottery Funding, 2003

Report No 36/2003 was noted.

127/2003

PROGRESS REPORT FROM STANDING COMMITTEES

(a) *Community Services and Continuing Care Standing Committee*

On a proposal by Cllr Burke seconded by Cllr J Stafford the report from the Community Services and Continuing Care Standing Committee meeting held on 24th November, 2003 was adopted.

(b) *Acute Hospitals and Primary Care Standing Committee*

No meeting held

128/2003

MOTIONS

No motions were presented.

The meeting concluded at 5.40pm.

M. WINDLE
CHIEF EXECUTIVE

CLLR LIAM CREAVEN
CHAIRMAN

18th December, 2003